



**ROANOKE CITY COUNCIL  
REGULAR SESSION**

**JULY 5, 2005  
9:00 A.M.**

**ROOM 159**

**AGENDA**

**Call to Order--Roll Call.**

A communication from Mayor C. Nelson Harris requesting that Council convene in a Closed Meeting to discuss vacancies on certain authorities, boards, commissions and committees appointed by Council, pursuant to Section 2.2-3711(A)(1), Code of Virginia (1950), as amended.

P 9

A communication from Council Member Alfred T. Dowe, Jr., Chair, City Council's Personnel Committee, requesting that Council convene in a Closed Meeting to discuss the annual performance of two Council-Appointed Officers, pursuant to Section 2.2-3711 (A)(1), Code of Virginia (1950), as amended.

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A communication from the City Manager requesting that Council convene in a Closed Meeting to discuss disposition of publicly-owned property, where discussion in open meeting would adversely affect the bargaining position or negotiating strategy of the public body, pursuant to Section 2.2-3711(A)(3), Code of Virginia (1950), as amended.

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Items listed on the 2:00 p.m. Council docket requiring discussion/clarification; and additions/deletions to the 2:00 p.m. docket. (5 minutes)

Topics for discussion by the Mayor and Members of Council. (15 minutes)

- Council Committee Assignment Reports.

**Briefings:**

- |                               |            |  |               |
|-------------------------------|------------|--|---------------|
| • Building Code Update        | 15 minutes | <table border="1"><tr><td>P 12;<br/>P 13</td></tr></table> | P 12;<br>P 13 |
| P 12;<br>P 13                 |            |  |               |
| • Neighborhood Portal for GIS | 10 minutes |  |               |

**THE COUNCIL MEETING WILL BE DECLARED IN RECESS TO BE RECONVENED AT 12:00 P.M., IN ROOM 159, FOR A JOINT MEETING OF COUNCIL AND THE CITY PLANNING COMMISSION.**



**ROANOKE CITY COUNCIL  
CITY PLANNING COMMISSION  
JOINT MEETING**

**JULY 5, 2005  
12:00 P.M.**

**ROOM 159**

**AGENDA**

- 1. CALL TO ORDER.**
- 2. ROLL CALL:** City Planning Commission
- 3. WELCOME:**
- 4. INVOCATION AND LUNCH.**
- 5. DISCUSSION ITEMS:**
  - a. Implementation report for Vision 2001–2020 Comprehensive Plan.
  - b. Implementation report for component neighborhood plans.
- 6. COMMENTS BY COUNCIL/CITY PLANNING COMMISSION MEMBERS.**

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**THE COUNCIL MEETING WILL BE DECLARED IN RECESS TO BE RECONVENED  
AT 2:00 P.M., IN THE CITY COUNCIL CHAMBER, FOURTH FLOOR, NOEL C.  
TAYLOR MUNICIPAL BUILDING.**

**THE CITY PLANNING COMMISSION MEETING WILL BE ADJOURNED.**



**ROANOKE CITY COUNCIL  
ORGANIZATIONAL MEETING  
REGULAR SESSION**

**JULY 5, 2005  
2:00 P.M.**

**CITY COUNCIL CHAMBER**

**AGENDA**

**1. Call to Order--Roll Call.**

The Invocation will be delivered by Mayor C. Nelson Harris.

The Pledge of Allegiance to the Flag of the United States of America will be led by Mayor Harris.

Welcome. Mayor Harris.

**NOTICE:**

Today's Council meeting will be replayed on Channel 3 on Thursday, July 7, 2005, at 7:00 p.m., and Saturday, July 9, 2005, at 4:00 p.m. Council meetings are offered with closed captioning for the hearing impaired.

## **ANNOUNCEMENTS:**

THE PUBLIC IS ADVISED THAT MEMBERS OF COUNCIL RECEIVE THE CITY COUNCIL AGENDA AND RELATED COMMUNICATIONS, REPORTS, ORDINANCES AND RESOLUTIONS, ETC., ON THE WEDNESDAY PRIOR TO THE COUNCIL MEETING TO PROVIDE SUFFICIENT TIME FOR REVIEW OF INFORMATION. CITIZENS WHO ARE INTERESTED IN OBTAINING A COPY OF ANY ITEM LISTED ON THE AGENDA MAY CONTACT THE CITY CLERK'S OFFICE, ROOM 456, NOEL C. TAYLOR MUNICIPAL BUILDING, 215 CHURCH AVENUE, S. W., OR CALL 853-2541.

THE CITY CLERK'S OFFICE PROVIDES THE MAJORITY OF THE CITY COUNCIL AGENDA ON THE INTERNET FOR VIEWING AND RESEARCH PURPOSES. TO ACCESS AGENDA MATERIAL, GO TO THE CITY'S HOMEPAGE AT [WWW.ROANOKEVA.GOV](http://WWW.ROANOKEVA.GOV), CLICK ON THE ROANOKE CITY COUNCIL ICON, CLICK ON MEETINGS AND AGENDAS, AND DOWNLOAD THE ADOBE ACROBAT SOFTWARE TO ACCESS THE AGENDA.

ALL PERSONS WISHING TO ADDRESS COUNCIL ARE REQUESTED TO REGISTER WITH THE STAFF ASSISTANT WHO IS LOCATED AT THE ENTRANCE TO THE COUNCIL CHAMBER. ON THE SAME AGENDA ITEM, ONE TO FOUR SPEAKERS WILL BE ALLOTTED FIVE MINUTES EACH, HOWEVER, IF THERE ARE MORE THAN FOUR SPEAKERS, EACH SPEAKER WILL BE ALLOTTED THREE MINUTES.

ANY PERSON WHO IS INTERESTED IN SERVING ON A CITY COUNCIL APPOINTED AUTHORITY, BOARD, COMMISSION OR COMMITTEE IS REQUESTED TO CONTACT THE CITY CLERK'S OFFICE AT 853-2541, OR ACCESS THE CITY'S HOMEPAGE AT [WWW.ROANOKEVA.GOV](http://WWW.ROANOKEVA.GOV), TO OBTAIN AN APPLICATION.

## **ORGANIZATIONAL MEETING**

A Resolution establishing a meeting schedule for City Council for the Fiscal Year commencing July 1, 2005, and terminating June 30, 2006, and changing the time of commencement of two regular meetings to be held on the third Monday in August and September 2005.

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## **REGULAR SESSION**

### **2. PRESENTATIONS AND ACKNOWLEDGEMENTS: NONE.**

### 3. CONSENT AGENDA

ALL MATTERS LISTED UNDER THE CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE BY THE MEMBERS OF CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THE ITEMS. IF DISCUSSION IS DESIRED, THE ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.

- C-1 Minutes of the regular meeting of Council held on Monday, May 16, 2005.

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RECOMMENDED ACTION: Dispense with the reading of the minutes and approve as recorded.

- C-2 A Resolution adopted by the Western Virginia Water Authority expressing appreciation to George W. Logan for his service as a Director of the Authority.

R 101

RECOMMENDED ACTION: Receive and file.

- C-3 A communication from the City Manager requesting that Council schedule a public hearing for Monday, July 18, 2005, at 7:00 p.m., or as soon thereafter as the matter may be heard, with regard to conveyance of City-owned property to Roanoke Sports Group, LLC.

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RECOMMENDED ACTION: Concur in the request.

- C-4 Qualification of Sherley E. Stuart as a member of the Parks and Recreation Advisory Board, for a term ending March 31, 2008.

RECOMMENDED ACTION: Receive and file.

### REGULAR AGENDA

#### 4. PUBLIC HEARINGS: NONE.

#### 5. PETITIONS AND COMMUNICATIONS: NONE.

## 6. REPORTS OF OFFICERS:

### a. CITY MANAGER:

#### ITEMS RECOMMENDED FOR ACTION:

1. Acquisition of certain property rights in connection with construction of a new Fire-EMS Station on Melrose Avenue, N. W. P 105;  
O 108
2. Adoption of a resolution in support of participation in the Virginia Department of Transportation Revenue Sharing Program. P 110;  
R 111
3. Appropriation of Transportation Enhancement funds in connection with the Roanoke Passenger Station Renovation Project. P 112;  
B/O 114
4. Authorization for an additional position in the Department of Technology to provide ongoing computer support of a new Budget Preparation System for the City of Roanoke and Roanoke City Public Schools; and transfer of funds. P 115;  
B/O 118
5. Authorization to increase staff in the Department of Social Services by the addition of four full-time social workers and one full-time supervisor; and appropriation and transfer of funds. P 119;  
B/O 120

### b. DIRECTOR OF FINANCE:

1. Financial report for the month of May 2005.

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## 7. REPORTS OF COMMITTEES: NONE.

## 8. UNFINISHED BUSINESS: NONE.

## 9. INTRODUCTION AND CONSIDERATION OF ORDINANCES AND RESOLUTIONS:

- a. A resolution abolishing the Flood Plain Committee.

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## **10. MOTIONS AND MISCELLANEOUS BUSINESS:**

- a. Inquiries and/or comments by the Mayor and Members of City Council.
- b. Vacancies on certain authorities, boards, commissions and committees appointed by Council.

## **11. HEARING OF CITIZENS UPON PUBLIC MATTERS:**

**CITY COUNCIL SETS THIS TIME AS A PRIORITY FOR CITIZENS TO BE HEARD. MATTERS REQUIRING REFERRAL TO THE CITY MANAGER WILL BE REFERRED IMMEDIATELY FOR RESPONSE, RECOMMENDATION OR REPORT TO COUNCIL.**

## **12. CITY MANAGER COMMENTS:**

**CERTIFICATION OF CLOSED SESSION.**





**C. NELSON HARRIS**  
Mayor

**CITY OF ROANOKE**  
**OFFICE OF THE MAYOR**

215 CHURCH AVENUE, S.W., ROOM 452  
ROANOKE, VIRGINIA 24011-1594  
TELEPHONE: (540) 853-2444  
FAX: (540) 853-1145

July 5, 2005

The Honorable Vice-Mayor and Members  
of the Roanoke City Council  
Roanoke, Virginia

Dear Members of Council:

This is to request a Closed Meeting to discuss vacancies on certain authorities, boards, commissions and committees appointed by Council, pursuant to Section 2.2-3711 (A)(1), Code of Virginia (1950), as amended.

Sincerely,

A handwritten signature in black ink that reads "C. Nelson Harris". The signature is written in a cursive, flowing style.

C. Nelson Harris  
Mayor

CNH:snh



**C. NELSON HARRIS**  
Mayor

# CITY OF ROANOKE

## CITY COUNCIL

215 Church Avenue, S.W.  
Noel C. Taylor Municipal Building, Room 456  
Roanoke, Virginia 24011-1536  
Telephone: (540) 853-2541  
Fax: (540) 853-1145

**Council Members:**  
M. Rupert Cutler  
Alfred T. Dowe, Jr.  
Beverly T. Fitzpatrick, Jr.  
Sherman P. Lea  
Brenda L. McDaniel  
Brian J. Wishneff

July 05, 2005

The Honorable Mayor and Members  
of the Roanoke City Council  
Roanoke, Virginia

Dear Mayor Harris and Members of Council:

I wish to request a Closed Meeting to discuss the performance of two Council-Appointed Officers, pursuant to Section 2.2-3711 (A)(1), Code of Virginia (1950), as amended.

Sincerely,

A handwritten signature in black ink, appearing to be "ATD", with a long horizontal line extending to the right.

Alfred T. Dowe, Jr., Chair  
City Council Personnel Committee

ATD:snh



**CITY OF ROANOKE**  
**OFFICE OF THE CITY MANAGER**

Noel C. Taylor Municipal Building  
215 Church Avenue, S.W., Room 364  
Roanoke, Virginia 24011-1591  
Telephone: (540) 853-2333  
Fax: (540) 853-1138  
CityWeb: [www.roanokegov.com](http://www.roanokegov.com)

July 5, 2005

The Honorable Mayor and Members of City Council  
Roanoke, Virginia

Subject: Request for closed meeting

Dear Mayor Harris and Council Members:

This is to request that City Council convene a closed meeting to discuss the disposition of publicly-owned property, where discussion in open meeting would adversely affect the bargaining position or negotiating strategy of the public body, pursuant to §2.2-3711.A.3, Code of Virginia (1950), as amended.

Sincerely,

A handwritten signature in black ink, reading "Darlene Burcham". The signature is fluid and cursive, with the first name "Darlene" and last name "Burcham" clearly distinguishable.

Darlene L. Burcham  
City Manager

DLB/f

c: William M. Hackworth, City Attorney  
Jesse A. Hall, Director of Finance  
Mary F. Parker, City Clerk



**CITY OF ROANOKE**  
**OFFICE OF THE CITY MANAGER**

Noel C. Taylor Municipal Building  
215 Church Avenue, S.W., Room 364  
Roanoke, Virginia 24011-1591  
Telephone: (540) 853-2333  
Fax: (540) 853-1138  
CityWeb: [www.roanokegov.com](http://www.roanokegov.com)

July 5, 2005

Honorable C. Nelson Harris, Mayor and Members  
of City Council  
Roanoke, VA

Dear Mayor Harris and Members of Council:

Subject: Building Code Update

This is to request space on Council's agenda for a 15 minute presentation on the above referenced subject.

Respectfully submitted,

A handwritten signature in black ink, reading "Darlene L. Burcham".

Darlene L. Burcham  
City Manager

DLB:sm

c: City Clerk  
City Attorney  
Director of Finance



**CITY OF ROANOKE**  
**OFFICE OF THE CITY MANAGER**

Noel C. Taylor Municipal Building  
215 Church Avenue, S.W., Room 364  
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CityWeb: [www.roanokegov.com](http://www.roanokegov.com)

July 5, 2005

Honorable C. Nelson Harris, Mayor and Members  
of City Council  
Roanoke, VA

Dear Mayor Harris and Members of Council:

Subject: Neighborhood Portal on GIS

This is to request space on Council's agenda for a 10 minute presentation on the above referenced subject.

Respectfully submitted,

A handwritten signature in black ink, reading "Darlene L. Burcham". The signature is fluid and cursive.

Darlene L. Burcham  
City Manager

DLB:sm

c: City Clerk  
City Attorney  
Director of Finance



## PLANNING BUILDING AND DEVELOPMENT

Noel C. Taylor Municipal Building  
215 Church Avenue, SW, Room 166  
Roanoke, Virginia 24011  
540.853.1730 fax 540.853.1230  
planning@ci.roanoke.va.us

5.a.

*Joint meeting*

July 5, 2005

Honorable C. Nelson Harris, Mayor,  
and Members of City Council  
Roanoke, Virginia

Richard A. Rife, Chairman  
and Members of the Planning Commission  
Roanoke, Virginia

Dear Members of City Council and Planning Commission:

Subject: Implementation Reports for *Vision 2001-2020* Comprehensive Plan  
and Component Neighborhood Plans

I am pleased to transmit the attached implementation reports to City Council and the Planning Commission. This is the third year that we have provided an implementation report on *Vision 2001-2020*. Items noted in blue text are those which have been updated from past years. As you will see, we continue to make significant progress toward implementation of the plan.

This year, we highlight the first annual report on the implementation of neighborhood plans. This report documents activity on the neighborhood and area plans that have been adopted for at least one year. As with the *Vision 2001-2020* report, it is evident that many action items have been completed or are in the process of being implemented.

As part of this report I would like to provide you with a status report on neighborhood and area planning. *Vision 2001-2020* renewed the City's commitment to neighborhood planning and set out specific planning goals as well as underscoring the importance of citizen involvement in the process. City Council has provided ongoing support by including neighborhood planning as one of its strategies to promote strong neighborhoods.

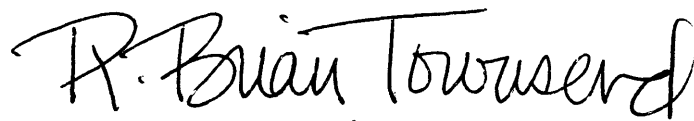
Evidence of strong support for neighborhood planning is clear. Since the revival of the program, 22 plans covering 41 neighborhoods have been adopted. All but three—Downtown, and South Jefferson Redevelopment Area, and Gilmer—were completed and published in-house by planning staff. Each plan involved citizens in the planning process through a series of workshops that focused on issue identification, priority-setting, and feedback on recommendations.

Two areas remain that do not have adopted plans: Garden City and Peters Creek South. These plans will be completed later this year; initial workshops have been completed and plans are currently being written. Planning staff will then begin the process of updating three older plans in Deyerle (1990), South Roanoke (1988) , and Greater Raleigh Court (1999), which were developed and adopted prior to *Vision 2001-2020*. After that, we will develop a process for keeping plans relevant and up to date.

*Vision 2001-2020* and its component neighborhood plans establish a clear direction for what we want to achieve as a community. As with Roanoke's first comprehensive plan developed nearly 100 years ago, we continue to lay the foundation to guide our development patterns for future generations.

Should you have any questions regarding the reports or the neighborhood planning program, feel free to contact me.

Respectfully submitted,

A handwritten signature in black ink that reads "R. Brian Townsend". The signature is written in a cursive, flowing style.

R. Brian Townsend, Director  
Planning Building and Development

enclosure

c: Darlene Burcham, City Manager  
Rolanda Russell, Assistant City Manager for Community Development  
Mary Parker, City Clerk  
William Hackworth, City Attorney



# **Vision 2001-2020 Implementation Report July 2005**

**Department of Planning Building & Development**

**Key to Abbreviations:**

<b>CVB</b>	<b>Convention &amp; Visitors Bureau</b>
<b>DOT</b>	<b>Department of Technology</b>
<b>DRI</b>	<b>Downtown Roanoke, Inc.</b>
<b>ED</b>	<b>Economic Development</b>
<b>ENG</b>	<b>Engineering Division</b>
<b>EEM</b>	<b>Environmental &amp; Emergency Management</b>
<b>HRCC</b>	<b>Hotel Roanoke and Conference Center</b>
<b>HNS</b>	<b>Housing &amp; Neighborhood Services</b>
<b>MPO</b>	<b>Metropolitan Planning Organization</b>
<b>P&amp;R</b>	<b>Parks &amp; Recreation</b>
<b>PBD:</b>	<b>Planning Building &amp; Development</b>
<b>PD</b>	<b>Police Department</b>
<b>PW</b>	<b>Public Works</b>
<b>RRHA</b>	<b>Roanoke Redevelopment &amp; Housing Authority</b>
<b>TD</b>	<b>Transportation Division</b>
<b>WVWA</b>	<b>Western Virginia Water Authority</b>



### 3.1 Housing and Neighborhoods

Actions	Participants	Status – Ongoing or completed tasks	Completion Time Frame
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#### Village Centers

NH A1. Revise zoning ordinance to encourage the development of higher-density, mixed-use village centers and strengthen site development, landscaping, and signage requirements in village centers.	PBD	Proposed zoning ordinance modifies Neighborhood Commercial regulations to require better orientation to street frontage and encourage maximum development of sites in village centers.	2005
NH A2. Identify and map existing and potential village center locations.	PBD	Centers are identified in neighborhood plans and are mapped accordingly on proposed zoning map.	2005
NH A3. Rezone existing and potential village center locations to encourage and accommodate higher-density development and a mixture of uses.	PBD	Proposed zoning map designates village centers with Neighborhood Commercial Districts, which encourages mixed use and maximum development of sites. Higher density residential mapped around edges of village centers.	2005
NH A4. Develop a strategy for improving existing village centers, redeveloping underutilized centers, and creating new centers in key locations through the neighborhood planning process.	PBD ED DOT	Neighborhood plans recommend general improvement strategies and identify locations for new centers. Façade grant projects completed in village centers within Southeast By Design project area. Grandin Village streetscape improvements complete. Expansion of the WiFi Zone to Grandin Village is being planned. More emphasis on village center master planning will begin when all neighborhood plans are updated.	2005 & Ongoing
NH A5. Consider ND, Neighborhood Design District, overlay zoning for qualifying centers in Rehabilitation and Conservation Areas to encourage compatible design of development in village centers.	PBD	The proposed zoning ordinance contains standards for the Neighborhood Commercial District which will encourage better infill design in terms of building form, placement, and site development. Neighborhood Design District overlay applied to village centers in Melrose-Rugby in 2002 and will expand to village centers in 14 additional neighborhoods in 2005. The NDD standards apply only to new residential dwellings, but could expand to commercial structures in the future.	2005
NH A6. Develop interdepartmental and agency approaches to target public improvements in village centers.	HNS PW (TD) PBD	SE by Design project is prototype for this approach; Grandin Village/Memorial Avenue street design improvements; Williamson Road streetscape improvements. Main Street/Wasena streetscaping.	3 projects complete; Ongoing
NH A7. Locate City services in village centers, where feasible.	City Agencies	Preston & Buena Vista recreation centers as potential center locations - potential for multi-purpose recreational centers. Fire/EMS plan recommends that the fire station consolidating stations 5 & 9 in the Melrose/Orange Avenue contain multiple City services.	Ongoing

### 3.1 Housing and Neighborhoods

Actions	Participants	Status – Ongoing or completed tasks	Completion Time Frame
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#### Neighborhood Plans

NH A8. Develop and adopt four to six neighborhood plans annually.	PBD	24 plans covering 43 neighborhoods/areas completed & adopted. 2 plans covering the remaining 6 neighborhoods are underway. Staff anticipates updates of 2-3 plans adopted prior to <i>Vision 2001-2020</i> during FY06 to bring them up to current standards.	2006
NH A9. Address the following in neighborhood plans: land use, transportation, public facilities and services, greenways, utilities, and economic development.	PBD	Neighborhood plans address these specific elements.	Complete
NH A10. Develop indicators for neighborhood health and sustainability.	PBD HNS	Neighborhood health is evaluated through development of a profile at beginning of neighborhood planning process. Virginia Tech planning studio project developed a formal set of comparative neighborhood indicators in fall 2003. The indicators were refined in summer 2004 and data was collected. Staff is currently working on analysis, further refinements, and developing graphic presentations for final report.	2005
NH A11. Involve neighborhood organizations, civic groups, and businesses in the development and implementation of neighborhood plans.	PBD Neighborhood Orgs	Residents and business owners involved in planning process through workshops and other venues for involvement. Where appropriate, neighborhood and/or business organizations are noted as having leadership roles.	Ongoing

#### Marketing Programs

NH A12. Inventory and increase marketing of existing housing programs and incentives that encourage new residential development.	HNS	Strategic Housing Plan drafted and pending City Council adoption process.	2005
NH A13. Develop housing marketing strategy to identify new programs and incentives.	HNS	Strategic Housing Plan drafted and pending City Council adoption process.	2005

### 3.1 Housing and Neighborhoods

Actions	Participants	Status – Ongoing or completed tasks	Completion Time Frame
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#### Neighborhood Appearance

NH A14. Increase infrastructure funding to improve and enhance existing neighborhood streets and streetscapes; explore alternative funding sources such as grants and private contributions.	City Manager/ City Council PW	Streetscape/traffic calming budget line item established. Funds identified for several projects from multiple sources, including CDBG (Bullitt/Jamison Corridor); Williamson Road & Grandin/Memorial Streetscape projects (General Fund). Prelim funding for planning improvements to Wasena Bridge and Huff Lane. Earmarked tax revenue for curb & sidewalk construction. "Neighborhood Infrastructure Improvements" included in 2005 CIP. CDBG funding has been identified to place 55 new litter receptacles in high traffic pedestrian areas and park properties; to be implemented summer-fall 2005.	Complete and Ongoing
NH A15. Strengthen neighborhood organizations and civic groups to develop neighborhood pride.	HNS Libraries ED DOT P&R	Ongoing programs through HNS & RNA such as Leadership College and Welcome to Roanoke. HNS/DOT to create a website for each organization containing neighborhood-specific information accessed through Community Web Portal. HNS participating in Multicultural Initiative to engage diverse cultural groups to increase involvement with City boards and community groups.  Neighborhood Assistance Centers, a joint project of HNS and Libraries, are being developed in the Gainsboro and Melrose Branch Libraries to provide neighborhood organizations and residents with information on civic organizational development and community involvement.  P&R renewed commitments and partnered with four new businesses to adopt six parks in 2005.	Ongoing
NH A16. Adopt design and performance standards for neighborhood streets, sidewalks, and tree canopies.	PW TD PBD	PW is leading multi-departmental Streetscape Team to develop streetscape standards manual. Proposed zoning ordinance includes enhanced landscaping/tree canopy standards.	2006
NH A17. Identify gateways, key intersections, and major corridors for physical improvement that promotes neighborhood identity and pride.	PW TD P&R PBD	Neighborhood and area plans provide guidance on priorities for gateway and streetscape enhancements. Streetscape Team also identifying priority projects and will include as part of streetscape manual. Specific projects are addressed as opportunities and interest arise.  P&R expanded hanging basket program 20%+ since 2003. Improved landscaping at RCIT entrance, park signs, and gateways.	2003 and Ongoing

### 3.1 Housing and Neighborhoods

Actions	Participants	Status – Ongoing or completed tasks	Completion Time Frame
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#### Downtown Neighborhood

NH A18. Revise zoning ordinance and review the application of the building code to permit development of live/work space.	PBD	Proposed zoning ordinance includes live/work units as a specific land use category in all commercial districts and provides standards for application.	2005
NH A19. Develop economic incentives and review the application of building code regulations in the downtown to encourage residential development.	PBD ED	Additional portions of downtown surveyed and listed on National Register of Historic Places - added significant rehab incentives. Proposed zoning ordinance adds first floor residential as a permitted use in downtown zone. ED strengthened the residential parking program to allow on- and off-street parking to support residential development at no cost to residents. Planning two new parking garages to support residential and commercial development in downtown.	Completed
NH A20. Inventory and market vacant lots and underutilized sites for higher-density, mixed-use development.	HNS ED PBD	Draft Strategic Housing Plan identifies key housing opportunities on downtown edges. Outlook Roanoke Update identifies key development sites. SJRA plan calls for adaptive reuse of sites in The Crossing District for mixed-use development.	2005 and Ongoing

#### Housing Strategy

NH A21. Complete a housing survey that defines and maps sustainability indicators on a citywide basis.	HNS PBD	21st Century Challenge surveyed conditions in core neighborhoods. Strategic Housing Plan assesses market factors; housing conditions are inspected and surveyed by Code Enforcement staff and are evaluated in neighborhood plans; Neighborhood Indicators Project will contain considerable data on housing (see NH A10).	2005 and Ongoing
NH A22. Develop a housing plan that includes guidelines for housing choice, sustainability, and social and economic diversity.	HNS Reg Housing Network	Strategic Housing Plan drafted and pending City Council consideration and adoption. C2C Housing Design Competition – target 2005 to begin construction of top entries.	2005
NH A23. Develop criteria for evaluating new residential development proposals to ensure compatibility with surrounding neighborhoods and support of the City's goals of a balanced, sustainable housing supply.	HNS PBD	Implemented Neighborhood Design District in Melrose-Rugby as pilot. Neighborhood Design Districts proposed in new zoning ordinance implement this action in 14 <u>additional</u> neighborhoods. Neighborhood plans provide guidelines for quality and character of new housing. Planning staff to initiate residential design <u>guidelines</u> during FY06. C2C Housing Design Competition – target 2005 for construction of top entries.	2005 (zoning) 2006 (guidelines)

### 3.1 Housing and Neighborhoods

Actions	Participants	Status – Ongoing or completed tasks	Completion Time Frame
NH A24. Strengthen enforcement of building maintenance codes, revise Rental Inspection Program to include periodic inspections as permitted by law, and develop a strategy to increase geographic coverage of Rental Inspection Program.	HNS	City Council adopted code amendment to strengthen RIP ordinance. A 2004 Virginia Code amendment changed geographic application to Rental Inspection Districts established by City Council. City Council established the Rental Inspection Districts effective July 2005. The Rental Inspection Districts will slightly increase the coverage area of the RIP. Additional inspection and support staff to be hired to augment administration of RIP.	mid-2005
NH A25. Aggressively market the Real Estate Tax Abatement program to encourage rehabilitation of older homes.	Real Estate Valuation ED HNS PBD	City Council evaluated program components and recently approved refinements/improvements to the programs. Real Estate Valuation developed brochure to market the revised program; PBD markets through rehab incentive summary and daily contacts. HNS marketing through neighborhood meetings. Economic Development currently updating brochures to reflect special provisions in Enterprise Zones.	2005 and Ongoing
NH A26. Consider demolition of derelict or neglected structures, outside of historic districts, when rehabilitation is not economically feasible, plans for appropriate redevelopment are approved, and redevelopment furthers the neighborhood goals for a balanced, sustainable housing supply.	HNS	Ongoing program identifies structures and orders owner to demolish where appropriate; Demolition fund. Demolition in historic districts is pursued only as a last resort when the threat to public safety is imminent. Neighborhood organizations encompassing historic districts are notified prior to demolition of structures.	Ongoing
NH A27. Identify and assemble vacant or underutilized land for the development of housing clusters. Consider using public or community development corporations to assemble property for housing development.	HNS PBD RRHA BRHDC	Opportunities for new housing identified in neighborhood plans. SE by Design, Gainsboro's Project Gold, and Gilmer's Park Street Square projects are implementing this approach. Groundbreaking on Colonial Green project expected in summer 2005. Countryside Golf Course purchase option approved by City Council in May 2005. RRHA to take ownership & rehab 400 blk Day Avenue.	2005 and Ongoing
NH A28. Revise zoning ordinance to permit higher-density residential and mixed-use development for housing clusters. Where appropriate, rezone identified areas for development of housing clusters.	PBD	Proposed zoning ordinance and map will implement, especially with expanded options in the MXPUD district. Future Land Use Plans contained in neighborhood plans indicate appropriate areas for mixed-density and/or mixed-use development.	2005

### 3.1 Housing and Neighborhoods

Actions	Participants	Status – Ongoing or completed tasks	Completion Time Frame
NH A29. Revise zoning ordinance to encourage quality infill development that reflects the character of the neighborhood including infill development standards.	PBD	<p>Neighborhood Design District was implemented in Melrose-Rugby November 2002. Since it was implemented, five houses have been built. One builder is building a second house in the district and three others have indicated they plan to construct more houses within the district.</p> <p>Proposed zoning map will expand Neighborhood Design District to 14 new neighborhoods: Loudon, Villa Heights, Harrison, Gilmer, S. Williamson Road, Washington Park, Gainsboro, Hurt Park, Mountain View, West End, Kenwood, Fallon, Belmont, and Morningside. Planning staff will initiate development of commercial design guidelines in FY06.</p>	2005
<b>Affordable Housing</b>			
NH A30. Develop a plan for the location of shelters, transitional living facilities, and day facilities that provides appropriate services in all areas of the City and the region, taking into account access to public transportation and proximity to other support services.	Social Services PBD	No activity.	2005
NH A31. Develop affordable housing plans including programs that include a mix of housing types and opportunities for both rental and homeownership as part of the housing plan.	HNS PBD RRHA	<p>Strategic Housing Plan drafted and pending City Council consideration and adoption.</p> <p>Neighborhood plans address housing mix and recommend densities and housing types.</p> <p>Existing housing programs include the Mortgage Assistance Program, American Dream Down Payment Initiative, and the Substandard Housing Rehab/Construction program. HNS and RRHA discussing strategies to create affordable housing and housing rehabilitation program.</p>	2005 and Ongoing

## 3.2 Environmental, Cultural, and Historic Resources

Actions	Participants	Status – Ongoing or completed tasks	Completion Time Frame
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### Parks and Recreation

EC A1. Establish funding mechanisms to implement park plans (Phase II & Phase III) and greenways plan in a timely manner.	P&R Greenways Commission	\$7 million in bond funding designated for Phase II in FY 2005.	Ongoing
EC A2. Encourage regional cooperation to develop and manage parks and recreation facilities that serve multiple jurisdictions (e.g., large recreation centers and aquatic centers). Conduct an assessment of the parks and the recreational needs of the region and consider the formation of a Regional Park Authority.	P&R Regional governments	P&R Recreation continues partnership with Roanoke County and City of Salem to bring national softball tournaments to the region in summer 2005 and 2006. Parks were recently reviewed for ADA compliance.	0-5 years
EC A3. Consider establishing appropriate user fees for recreation facilities.	P&R	Pricing policy established	Completed

### Greenways

EC A4. Develop strategies that encourage development of the Roanoke River Greenway for the entire length of the Roanoke River within the City limits.	Greenways Commission P&R ENG	Flood Reduction project proposes a greenway trail for the entire 10 miles in Roanoke. Trail to be built concurrently with Roanoke River Flood Reduction project. 1 <sup>st</sup> contract for flood improvements to begin June 2005. 1 <sup>st</sup> segment began in 2004, with total project to be completed by 2007. Construction of trailhead parking and trail through Wasena Park completed in 2005.	2007
EC A5. Establish weekend bus service between downtown and natural resource destinations such as Explore Park, Carvins Cove, and the Appalachian Trail.	Valley Metro	No activity.	0-5 years
EC A6. Increase funding to accelerate construction of the greenway network.	Greenways Commission P&R	City Council committed \$2 million over 10 years for greenway development, beginning in FY 2003.	Completed
EC A7. Promote trails on City-owned land, where feasible and suitable.	Greenways Commission P&R	Trails use city-owned land and right-of-way wherever possible. The City acquires greenway and trail easements when possible during subdivision plan review and approval process.	0-5 years

### 3.2 Environmental, Cultural, and Historic Resources

Actions	Participants	Status – Ongoing or completed tasks	Completion Time Frame
EC A8. Promote and increase access to trails and natural areas by providing parking, guide maps, and appropriate marking.	Regional Greenways Commission, P&R	Implemented during site-specific planning of greenway facilities.	0-5 years
<b>Views and Viewsheds</b>			
EC A9. Develop a viewshed protection ordinance and seek regional approaches.	Regional Governments Western VA Land Trust Friends of BRP NPS PBD	City approach is through purchase and preservation of mountainous areas. City purchased a 52-acre parcel adjacent to Mill Mountain Parkway. Proposed zoning ordinance creates new Recreation & Open Space district and applies it to City-owned properties; Regional approaches include Last Chance Landscape designation along BRP - viewshed restoration; conservation easements.	6-10 years
EC A10. Encourage reduced light pollution from development, particularly in residential neighborhoods, by improving development or ordinances.	PBD	Proposed zoning ordinance will address light pollution to the full extent permitted by enabling legislation. Considering downtown street lighting with full-cutoff fixtures.	2005
EC A11. Adopt zoning regulations that address communication towers to minimize their visual impact.	PBD	City Council adopted a Telecommunication Facility Policy as a component of the comprehensive plan. Proposed zoning ordinance will implement policy.	2005
EC A12. Protect Blue Ridge Parkway corridors adjacent to City limits through coordination with adjacent localities and careful planning.	Regional Governments Western VA Land Trust Friends of BRP NPS PBD	Southern Hills Plan identifies permanent conservation areas near parkway. Much of the land in Roanoke adjacent to parkway is City-owned and slated to be zoned Recreation & Open Space. NPS is currently updating General Management Plan. City purchased a 52-acre parcel adjacent to Mill Mountain Parkway. In late 2004, Rockydale Quarries committed to a land preservation easement adjacent to the Mill Mountain Parkway Spur.	Ongoing



### 3.2 Environmental, Cultural, and Historic Resources

Actions	Participants	Status – Ongoing or completed tasks	Completion Time Frame
<b>Water Quality</b>			
EC A13. Limit the amount of impervious surfaces to reduce runoff.	PBD P&R Regional governments (stormwater management authority)	Proposed zoning ordinance establishes maximum parking spaces in most districts and, where the number of spaces exceeds the maximum, the additional spaces must be constructed of pervious paving systems. Ordinance also establishes tree canopy requirements for parking lots. River & Creek Corridor overlay zoning will limit creation of impervious surfaces along stream banks. Currently, planning staff is actively encouraging limits on impervious surfaces during rezoning process. Trailhead parking in Wasena Park demonstrates use of pervious pavement system. Considering stormwater management authority which would base assessments on the amount of impervious surface, which would motivate property owners to limit and/or remove excessive impervious surfaces.	2005 (zoning) Ongoing action
EC A14. Plant natural vegetation, preferably indigenous plant species, on land adjacent to the Roanoke River.	ENG US Corps of Engineers P&R	Roanoke River Flood Reduction Project bench cuts will be restored with native grasses and other plants indigenous to the Roanoke River riparian banks. Project is scheduled to begin construction in June 2005. Urban Forestry Plan also provides guidance on this aspect. Parks & Rec developed planting guides in accordance w/ US Fish & Wildlife and Virginia Tech's Soil Sciences Dept.	6-10 years
EC A15. Ensure integrity of the storm and waste water systems.	EEM WVWA ENG	Ongoing infiltration/inflow programs; utility line upgrades; Clean Valley Council program to stencil storm drain inlets; Approved NPDES Phase II Stormwater Quality Plan in March 2003. Stormwater system mapping (90% complete). street sweeping, inspections of stormwater management structures, and public awareness/participation are all key aspects of the program.	Ongoing
EC A16. Protect and stabilize creek banks by controlling storm water flow and preventing discharge through vegetative buffers, bioengineering, and other related methods.	ENG EEM PBD	Ongoing Efforts: City has an approved NPDES Phase II Stormwater Quality Plan to address issue of improving stormwater quality; Project has been initiated to map of storm drain outfalls and inventory streams and their conditions (90% complete). Proposed zoning ordinance has River & Creek Corridor overlay.	Ongoing

### 3.2 Environmental, Cultural, and Historic Resources

Actions	Participants	Status – Ongoing or completed tasks	Completion Time Frame
EC A17. Protect the shorelines of the Roanoke River to enhance their scenic quality and protect water quality through a river conservation overlay and other appropriate tools.	PBD P&R EEM WVWA VDEQ	River & Creek Corridor overlay district in proposed zoning ordinance establishes a 50' buffer from stream or river banks where vegetation must be preserved (or replaced). P&R developing "River Keepers" program which will unify current education efforts already performed through EEM, the WVWA, and P&R; organize improved cleanup efforts within the banks of the Roanoke River, Tinker Creek and Lick Run; and improve maintenance levels on public property. P&R worked with VDEQ for a small project grant to install four pet waste stations in parks along the Roanoke River and Murray Run, in order to reduce river and stream pollution.	2005
<b>Air Quality</b>			
EC A18. Promote programs that raise awareness and reduce air pollution through testing, education, incentives, transit, and other related policies.	EEM Valley Metro Rideshare PBD Regional partners ED Fleet Mgmt	Roanoke has entered into an Early Action Compact with surrounding localities and the EPA to reduce ozone levels by 2007. The summer of 2004 was the first ozone season under the newly created EAC. Smart Way bus service to Blacksburg – Avg. 137 trips per week since August 1, 2004. Promoting hybrid car and bicycle options for daily commuters by providing special parking in City parking facilities. Implemented preventative maintenance programs in City facilities to decrease pollution.	2003 and Ongoing
EC A19. Consider use of clean-burning fuels to enhance air quality.	EEM Fleet Mgmt Regional partners	Research into alternative fuel sources (esp. biodiesel) are underway; Early Action Compact to research use of alternative fuels. Dual-fuel compatible vehicles are being purchased by Fleet Management as part of the vehicle replacement program. City acquired hybrid vehicle in spring 2005. Additional hybrids under consideration pending outcome.	0-5 years
EC A20. Establish tree canopy goals that include standards for preservation and planting of native trees based on zoning district and density.	P&R PBD	<i>Urban Forestry Plan</i> established a canopy goal of 40% by 2013; Proposed zoning ordinance will expand tree planting standards and establish minimum tree canopy requirements. Urban Forestry planted 708 trees in FY04 and 500 trees in FY05. Williamson Road Area Plan identifies urban forestry opportunities.	Completed and Ongoing

### 3.2 Environmental, Cultural, and Historic Resources

Actions	Participants	Status – Ongoing or completed tasks	Completion Time Frame
<b>Environmental, Historic, and Cultural Resources</b>			
EC A21. Develop a comprehensive regional marketing strategy that promotes Roanoke as an outdoors destination (Blue Ridge Parkway, Carvins Cove, mountains, trails, on-road bike routes, Virginia Birding Trail, Mill Mountain, etc.).	CVB P&R Regional ED Outdoor & environmental groups	Convention & Visitors Bureau will publish an Outdoor Guide. Web-sites will advertise availability of guide. Branding Initiative (\$300,000 in funding provided for city's share). Parks & Rec will assume primary land-steward role for a major portion of the Carvins Cove Natural Reserve July 1, 2004.	2004
EC A22. Expand walking and driving tours of historic and cultural resources.	DRI Preservation Foundation  Community groups	DRI works with the RV Preservation Foundation to conduct conference tours of downtown historic and cultural resources. Downtown Living tour, Old Southwest Parlor Tour and Garden Tour, Art by Night, Raleigh Court Walking Tour brochure.	Ongoing
EC A23. Develop a stable source of funding from regional resources for cultural, historic, and recreation amenities such as a Blue Ridge Asset District.	Rke Arts Commission  Regional Governments	City Council established the Percent-for-Art Program to provide consistent funding for public art. One percent of the cost of eligible capital improvement projects (up to \$100,000 per project) will be used to fund public art. Estimated funding for FY05 is \$192,701. Public Art Plan underway – to recommend funding sources.	Ongoing
EC A24. Develop a local funding strategy for environmental programs, conservation easements, and cultural programs.	P&R, Outdoor & environmental groups, Regional Governments	Resource Development Coordinator position with P&R will develop a funding plan that will involve grants, business support, scholarships, and partnerships. "River Keepers" program (Regional cooperation)	0-5 years
EC A25. Develop entertainment venues for concerts on Mill Mountain and other open areas.	P&R	Mill Mountain Advisory Board is leading a planning process to define the best stewardship practices.	0-5 years
EC A26. Undertake a comprehensive inventory of historic and cultural properties and districts in the City and consider historic districts, where applicable. Solicit neighborhood and stakeholder input in the inventory, where applicable.	PBD VA Dept. of Historic Resources	Downtown Historic District (2002), Grandin Village Historic District (2003), Henry Street Historic District (2004) were surveyed and successfully nominated. Gainsboro Historic District is expected to be approved in September 2005. PBD staff initiated preliminary study of potential district in 300-400 blocks of Salem Avenue.	Ongoing
EC A27. Promote local, state, and federal incentives to include tax credits to encourage rehabilitation of historic structures.	ED Real Estate Valuation PBD	Basic summary of rehab incentives developed; actively promoting incentives; quarterly workshops initiated; Enterprise Zone reinstated. Real estate tax abatement program revised in 2005 (see NH A25). PBD considering a more comprehensive guide.	Ongoing

### 3.2 Environmental, Cultural, and Historic Resources

Actions	Participants	Status – Ongoing or completed tasks	Completion Time Frame
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#### Public and Open Spaces

EC A28. Revise zoning regulations to better address the placement of billboards in Roanoke and regulate maintenance of existing ones.	PBD	Current ordinance has been amended to address issue of spacing. Proposed zoning ordinance will implement.	2005
EC A29. Work with conservation organizations to identify critical open space or sensitive environmental properties and pursue the purchase of conservation easements.	PBD, Western VA Land Trust, P&R	City purchased a 52-acre parcel adjacent to Mill Mountain Parkway. P&R working with Mill Mtn Adv Board to identify sensitive environments on Mill Mtn.	6-10 years
EC A30. Encourage preservation of open space and farm land through appropriate land use programs.	PBD Real Estate Valuation, P&R	Proposed zoning ordinance will remap large portions of open space/recreational land from residential districts to the new Recreation Open Space district. Proposed ordinance retains Residential Agricultural district and maps agricultural uses as appropriate. City Council adopted definition of “park” in May 2005 to define purposes and appropriate uses of parks, and add various City-owned lands to the park system.	2005

### 3.3 Economic Development

Actions	Participants	Status – Ongoing or completed tasks	Completion Time Frame
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#### Economic Base

ED A1. Develop and implement an economic development strategy that attracts, retains, and expands businesses in the targeted industries such as biotechnology, optics, information technology/software, and transportation-related manufacturing & services.	ED	Warehouse Row Business Center completed and fully leased (e-Town initiative); established Technology Zone; Riverside Centre with pad almost completed for CBI building; purchased ED booth with changeable panels; updated and printed brochures to market programs for businesses.	0-5 years
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#### Regional Economic Development

ED A2. Expand participation in regional economic development efforts. Continue meetings with elected officials and administrative staff in neighboring localities to discuss regional efforts.	Regional ED agencies	IEDC accreditation for Economic Development office in 2003. Ongoing communication with Roanoke Valley Economic Development Partnership and Virginia EDP.	0-5 years
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#### Downtown

ED A3. Adopt the downtown plan, Outlook Roanoke Update, as a component of Vision 2001-2020.	PBD, DRI	Adopted May 20, 2002	Complete
ED A4. Support initiatives to develop a technology zone in the downtown that permits mixed-use developments containing offices, residential and commercial/retail support services.	ED	City Council designated Roanoke's Technology Zone in September 2002. Includes incentives for new and expanding businesses. Potential expansion into some village centers in future years. One company has used TZ incentives and more are currently in the application process. Implemented WiFi expansion.	Completed. Expansions Identified by 2005
ED A5. Develop an entertainment strategy for the downtown market area.	DRI Event Zone P&R ED HRCC Partner organizations PBD	Formed EventZone; DRI + P&R partnered to bring Party in the Park to Elmwood Park; Banjo & Fiddle Club, Hollins, Center in the Square, City, & DRI partnered to develop annual Fiddle Fest; DRI and City developed successful outdoor dining program that continues to expand; DRI and ED developed ordinance and handbook to manage the City Farmers Market. Partnered with Museum of Transportation, CVB, and Link Museum to implement joint ticket program for the museums for HRCC guests and conferees.  Developing plan to further link HRCC and downtown to expanded exhibit space at the Civic Center and improve pedestrian access to entertainment opportunities at the Civic Center. City Market District Plan may address some elements of entertainment.	6-10 years

### 3.3 Economic Development

Actions	Participants	Status – Ongoing or completed tasks	Completion Time Frame
ED A6. Pursue strategies to increase availability of specialized retail and live/work space in the downtown.	ED DRI PBD	Additional downtown living spaces have been opened and more are being renovated above existing stores on Jefferson Street and Kirk Avenue. Condos on the upper floors of Colonial American Bank building; proposal for residential in Harris Office Furniture building, above the former Ewald-Clark, and the State & City Bldg. Enhanced residential parking program to support this development. Improve on-street parking enforcement by automating parking ticket issuance to better manage timed parkers and address violators to improve parking opportunities for retailers. Enhanced affordability of off-street parking with lunch time specials etc in support of retail development. Increased marketing to increase use of Free after Five and Free Parking options downtown. Expanded WiFi Zone for free public use downtown. City Market District Plan initiated.	Ongoing
ED A7. Complete survey of historic structures in the downtown.	PBD	Survey and successful nomination of downtown district completed in 2002. Gainsboro Historic District is expected to be approved in September 2005. PBD staff initiated preliminary study of potential district in 300-400 blocks of Salem Avenue.	Ongoing
ED A8. Facilitate the development of significant regional attractions such as the IMAX Theater.	Art Museum Center in the Square ED DRI	Design of Art Museum has been presented and expect project to begin in 2005 (IMAX no longer considered as a component). O. Winston Link Museum opened. Improvements to Transportation Museum. Civic Center expansion and renovation underway.	Ongoing
ED A9. Revise zoning ordinance to discourage demolition of downtown buildings being replaced by surface parking lots.	PBD ED	Proposed zoning ordinance establishes maximum parking limits and designates surface parking lots as special exception use in Downtown district; two new parking garages proposed at the western edge of downtown.	2005
<b>Tourism</b>			

### 3.3 Economic Development

Actions	Participants	Status – Ongoing or completed tasks	Completion Time Frame
ED A10. Develop a "brand identity" for Roanoke. Coordinate with regional partners to launch a marketing campaign.	City Admin.	Branding Initiative implemented and new logo adopted. "Most Livable" posters. Downtown banners in planning stages; Roanoke Billboards; C2C Housing Design Competition drew international attention. City Manager gives out posters with awards at business breakfast meetings. Brand and market City Parking facilities to indicate point of difference, ease of accessibility to encourage their use by tourists. Comprehensive wayfinding signage system Use WiFi Zone web site to market and increase brand awareness.	2003-2005
ED A11. Identify and develop a consistent funding source for promotion of tourism, marketing, and special events.	CVB DRI	1% of transient room tax is dedicated to marketing efforts of Convention & Visitors Bureau. \$177,529 in local funding for EventZone beginning in FY04.	2004
ED A12. Develop and install directional signs that are clear, consistent, and strategically placed to identify major attractions that capture tourists.	CVB DRI Regional Greenways Commission P&R	Roanoke Valley cultural institutions developing master plan with strategic signage element. PW working with Blue Ridge Parkway on signage strategy for area between BRP and Roanoke. Greenways Project Committee + P&R creating new wayfinding signage plan for greenways, parks, and trails. PW working with VDOT, CVB, DRI and cultural organizations on a new wayfinding signage system. City Market District Plan will coordinate with existing efforts for signage improvements. City of Roanoke Parking working to mesh its signage and marketing efforts with comprehensive wayfinding signage planning.	Ongoing
ED A13. Provide transportation connections (i.e., shuttle service) to multiple sites such as Explore Park, Carvins Cove, and Mill Mountain.	CVB Valley Metro	No activity noted.	0-5 years
ED A14. Promote greenways and linkages to the downtown and surrounding areas.	RGC P&R HRCC	Mill Mountain Greenway complete to Mill Mtn Park. Lick Run Phase II scheduled for contract award during summer 2005. Ongoing development of Murray Run Greenway. Regional Greenway Commission is working w/ P&R to develop downtown linkage between the Lick Run and Mill Mountain Greenways using the Market and the Railside Linear Walkway. Greenway connection at HRCC to link Lick Run Greenway between the Visitors Center and the Civic Center. Upgrades of directional signage on Market Square to direct visitors to greenway connections, downtown businesses, and other attractions.	Mill Mountain Greenway complete. Lick Run Greenway to be completed 2005

### 3.3 Economic Development

Actions	Participants	Status – Ongoing or completed tasks	Completion Time Frame
ED A15. Increase efforts to provide tourist information for residents and visitors.	CVB, P&R.	Information kiosk for Mill Mountain center; CVB providing additional information via web based kiosk. Outdoor Guide (see EC A21). Visitor Center completed and operational. New web-based internet opportunities via Parks & Rec. Kiosk installed in Municipal Building – now has translations for several languages with more planned. WiFi zone downtown allows visitors to use their computers to access information. Expanded WiFi and located informational kiosks at HRCC, Market Building, Center in the Square. Main Library is “WiFi Central” providing help to users, offers training and troubleshooting. Parking information available on the City web site, public access television. Maps available in all parking locations with attendants. All parking staff trained by CVB as tourist ambassadors. Parking partnering with DRI for advertising campaign with Channel 10.	2003
ED A16. Expand the current marketing strategy to target young families and young adults. Strengthen and expand the Newcomer’s Club; create a junior newcomer’s club that involves children and teenagers.	Regional ED agencies, community groups, HNS	Component of P&R Master Plan developed with youth initiative program and new innovative family recreation programs. HNS is considering program to welcome new residents. Smart Way Commuter service to B'burg. Libraries undertaking adult programs such as independent film series and classes on wireless Internet and technical assistance services for WiFi zone. Branch libraries to have wireless Internet zones in 2005.	0-5 years
ED A17. Develop a youth hostel or other budget hotel accommodation in the downtown to encourage hikers and Appalachian Trail enthusiasts to visit Roanoke.	CVB, DRI	No activity.	6-10 years
<b>Industrial Development</b>			
ED A18. Identify underutilized industrial sites and promote redevelopment as part of Roanoke's economic development strategy.	ED, PBD	South Jefferson Redevelopment Area; Underutilized sites are being identified in neighborhood/area plans. ED & PBD reviewed sites and continue with ongoing assessment.	Ongoing
ED A19. Support the redevelopment of the South Jefferson Redevelopment Area (SJRA) by coordinating with participating organizations such as Carilion, Virginia Tech, and the University of Virginia.	ED, RRHA	RRHA has completed acquisition of all properties in Area 1A and Area 1. Demolition has been completed in Area 1A and begun in Area 1. CBI's 1 <sup>st</sup> phase building and site plans are under review; project initiation anticipated in late 2005; parking garage and day care center in Area 1A is complete.	0-5 years



### 3.3 Economic Development

Actions	Participants	Status – Ongoing or completed tasks	Completion Time Frame
ED A20. Investigate a strategy for funding streetscape improvements in the Franklin Road gateway corridor (between SJRA and Wonju Street) to stimulate private sector development.		No activity.	0-5 years
ED A21. Revise zoning regulations to encourage increased use of planned unit developments.	PBD	Proposed zoning ordinance will implement by reducing acreage requirements for PUD districts. Expands range of uses in Mixed PUD to permit primarily-commercial development option that contains residential elements.	2005
ED A22. Promote and market the Enterprise Zone program to existing and prospective businesses.	ED PBD	PBD includes in summary of rehab incentives; ED created new brochures and marketing materials; participated in two seminars promoting downtown development and explained available incentives; visited approx. 75 companies and explained programs. New Enterprise Zone 1A approved to replace original EZ 1. Additional information session for new EZ1A. The entire Enterprise Zone program was changed at the state level. ED is working with departments to communicate new program provisions. Developing new EZ brochures. Web information has already been updated with new info. ED submitted an amendment to expand both zones and is awaiting approval.	Complete and Ongoing
ED A23. Increase the role of the Industrial Development Authority and other related industrial redevelopment organizations for development of plans for areas such as the West End, Plantation Road, and Shenandoah Avenue corridors.	ED	No activity.	6-10 years
<b>Technology Zones</b>			
ED A24. Develop an economic development strategy to attract, retain, and grow technology businesses. Designate a lead agency to coordinate programs, resources, and planning for development of technology businesses. Create a web site that promotes Roanoke to technology companies.	ED DOT Regional ED agencies	Technology Zone implemented September 2002. DOT mapped and published fiber optic accessibility on web. Marketing via website applications. Smart Way Commuter service to B'burg. Downtown WIFI expanded to include Main Library with wireless Internet to be available at all public library branch locations by December 2005. ED partnering with New Century Technology Council on Tech Night banquet, Virginia Information Technology Symposium, and WiFi project.	Complete 2002; future expansion possible

### 3.3 Economic Development

Actions	Participants	Status – Ongoing or completed tasks	Completion Time Frame
ED A25. Establish technology zones that provide special tax incentives, expedited development, and economic development assistance. Designate a section of downtown as the primary technology zone and key village centers as secondary technology zones.	ED	City Council designated Roanoke's Technology Zone in September 2002. Includes incentives for new and expanding businesses. Potential expansion into some village centers in future years. To date, one company has used TZ incentives and more are currently exploring use of the incentives.	Complete 2002; future expansion possible
<b>Commercial Development</b>			
ED A26. Identify underutilized commercial sites and promote revitalization.	ED PBD	PBD identifying in neighborhood/area plans; Proposed zoning ordinance will encourage redevelopment by increasing development potential of properties. Proposed Enterprise Zone amendment to add Parkside Plaza is pending approval. The site is identified as an underutilized commercial property.	2005
ED A27. Revise zoning and develop guidelines that encourage maximum use of commercial and industrial sites by addressing setbacks, lot coverage, parking requirements, and landscaping to encourage development of commercial businesses in centers versus strip developments.	PBD	Proposed zoning ordinance will implement with reduced setbacks and other regulations to encourage efficient use of sites. Remapping commercial districts along major arterial streets to reduce/eliminate strip development patterns.	2005
<b>New Economic Initiatives</b>			
ED A28. Initiate small-area plans for mixed use (i.e., residential, commercial, and industrial) and industrial redevelopment in the West End, Plantation Road, and Shenandoah Avenue corridors.	ED PBD	Identifying locations in neighborhood plans (e.g., Wasena, West End, Williamson Road); Site-specific plans to begin when all neighborhood plans are completed/updated.	6-10 years; Ongoing
ED A29. Initiate small-area plans and appropriate rezoning for the Crossroads area to consider a mix of high-density residential, commercial, and research and development.	ED PBD	Redevelopment of Crossroads was identified as a priority Strategic Initiative in Williamson Road Area Plan. Portions are being converted to large-scale office space (Advance Auto). Still has potential for building development around the perimeter of the site. New ownership of Crossroads is considering options to fill the space.	Ongoing

### 3.3 Economic Development

Actions	Participants	Status – Ongoing or completed tasks	Completion Time Frame
ED A31. Revise zoning ordinance to permit small-acreage, mixed-use (flex-space) development.	PBD	Recently-added Institutional PUD district has been used to facilitate flexible development on several sites. Proposed zoning ordinance to implement by reducing acreage requirements for all Planned Unit Development districts. Expands range of uses in Mixed PUD to permit primarily-commercial development options with some residential elements. Expands options for office uses in Industrial district.	2005
ED A32. Revise zoning ordinance to permit home offices in certain residential areas.	PBD	Proposed zoning ordinance refines regulations regarding home occupations.	2005
ED A33. Explore redevelopment of areas identified for industrial, commercial, or mixed-use development or reuse.	PBD ED	Identification through neighborhood/area plans; specific strategies need development.	2005
<b>Work Force</b>			
ED A34. Invest in education and training to create a labor force that can succeed in an information-based economy.	Higher Ed Center VA Western Schools ED agencies	Public Library System provides ongoing life-long learning opportunities such as free computer training classes and employment-seeking information courses. Roanoke City Schools - Dept of Adult Education offers literacy and job skills classes to prepare persons for employment.	Ongoing
ED A35. Support and expand workforce development efforts that link economic development agencies and educational institutions. Develop work/study (co-operative) programs linking existing industry, high schools, colleges, and economic development agencies.	Higher Ed Center VA Western Schools ED agencies	ED staff serves on TAP Workforce Development committee, NCTC, Blue Ridge Technical Academy Advisory Council, and the Career and Technical Education Council of the Roanoke City Public Schools.	Ongoing
<b>Village Centers</b>			
ED A36. Encourage village centers through identification of potential locations in neighborhood plans.	PBD	Centers are being identified and mapped as part of neighborhood/area planning. Proposed zoning map significantly expands the use of Commercial-Neighborhood District in village centers and to create nodal development along corridors.	2005
ED A37. Develop design guidelines for village centers.	PBD	Commercial design guidelines included in Gilmer and Williamson Road plans. Planning staff to initiate commercial design guidelines in FY06.	0-5 years

### 3.3 Economic Development

Actions	Participants	Status – Ongoing or completed tasks	Completion Time Frame
ED A38. Revise zoning ordinance to permit mixed-use residential/commercial development and live/work space in village centers and on the periphery of the central commercial areas.	PBD	Appropriate locations mapped as part of neighborhood/area plans. Proposed zoning ordinance will implement by reducing acreage requirements for Planned Unit Development district and expanding range of uses in Mixed PUD to permit primarily-commercial development options with some residential elements. MX, CN, CG, MXPUD, and INPUD districts permit live/work space.	2005

### 3.4 Infrastructure: Transportation, Technology, Utilities

Actions	Participants	Status – Ongoing or completed tasks	Completion Time Frame
<b>Street System</b>			
IN A1. Adopt standard design principles for streets and develop a manual to guide construction that affects the streetscape and includes attractive designs for traffic calming devices.	PW TD ENG P&R PBD	PW leading Streetscape Design team - design manual 80% complete. Involvement by planners and Urban Forester in design of curb/sidewalk construction/replacement projects	2006
IN A2. Develop an inventory of City streets based on transportation corridor classifications and identify priorities for design improvements.	PW TD ENG P&R PBD	PW leading Streetscape Design team - design manual 80% complete. Team will set priorities for design improvements. Street design priorities for each neighborhood identified in neighborhood plans.	2006
IN A3. Develop a transportation plan as a component of Vision 2001-2020 that uses the recommended design principles to implement and prioritize street improvements. Identify priorities for streetscape improvements through neighborhood plans and through a street design inventory.	MPO TD PBD	Long Range Transportation plan update was completed. Roanoke established a task force to develop the recommendations consistent with the comprehensive plan. Streetscape priorities to be included in streetscape manual.	2006
IN A4. Expand the urban forestry program to increase the number of street trees planted and replaced.	P&R	Urban Forestry Plan adopted April 2003. City Council allocated an additional \$50K for tree replacement in FY04, resulting in a fourfold increase in the number of trees planted. 178 trees in FY03 and 708 trees in FY04. In FY05, the number of trees planted decreased to 500.	Planning complete - implement through 2013
IN A5. Change zoning, subdivision, and other development ordinances to include revised street design principles.	PBD TD	VDOT expanded local authority to establish appropriate urban street designs. Colonial Green will implement appropriate-width streets. Streetscape manual will include design principles. Proposed zoning ordinance will permit shift of some required parking to on-street spaces. Work on updating the subdivision ordinance will be initiated following adoption of proposed zoning ordinance.	2006
IN A6. Coordinate with state and regional transportation agencies to include revised design standards for new and existing public roadways. Pursue public transportation links between the New River Valley and Roanoke.	VDOT PBD TD	VDOT expanded local authority to establish appropriate urban street designs. Colonial Green will implement appropriate-width streets. Streetscape manual will include design principles. Smart Way bus service to B'burg links New River Valley with Roanoke.	2006 and Ongoing

### 3.4 Infrastructure: Transportation, Technology, Utilities

Actions	Participants	Status – Ongoing or completed tasks	Completion Time Frame
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#### Pedestrian, Greenway, and Bicycle Systems

IN A7. Develop a greenway system to provide pedestrian and bicycle linkages between the region's parks, rivers, creeks, natural areas, recreation areas, business centers, schools, and other institutions.	Regional Greenway Commission P&R	Mill Mountain Greenway has been completed; 2nd phase of Lick Run Greenway to begin 2005. New portions of Roanoke River Greenway constructed through Wasena Park to connect to the Smith Park trail segment are complete. Murray Run Greenway is continually being developed at the grassroots level.	Ongoing
IN A8. Identify long-term funding for sidewalk construction.	ENG	City Council approved an increase in cigarette taxes to support debt service for sidewalk/curb plan implementation -- \$1 -1.2 million per year for five years.	Complete & Ongoing
IN A9. Develop procedures that link or expand greenways when obtaining rights-of-way when developing utilities.	PBD	Flood Reduction project includes 10 miles of greenway trails along Roanoke River. Asphalt trail installed as part of water line through Fishburn Park to link to Murray Run Greenway.	2007; Ongoing
IN A10. Develop and adopt a bicycle and pedestrian transportation plan that uses the recommended design principles.	MPO TD PBD	The MPO completed bicycle suitability study to identify system needs and priorities. Update of Bikeway Plan now underway – to be completed 2005. Transportation Division is incorporating bicycle/pedestrian accommodations into new projects and repave/restripe projects (Brandon, Memorial, Colonial). Suggested revisions to ordinances to permit bicycle usage on sidewalks and within parks where designated.	6-10 years

#### Transit System

IN A11. Develop programs to increase the ridership of Valley Metro.	Valley Metro	Smart Way bus service to Blacksburg; City employee bus passes; RVARC program provides free taxi in case of emergency.	0-5 years
IN A12. Encourage employers to establish motor pools for work-related trips during the day so employees can walk or bike to work.	Regional Commission	RVARC expanded marketing of Rideshare program.	Ongoing
IN A13. Continue programs that provide public transportation to disabled citizens; consider expansion of service to employment and medical centers.	Valley Metro	Paratransit programs (STAR) continuing.	Ongoing
IN A14. Explore streetcars or other mass transit systems.	Valley Metro	1 <sup>st</sup> phase of streetcar feasibility study completed by Valley Metro in 2004.	0-5 years

### 3.4 Infrastructure: Transportation, Technology, Utilities

Actions	Participants	Status – Ongoing or completed tasks	Completion Time Frame
<b>Airport</b>			
IN A15. Encourage expanded direct air service to major national destinations.	Airport Commission	Public/private initiative to guarantee level of customer base.	2004
IN A16. Provide accessible shuttle service between the airport and other local destinations.	Valley Metro	Smart Way bus provides service from downtown Roanoke and from Blacksburg to the airport.	6-10 years
<b>Rail System</b>			
IN A17. Encourage expansion of rail service to relieve truck congestion on Interstate 81.	VDOT	Proposals under evaluation; Roanoke continues to advocate approaches that incorporate rail.	6-10 years
IN A18. Explore development of a regional facility for a truck-to-rail intermodal transfer facility and inland port.	Regional ED agencies	No activity noted.	More than 10 years
IN A19. Pursue passenger rail service.	Regional ED agencies	TransDominion Express; NS has signified interest in allowing passenger rail.	10 years
<b>Technology Infrastructure</b>			
IN A20. Create a task force responsible for developing a technology strategy.	ED DOT	No activity specifically directed to development of a strategy.	0-5 years
IN A21. Inventory and map technology resources such as available buildings, communications infrastructure, and existing technology businesses.	ED DOT	DOT created GIS map of Roanoke's fiber optic network which is now available online. Warehouse Row – e-Town Initiative	2002
IN A22. Foster strong partnerships and cooperative projects with Virginia Tech and other local universities.	ED	Higher Education Center; Smart Way Roanoke-Blacksburg commuter service	6-10 years
<b>Water and Wastewater</b>			
IN A23. Promote regional solutions to public water and sewer needs and services, including consideration of water conservation strategies.	Regional Governments	Western Virginia Water Authority established July 2004	Complete
IN A24. Maintain and upgrade sanitary sewer lines to eliminate infiltration and inflow of storm water.	WWWA	Ongoing programs of assessment, repair and replacement. Long-term capital plan under development.	Ongoing

### 3.5 Public Services: Police, Fire/EMS, Solid Waste Management, Code Enforcement

Actions	Participants	Status – Ongoing or completed tasks	Completion Time Frame
<b>Public Safety</b>			
PS A1. Develop strategies that strengthen community-policing (i.e., COPE) efforts between the police department, residents, businesses, and community groups.	PD Community groups	Transition to Geographic Policing in 2004 moved community-oriented policing from a program to a practice throughout Roanoke. Community Policing Specialist program requires active involvement and has over 120 PD participants. PD participates with over 45 ongoing neighborhood & business organizations and the Citizens Police Academy.	2004 and Ongoing
PS A2. Public safety agencies will maintain or exceed nationally-recognized standards such as the Commission for Accreditation of Law Enforcement Agencies.	PD Fire/EMS	Fire-EMS Department became Nationally Accredited in August 2002 and continues ongoing efforts to maintain accreditation. Police Department was reaccredited in 2002; accreditation inspection conducted spring 2005 and full re-accreditation expected in summer 2005. E911 awarded grant to initiate CALEA accreditation process. When E911 is accredited, Roanoke will be one of a very few localities that have all major public safety elements accredited.	Ongoing/ E911 accreditation within 2 years
PS A3. Revise zoning ordinance to integrate Crime Prevention Through Environmental Design in the development review process.	PBD PD	Proposed zoning ordinance brings buildings closer to streets and, in certain districts, requires minimum glazing on storefronts - address a key CPTED principle of "putting eyes on the street."	2005
PS A4. Promote citizen participation in public safety programs such as the Citizens Police Academy.	PD Community groups HNS RNA	Ongoing Police Academy - National Citizens Police Academy Association named Roanoke's academy 2004 Agency of the Year; public safety elements included in Leadership College. Citizens serve on Police Disciplinary Review Board. Advanced Citizens Police Academy and Senior Citizen Police Academy established. Geographic Policing promotes communication between citizens and officers. HNS working with community groups and RNA to create Code Compliance educational program for schools.	Ongoing
PS A5. Study and promote regional approaches to providing public safety services that ensure their location and operation provide the most equitable, effective, and efficient service to citizens.	Fire/EMS	Council adopted the Fire-EMS Departments business plan which will build three new stations located to improve response. Working to enhance regional cooperation on three tiers: cooperative staffing (ex. Clearbrook), automatic aid (ex. Salem), and mutual response. In May 2005, Fire/EMS implemented automatic aid program with Roanoke County for response to north Williamson Road and Garden City and corresponding areas of the county. Department is seeking additional opportunities for cooperation within all of these tiers.	Implemented and ongoing expansion of efforts



### 3.5 Public Services: Police, Fire/EMS, Solid Waste Management, Code Enforcement

Actions	Participants	Status – Ongoing or completed tasks	Completion Time Frame
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#### Code Administration, Boards, and Commissions

PS A6. Revise zoning ordinance regarding nuisance offenses to provide for civil fines and on-site ticketing to increase compliance.	PBD HNS	Evaluate for possible inclusion in proposed zoning ordinance	2004
PS A7. Provide code enforcement information to residents and inspectors in satellite service centers.	HNS	Discussions underway with Human Services, PD, Fire/EMS, Health Dept, and HNS to determine best approach for implementing Neighborhood Integrated Services Team model.	6-10 years
PS A8. Provide ongoing training for boards and commissions related to zoning, property maintenance, and development codes through certified training programs.	PBD	Stipends for Planning Commission and BZA are contingent on certification training. VA Dept of Historic Resources is establishing a certification program for Architectural Review Boards.	Ongoing
PS A9. Revise zoning and other ordinances to address new development patterns and land uses.	PBD	Proposed zoning ordinance recognizes new land uses that have evolved since the 1987 ordinance (e.g. cell towers, paintball, freight storage containers). Also better accommodates flex office/industrial mix.	2005
PS A10. Coordinate regulations, where feasible, with neighboring jurisdictions for consistency.	PBD	Some involvement of region's planning agencies in proposed zoning ordinance; using adjacent localities for benchmarking where appropriate.	Ongoing
PS A11. Increase the use of information technology to improve services.	DOT	Services and information available online continues to expand as part of ongoing e-Government. Recent examples include e-Checks and online permit information and building inspection requests.	Ongoing

#### Solid Waste Management

PS A12. Develop and expand recycling and educational programs that promote its use.	Solid Waste Mgmt  Clean Valley Council	Solid Waste Management is partnering with schools and business to increase recycling and environmental education. Solid Waste Management is expanding contacts with business and condo associations to promote recycling. Hotel Roanoke is working to become the first complete "Green" hotel in the region. C2C Housing Design Competition – target 2005 for construction of top entries.	Ongoing
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### 3.5 Public Services: Police, Fire/EMS, Solid Waste Management, Code Enforcement

Actions	Participants	Status – Ongoing or completed tasks	Completion Time Frame
PS A13. Consider developing a staffed recycling center with a household hazardous waste component.	Solid Waste Mgmt Clean Valley Council EEM	Investigating potential recycling and household hazardous waste collection sites. Work has been initiated by the Environmental & Emergency Management and Solid Waste Management to look at possible Household Hazardous Waste collection arrangements. Discussion have been held with the Roanoke Valley Resource Authority as a possible location for a collection site.	3-5 years
<b>City Administration and Service Delivery</b>			
PS A14. Pursue innovative service-delivery strategies that improve customer service. Increase the use of computers and information technology to reduce reliance on paper and provide greater access and sharing of information.	DOT Various user agencies	Continuing increased availability of information resources on Roanokegov.com; Community Portal implemented; continuously increasing capability for web-based transactions (eChecks). Public Library System implemented personal computer reservation and print management systems and wireless Internet to enable customers' efficient access to information.	Ongoing
PS A15. Ensure that all public schools and City-owned facilities are located, designed, and maintained to complement neighboring land uses.	PBD	Planning Commission review of new public facilities; Comp plan and neighborhood plans; Public Library System comprehensive plan to be completed summer 2005.	2004
PS A16. Pursue regional efforts for solid waste management and recycling.	Regional governments	Periodic Household Hazardous Waste drop-off days for region. Roanoke also works with Clean Valley Council on Clean Valley Day and special river clean-ups.	6-10 years
PS A17. Consider development of community service centers to provide direct services and serve as information and referral centers.	City admin.	New fire station facility in northwest to be located in Melrose Avenue/Orange Avenue area may contain some elements of other public services.	0-5 years

### 3.6 People: Education & Lifelong Learning, Health & Human Services, Libraries

Actions	Participants	Status – Ongoing or completed tasks	Completion Time Frame
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#### Education and Lifelong Learning

PE A1. Develop and expand strategies that encourage parents and children to make the commitment for children to attend and participate in school every day.	Schools	No activity noted.	0-5 years
PE A2. Create programs that provide opportunities for education and coaching in local institutions such as churches, neighborhood groups, and businesses to increase awareness and value of education.	Schools	Tutoring provided at Melrose/Rugby Neighborhood Forum center.	Ongoing
PE A3. Develop plans for constructive alternatives for students in in-school suspension.	Schools	No activity noted.	0-5 years
PE A4. Create ways to encourage churches and civic groups to adopt a school and provide programs/ activities to build youth interest and provide role models for success.	Schools, community groups and institutions	No activity noted.	0-5 years

#### Libraries

PE A5. Improve the downtown main library to provide greater accessibility, better service delivery, and access to technology. Consider building improvements, a new building, or relocation of the library.	Libraries	Library master plan in progress – to be completed Summer 2005.	Summer 2005 (plan) 10 years to implement
PE A6. Continue to support the Virginia Room as the premier resource center for genealogy and history.	Libraries	Implemented and ongoing; Grants have been awarded and others are in process to improve the collection of resources.	Ongoing
PE A7. Explore inclusion of business development services at the main library.	Libraries	Planning is underway to partner with community organizations and to seek grants to develop a business center.	0-5 years
PE A8. Develop a plan that identifies branch library facilities that have become outdated or cannot be expanded; consider relocation to sites that have facilities to provide access to bus service and provide adequate and safe parking.	Libraries	Library master plan in progress.	Summer 2005 (plan) 10 years to implement

### 3.6 People: Education & Lifelong Learning, Health & Human Services, Libraries

Actions	Participants	Status – Ongoing or completed tasks	Completion Time Frame
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#### Health and Human Services

PE A9. Promote programs that educate citizens regarding public and private programs to make health care more accessible.	Health care providers Community services	Public Libraries received grant from National Network of Libraries of Medicine to provide consumer health information to citizens during 2003-2005. Certified medical librarian on staff in Main Library Reference Department.	0-5 years
PE A10. Develop a strategy that addresses duplication of inter-related services in health and human service programs.	Health care providers Community services	No activity noted.	6-10 years
PE A11. Promote health care programs related to pre-natal care, immunization, dental and vision care, and health screening by using the Internet, television, and other forms of media.	Health care providers Community services	The Belmont-Fallon neighborhood was identified as an underserved area. Planning is underway to establish a health care clinic in the Belmont neighborhood. Consumer health information program provided by Public Library System (see PE A9).	0-5 years
PE A12. Inventory existing day care facilities; develop a plan aimed at increasing the availability of affordable day and evening care for children, elderly, and the handicapped.	Social Services	Planning staff created a GIS layer of day care centers to display locations throughout city.	0-5 years
PE A13. Develop special needs programs that are accessible and connected to housing and support networks.	Social Services	No activity noted.	6-10 years
PE A14. Provide accessible information in satellite service facilities.	Service providers	Consumer health information program provided by Public Library System(see PE A9).	6-10 years
PE A15. Promote development of a regional cost-sharing program for health and human services.	Regional governments	No activity noted.	6-10 years
PE A16. Establish new regional public transportation routes in the Valley to provide better access to health care and support services.	Valley Metro Health care providers	In summer 2004, began Smart Way bus service as a public transportation option between the New River Valley and the Roanoke Valley.	6-10 years
PE A17. Develop strategies that support greater use of recreational and exercise programs in schools, parks, and greenways.	P&R Schools	Enhanced P&R/School Partnership agreement; operate four fitness centers in middle schools; developing pricing and marketing strategy to promote awareness and ownership of parks and new programs.	0-5 years

*Joint Meeting* 5. b.

# Neighborhood Plan Implementation Report

Department of Planning Building and Development  
City of Roanoke, Virginia  
215 Church Avenue S.W.  
Roanoke, Virginia 24011  
June 10, 2005

Joint Planning Commission/City Council Meeting July 5, 2005  
12:00 PM in the Emergency Operations Center

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<b>South Roanoke (Adopted in 1988)</b>			
<b>Actions</b>	<b>Participants</b>	<b>Status</b>	<b>Time Frame for Completion</b>
Recommend Historic District Zoning for Cherry Hill.	Planning Building & Dev, ARB	To be reconsidered with future update of neighborhood plan	Target date 2006
Maintain Crystal Spring Commercial District and develop design guidelines for new streetscapes and developments within the NH.	Econ Dev, Planning Building & Dev	Neighborhood Commercial district zoning is mapped.	2005
Maintain the existing neighborhood character and environmental quality of the NH.	NH Groups, Planning Building & Dev, Parks and Rec	Neighborhood rezoning was implemented in early 1990's to reduce density and limit conversion to multifamily.	Complete
Preserve residential integrity of NH streets and minimize through traffic on Avenham Avenue and Yellow Mtn. Rd.	Transportation Division	Council approved expenditure of preliminary engineering funds in January 2005 to consider changes at the intersection of Franklin Road and Avenham Avenue. These changes would slow the speed of traffic entering the neighborhood on Avenham Avenue.	Preliminary Engineering to be completed in 2005.
Coordinate efficient use of Crystal Spring school for ongoing student programs.	School Board	New playground equipment has been installed as well as two major additions to the school including new classrooms and offices. The old school building has been completely renovated in the inside.	Complete
Improve and maintain NH parks and develop a greenway system throughout the NH.	Parks and Rec	Car Trail connection (old fire trail) Mill Mtn. Trail Mgmt. Plan complete Spring 2005. Could connect to South Roanoke when finished.	Spring 2005
Maintain transit access.	Valley Metro		Ongoing
Create a tree planting and replacement plan for the neighborhood.	Urban Forestry/Parks & Rec	Removing poor condition trees and replacing trees throughout the neighborhood.	Ongoing
Build flood reduction project along the Roanoke River to reduce flooding in the NH.	Engineering, Army Corps of Engineers	Pending Federal funding	Ongoing

<b>Greater Deyerle (Adopted in 1990)</b>			
<b>Actions</b>	<b>Participants</b>	<b>Status</b>	<b>Time Frame for Completion</b>
Maintain residential character of the NH and assure new development is compatible with NH character.	Planning Building & Dev, NH Organizations	Most of area mapped R-12, Low Density Residential as part of comprehensive rezoning.	2005
Maintain and protect historic properties.	Planning Building & Dev, ARB	Lone Oaks listed on National and Virginia Registers	Complete
Maintain commercial services located within the NH and encourage quality design for new development.	Econ Dev, Planning Building & Dev	Commercial areas mapped as part of rezoning	Ongoing
Target the area for job training and education programs.	Econ Dev	Virginia Western Community College, Higher Education Center, Total Action Against Poverty	Complete
Expand enterprise zone in this area.	Econ Dev	Total area of Enterprise Zone limited by State. Greater need for Enterprise Zone identified in other parts of Roanoke.	N/A
Implement NH Crime watch.	NH Groups, Police	No recent activity.	
Initiate concentrated code enforcement efforts in the NH.	Code Enforcement	No recent activity noted for code enforcement.	
Decrease EMS response time and cooperation with Roanoke County EMS.	REMS, Fire Dept.	New station on Peters Creek Extension dedicated in 1999 decreases response time to the neighborhood.	Complete 1999
Improve traffic flow throughout NH and minimize increased traffic on Mudlick. Encourage more pedestrian friendly areas within the NH.	Transportation Division	The City continues to monitor traffic volumes on an annual basis and addresses issues as they arise. Good communication with the Neighborhood Association facilitates continued involvement.	Ongoing
Protect open space and design recreational trails throughout the NH.	Parks and Rec	Potential connection from Roanoke River via Peters Creek. ROS and RA zoning applied to areas as part of comprehensive rezoning.	2005
Install curb and gutter and improve storm water management system	Engineering	As funding allows	Ongoing



<b>Greater Raleigh Court Neighborhood Plan (Adopted in 1999)</b>			
<b>Actions</b>	<b>Participants</b>	<b>Status</b>	<b>Time Frame for Completion</b>
Rezoning and zoning district amendment.	Planning Building & Dev, Civic League	Planning Building & Dev completed comprehensive rezoning of approximately 1,000 properties and amendment of RM-1 district regulations.	Complete
Compatible development, Neighborhood review of zoning requests.	Planning Building & Dev, Civic League, Merchants Assoc.	Notice of zoning requests to Civic League and merchants assoc. Neighborhood groups are sent notices about zoning changes. Groups are active in review and evaluation of development proposals.	Complete and ongoing
Monitor and report plan implementation.	Civic League, Planning Building & Dev	Annual neighborhood plan "report card"; civic league using plan to develop work plans.	Ongoing
Business plan for Grandin Village.	Merchants Assoc, Virginia Tech, Civic League	Business plan and update completed by Virginia Tech.	Complete
Property maintenance.	Housing & NH Services, Civic League	Ongoing reporting and enforcement efforts.	Ongoing
Traffic calming, Traffic management, Enhance the pedestrian and bicycle friendliness of Grandin Village.	Civic League, Merchants Assoc, Transportation Div, Planning Building & Dev, Design professionals	Traffic calming projects proposed for Grandin Road & Memorial - Grandin Road under construction, Memorial Avenue in preliminary engineering phase not yet funded for construction. Traffic calming projects 90% complete Grandin and Memorial. Civic League planters and trash receptacle projects ongoing. - Grandin Road under construction, Memorial Avenue in preliminary engineering phase - not yet funded for construction. Some curb cut ramps installed.	Spring 2005 completion for Grandin Road; Memorial Avenue in preliminary engineering phase
Front yard/over the curb parking.	Transportation Div, Civic League, Police	Implemented and ongoing through review of zoning requests; new zoning ordinance development; monitoring & enforcement.	Ongoing
Develop greenway connections.	Civic League, RGC, Parks & Rec	Phase I of Murray Run complete.	Complete
Sidewalk construction.	ENG, Civic League	Sidewalks constructed and repaired through individual requests. Support by plan adds points to rating. 16 blocks completed since 1999.	Ongoing
Traffic management.	Transportation Div, Civic League, Planning Building & Dev	Grandin Road under construction, Memorial Avenue in preliminary engineering phase - not yet funded for construction.	Ongoing
Adequate parking facilities.	Planning Building & Dev	Ongoing thru development review.	Ongoing
Address street lighting.	Civic League	Ongoing per individual requests.	Ongoing
Encourage use of bicycle, mass transit, and pedestrian transportation.	Civic League, RGC, Parks & Rec	Traffic calming projects completed for Grandin Road & Memorial Avenue "Road Diet."	30% Design phase
Neighborhood watch programs.	Civic League, Police, Merchants	Bicycle patrols sponsored by merchants and civic league.	Implemented and ongoing
Unleashed dogs and pet wastes.	Police	City Council adopted a strengthened city ordinance.	Complete

<b>Greater Raleigh Court Neighborhood Plan (continued)</b>			
<b>Actions</b>	<b>Participants</b>	<b>Status</b>	<b>Time Frame for Completion</b>
Improve the maintenance of neighborhood parks. Improve landscaping in parks by planting trees and flowers.	Parks & Rec	Parks & Rec implemented a new maintenance strategy, "Stewardship Awareness," sustainable materials.	Ongoing
Expand tree planting program.	Civic League	Implemented through ongoing projects (Memorial and Grandin); Removed 9 trees and planted 30 trees in Grandin Village area.	Ongoing
Retain/preserve neighborhood assets (schools, fire station, library, post office).	Civic League, Various city agencies	Ongoing; Funding for Grandin Theatre Foundation.	Ongoing
Assess the impacts of development on areas along Mudlick Creek that are vulnerable to flooding. Address flooding-development issues with innovative zoning techniques.	Planning Building & Dev, Engineering Div	Implemented and ongoing through development review process, review of zoning requests; new zoning ordinance development: River & Creek Overlay district.	
Encourage regional approach to address flooding problems.	Engineering, Environmental & Emergency Mgmt, Regional Planning Commission	Regional storm water management plan is complete and is pending funding/implementation.	Ongoing
Continue to increase civic league membership and residents' involvement.	Civic League	Providing opportunities to join organization at various community events; newsletter; monitoring of membership.	Ongoing

<b>Melrose-Rugby Neighborhood Plan (Adopted in 2001)</b>			
<b>Actions</b>	<b>Participants</b>	<b>Status</b>	<b>Time Frame for Completion</b>
Extend RS-3 zoning to eastern part of neighborhood (see future land use map).	Planning Building & Dev	Single family district expansion mapped as part of proposed zoning ordinance.	2005
Neighborhood Review of development proposals.	Melrose-Rugby Neighborhood Forum, Planning Building & Dev	Notices of development proposals sent to neighborhood groups in the area. Groups are active in review and comment.	Implemented and ongoing
Implement Neighborhood Design District.	Planning Building & Dev	Neighborhood Design District was implemented by City Council in November 2002. Six houses have received design review.	Complete
Ensure new or converted multifamily dwellings reflect the character of the neighborhood.	Planning Building & Dev	Neighborhood Design District was implemented by City Council in November 2002	Implemented and ongoing
Encourage mixed use development of Heritage Acres property.	Planning Building & Dev	Owner continuing to investigate options and scenarios.	To be determined
Encourage compatible design for business.	Planning Building & Dev	Potential expansion of Neighborhood Design District standards to include neighborhood commercial development design standards	Longer term (2007)
Implement street design features that maintain unified neighborhood and provide for pedestrian and bicycle traffic. ID areas where speeding is a problem and implement enforcement and traffic calming measures.	Transportation Div, Virginia Dept of Transportation, Planning Building & Dev, Neighborhood Groups	New design of 10th Street project addresses these issues - Project is in VDOT Six-Year Improvement Program, currently under design	Construction scheduled to begin 2008
ID areas where speeding is a problem and implement enforcement and traffic calming measures.	Neighborhood groups, Transportation Div, Police, Planning Building & Dev	No activity.	As warranted
Rental Inspections Program.	Melrose/Rugby Neighborhood Forum, Housing & NH Services	Implemented in portions of neighborhood, expanding to other areas	Ongoing
Expand the Rehabilitation District.	Planning Building & Dev	City Council expanded the Rehabilitation District in 2002	Complete
Target code enforcement.	Housing & NH Services, neighborhood organizations	Neighborhood groups work regularly with staff to identify and track violations.	Implemented and ongoing
Encourage market-rate infill development.	Housing & NH Services	Neighborhood Design District will implement to some extent.	Ongoing
Feasibility study for grocery and other businesses.	Economic Development	New grocery opened 2005 on 24th Street.	Completed
Focus commercial development into existing commercial areas.	Planning Building & Dev	Village centers and commercial areas mapped as part of proposed zoning ordinance. Strip commercial reduced along Orange Avenue.	2005

<b>Melrose-Rugby Neighborhood Plan (continued)</b>			
<b>Actions</b>	<b>Participants</b>	<b>Status</b>	<b>Time Frame for Completion</b>
Implement recommendations of 11th Street business revitalization plan.	Businesses, Economic Development	Portion of project is in Gilmer/Gainsboro façade program, Advance Auto added store and the BP Station will have new façade Summer 2005	2005/2006
Master plan for Kennedy Park.	Parks & Rec	Improvements ongoing - new drainage program underway - working with community leaders to solve drainage problem - currently no master plan for park.	2008
Enhance access to Lick Run Greenway.	Parks & Rec	Seek opportunity in conjunction with Heritage Acres development.	To be determined
Targeted cleanup days.	Melrose-Rugby Neighborhood Forum, Solid Waste Management	Melrose Rugby Neighborhood Forum participates in annual Clean Valley Day and intermittent cleanups as needed.	Implemented and ongoing
Improve Police - resident communication.	Melrose-Rugby Neighborhood Forum, Police	Officers attend meeting regularly. Geographic policing. Moved satellite station from Lafayette Blvd. to Villa Heights Station.	Ongoing
Support satellite police station.	Police	Discontinued Lafayette station, relocated to Villa Heights satellite	Ongoing
Implement porch light program.	Melrose-Rugby Neighborhood Forum, Neighborhood Watch groups, Police	No activity.	To be determined
Sponsor National Night Out events.	Melrose-Rugby Neighborhood Forum, Neighborhood Watch groups, Police	Melrose Rugby Neighborhood Forum sponsors annual National Night Out event	Implemented and ongoing
Environmental safety assessment (CPTED).	Melrose/Rugby Neighborhood Forum, Neighborhood Watch groups, Police	No activity.	To be determined
Support neighborhood groups, Joint meetings among neighborhood groups.	Housing & NH Services, Neighborhood Groups	Various upcoming events and Roanoke Neighborhood Advocates programs. First neighborhood potluck took place in November 2004 (first in years) - recognition ceremony and project "show off" in the works.	Ongoing
Seek mechanism for improved enforcement of noise ordinance.	Police	No activity.	To be determined
Continue tree planting and open space landscaping projects. Coordinate new sidewalk and curb construction with repairs and addition of amenities such as street trees.	Parks & Rec, Neighborhood groups, Urban Forestry, Engineering, Transportation Division, Planning Building and Development	Targeted planting along Rugby Blvd. Priority list developed by Planning to be assessed and constructed as funds allow by Engineering Div. Urban Forester participating in review of projects to ID opportunities for new street trees. Turf grass overseeding at Maryland & Staunton, Rugby and Grayson and Grayson and 10th St. Sidewalk repair and curb cut installation on Rugby Blvd. and Staunton Ave. 25 blocks completed since 1999.	Implemented and ongoing

<b>Melrose-Rugby Neighborhood Plan (continued)</b>			
<b>Actions</b>	<b>Participants</b>	<b>Status</b>	<b>Time Frame for Completion</b>
Support tutoring and health programs as the Melrose/Rugby community center.	Melrose/Rugby Neighborhood Forum	Tutoring implemented annually to assist students in preparing for the SOL test.	Ongoing
Joint meetings among neighborhood groups.	Neighborhood groups, Housing & NH Services	First neighborhood potluck took place in November 2004 (first in years) - recognition ceremony and project "show off" in the works.	Annual and ongoing
Recruit business members.	Melrose/Rugby Neighborhood Forum	No activity.	To be determined
Create marketing guide for neighborhood.	Neighborhood groups, Housing & NH Services	Currently underway - City creating webpage for every neighborhood for general information and overview - maintained by the City with links to individual neighborhood web pages.	Ongoing

<b>Downtown Plan (Adopted in 2002)</b>			
<b>Actions</b>	<b>Participants</b>	<b>Status</b>	<b>Time Frame for Completion</b>
<b>Elmwood Park Initiative</b>			
Develop Elmwood Park into a world-class park.	Parks & Rec, Downtown Roanoke Inc	Committee established to study need for a main library in Elmwood Park	5 years
Transform Patrick Henry Hotel into independent living for seniors - public uses on the ground floor.	Private sector	Property owner investigating options, plans pending	5 years
Construct a building in front of the Bullitt Avenue parking garage.	Private sector	No activity.	5 years
Develop church property on NW corner of Jefferson and Elm.	Private sector	No activity.	5 years
Build a new medical facility in the underused front yards of the existing hospital buildings.	Private sector	No activity.	5 years
Extend Bullitt Avenue to Williamson Road.	Transportation Div	Pending GSA site selection and re-affirmation of action items	To be determined
Redevelop the Jefferson Motel site and other sites around Elmwood Park with office buildings and structured parking.	Private sector	Strong candidate for development - site studied 6 different times - interest in site remains strong.	5 years
<b>Church Avenue Initiative</b>			
Encourage a mix of uses in the Heironimus building.	Private sector	Potential hotel location - seeking new tenants	Ongoing
Develop a new parking garage south of Heironimus bldg.	Private sector	No activity.	Long Range
Develop a building on NW corner of Church and Jefferson.	Private sector	Some interest by developers	5 years
Renovate upper floors of buildings on Jefferson Street for residential uses.	Private sector	8 apartments created with completion date of late 2005	Late 2005
Improve lights and street trees on Jefferson Street.	Public Works, Parks & Rec	Current street lights do not have upright protection - goal is to put upright protectors in citywide	5 years
Locate a civic building on the terminus of Church Avenue at Williamson Road. Consider for Fire Station.	City or other government agency	Alternate location has been identified for Fire Station # 1.	5 years
Redesign 100 block of Church Ave SW.	Transportation Div, Public Works	Pending economic factors and tenant occupancy needs	5 years
Construct a building at the NE corner of 2nd & Church.	Private sector	No activity.	5 years

<b>Downtown Plan (continued)</b>			
<b>Actions</b>	<b>Participants</b>	<b>Status</b>	<b>Time Frame for Completion</b>
Redevelop the Grand building for loft apartments of office/accelerator space and retail uses on the first floor.	Private sector	Redevelopment currently underway for office and accelerator space.	2 years
Transform Warehouse Row parking lot into a public square.	Public Works, Engineering, Planning Building & Dev	Currently five property owners covering entire lot. Unable to consolidate for unified improvement project. Streetscape improvements along Salem Avenue have been completed.	5 years
Create a new north-south street between Campbell Avenue and Warehouse Row.	N/A	New Roanoke Times building precludes this recommendation.	N/A
Develop e-Square lofts on south side of Salem Ave.	N/A	New Roanoke Times building precludes this recommendation.	N/A
Develop townhouses or live/work structures on western edge of Warehouse Row.	Private sector	Buildings are for sale. Private developers working on trying to find buyers.	Ongoing
Develop high tech offices in Warehouse Row. Convert to incubator space.	Economic Development, private sector	City portions at full occupancy, Tech zone incentives.	Complete
In 100 blk of Campbell SW, develop upper floor residential and ground-floor entertainment/retail.	Private sector	State and City building bought by private developer early 2005. Retail to remain on first floor with mixed office and residential on upper floors.	Next 3 years
Construct elevator at south side of First Street Bridge and continue vehicular access.	Engineering, Transportation	City Council decided to make the bridge pedestrian only.	N/A
Restore the Ebony Club and encourage new office construction.	Private sector	Culinary school moving into building and opening late 2006.	2 years
Enhance Centre Avenue to provide a piazza for the HEC.	Private sector, Housing Authority, Public Works	City currently proceeding on project.	1 year
<b>Market Initiative</b>			
Get the top floor of the market building occupied by high tech accelerator space, artists studios, public service space, or high profile video arcade.	Economic Development	Incorporated into 2005 City Market District study.	Late 2005
Develop upper floors of Billy's Ritz with housing.	Private sector	No activity.	5 years
Coordinate IMAX development with other Market area developments.	Economic Development, Planning Building & Development, Downtown Roanoke Inc	Developers decided not to include IMAX in Art Museum project. Construction on Art Museum planned fall 2005.	2 years

<b>Downtown Plan (continued)</b>			
<b>Actions</b>	<b>Participants</b>	<b>Status</b>	<b>Time Frame for Completion</b>
Develop the NE corner of Jefferson and Campbell as a hotel with a restaurant and public spaces on the ground floor.	Private sector	Some interest in site.	5 years
Convert the remainder of Campbell Avenue to two-way.	Transportation Div	Complete	Completed 2003
Develop the new YMCA with a public square framed by a formal civic façade.	Private sector	Complete	Complete 2004
Re-establish the frontage along 200-400 blocks of Church Avenue with public/civic facilities, office, or residential spaces.	Public sector	Ideas under consideration now that YMCA has completed relocation.	5 years
Convert Cotton Mill to loft apartments, live/work units, or office space.	Private sector	Private developer has purchased property and is considering live-work units.	5 years
<b>Framework Actions</b>			
Connect the City Market Building/Railwalk to the regional trail system.	Parks & Rec, Greenways Commission, Transportation Div	Lick Run Greenway and Mill Mountain Greenway address this issue, signage 75% complete.	Complete
Institute free parking shuttle from the Civic Center to the CBI campus.	Transportation Div, Valley Metro	Pending first phase of CBI. Streetcar proposal under study.	5 years +



<b>Southern Hills (Adopted in 2002)</b>			
<b>Actions</b>	<b>Participants</b>	<b>Status</b>	<b>Time Frame for Completion</b>
Street/gateway plan for 220 corridor study.	Transportation Div, Planning Building & Dev	Improvements suggested in Neighborhood Plan precluded by proposed routing for I-73.	N/A
Southern Hills Drive extension.	Engineering Div	Pending private development.	2 years
Upgrade Southern Hills Drive (Griffin Rd. north).	Engineering Div	Planning phase is complete, starting design phase. Start date pending Wilton Development project. Southern Hills Drive is about to be rebuilt with drainage and utility improvements but no sidewalk due to resident preferences and changed circumstances. Overall landscape maintenance, asphalt maintenance and storm drain cleaning.	2 years
Bus service.	Valley Metro	New development needed to create demand.	5 years
Improve drainage system.	Engineering Div	Ore Branch study underway. Potential for improvements with new development or in conjunction with utilities projects. Listed under Roanoke Storm Water Management Plan.	5 years
Replace water lines/install hydrants.	Utilities	Planning underway for Southern Hills Drive improvements.	2 years
Extend sewer lines.	Utilities	Planning underway for Southern Hills Drive improvements.	2 years
Code enforcement/cleanups.	Housing & NH Services	Implemented and ongoing.	Ongoing
Neighborhood watch.	Neighborhood organization, Police	No activity.	To be determined
Master plan Sunrise Park.	Parks & Rec	No activity.	5 years
Park improvements (Per master plan process)/portable restrooms.	Parks & Rec	Conflicts with Parks and Recreation goal to have no restroom facilities in small neighborhood parks.	To be determined
I.D. greenway connection.	Parks & Rec	No activity.	To be determined
Community garden/kiosk in Sunrise Park.	Neighborhood organization	No activity.	To be determined
Neighborhood gateway signs.	Neighborhood organization	Pending new commercial development; proffered condition of commercial development.	5 years

<b>Loudon Melrose/Shenandoah West (Adopted in 2002)</b>			
<b>Actions</b>	<b>Participants</b>	<b>Status</b>	<b>Time Frame for Completion</b>
Comprehensive rezoning.	Planning Building & Dev	New zoning ordinance and comprehensive rezoning.	Mid 2005
Address the lack of buffering and transitional uses between residential and non-residential uses in future zoning decisions.	Planning Building & Dev	New zoning ordinance will address for new development.	Mid 2005 and ongoing as development occurs
Work with various housing developers to develop housing that will increase the number of homeowners in the area.	Housing & NH Services, Planning Building & Dev	RRHA developed new housing. Blue Ridge Housing Services had a ceremony February 2005 to show ongoing progress in neighborhood.	Ongoing
Continue the Rental Inspection Program.	Housing & NH Services	RIP implemented in some areas and expanding.	Implemented and ongoing
Coordinate reporting of maintenance violations.	LMNO, Housing & NH Services	LMNO active in identifying, reporting, and tracking violations.	Ongoing
Plant trees and establish green space on Centre and Loudon Avenues to buffer industrial uses from residential areas. Initiate tree planting on streets where homes lack buffering from industrial uses.	Planning Building & Dev, Loudon Melrose Neighborhood Org	Implement through site plan review.	Ongoing as development occurs
Attract a large grocery store to the area.	Economic Dev	Food Giant established in 2005 on 24th Street.	Ongoing
Market the IPUD site at 24th Street and Melrose Avenue for redevelopment.	Economic Dev	Goodwill Industries moved to site in 2004. Opportunity for future liner buildings on periphery.	Ongoing
Assess Shenandoah Avenue for redesign of lane striping, on-street parking, and bike lanes.	Transportation Div, Planning Building & Dev	Long Range Transportation Plan and Regional Bikeway Update both include consideration of bike lanes and streetscape along Shenandoah Avenue.	Next 5 years
Create the bicycle and greenway routes identified in the Bikeway Plan for the Roanoke Valley and the Roanoke Valley Conceptual Greenway Plan.	Loudon Melrose Neighborhood Org, Parks & Rec, Regional Greenways Commission	No current plans.	5 years
Coordinate new sidewalk and curb construction with repairs and the addition of amenities such as street trees. Retain grass buffer strips for street trees on sidewalk infill projects.	Engineering Div, Transportation Div, Parks & Rec, Planning Building & Dev	Planning and Urban Forestry staff are reviewing projects for streetscape/landscape opportunities. Aurora Gold turf renovation - Shenandoah Ave. Turf grass overseeding, tree pruning and mulching on 24th Street. Overall sidewalk repair and curb cut installation. Planning Building & Development is developing a prioritized list of projects that will be forwarded to Engineering. Loudon Melrose Phase IX nearly complete. Six additional curb and gutter projects completed. 27 blocks completed since 1999.	5 years
Paint crosswalk on Salem Turnpike between Lansdowne and Horton Park.	Transportation Div	Complete	Complete
Construct storm drainage projects as funding becomes available.	Engineering Div	Need to assess problem areas.	5 years

<b>Loudon Melrose/Shenandoah West (continued)</b>			
<b>Actions</b>	<b>Participants</b>	<b>Status</b>	<b>Time Frame for Completion</b>
Work with the Housing and Neighborhood Services to plant trees and other landscaping.	Loudon Melrose Neighborhood Org	Gateway Signs at Melrose Avenue.	Implemented
Develop the unimproved portions of 21st Street when development opportunities arise on adjoining properties.	Private sector, Planning Building & Dev	Pending future development activity.	Pending future development
Continue communication between residents, the neighborhood organizations and police.	Loudon Melrose Neighborhood Org, Housing & NH Services, Police	Geographic policing.	Ongoing
Consider the neighborhood a location for a future fire station and multi-service center that would house several City services.	Fire Dept	Assessing new location for Fire Station/Multi-service Center.	5 years
Improvements for Horton Park: pave basketball court and install new backboards, water fountain, restrooms.	Parks & Rec; Landsdowne Resident Council	75% complete, need to pave basketball court and install new backboards.	1 year

<b>Peters Creek North (Adopted in 2002)</b>			
<b>Actions</b>	<b>Participants</b>	<b>Status</b>	<b>Time Frame for Completion</b>
Develop infill regulations.	Planning Building & Dev	Not eligible for design controls. Proposed zoning ordinance will address setback consistency.	N/A
Implement home ownership programs.	Housing & NH Services	Address in overall housing strategy.	Ongoing
Identify small parcels for development.	Planning Building & Dev, Housing & NH Services	Map developed of residential development opportunities.	Complete
Plan housing for the elderly.	Housing & NH Services	Address in overall housing strategy.	Ongoing
Revitalize/redevelop old shopping centers and commercial buildings, Comprehensive zoning changes, Encourage development of new commercial buildings on large parking lots.	Economic Dev, Planning Building & Dev	New zoning ordinance, parking, and Planned Unit Development revisions will address.	Ongoing
Address flooding problems.	Engineering Div	Flood reduction and mitigation projects underway.	Awaiting funding
Improve Hershberger and Cove Road, Address safety issues on Cove and Hershberger Road.	Transportation Div	A review of conditions did not identify needed changes. Staff is monitoring the area with the opening of the Methadone Clinic to determine and mitigate potential traffic and parking impacts. Landscape maintenance working with Home Depot to maintain all vegetation to curbing of all property they own. Turf grass overseeding, tree pruning and mulching on Melrose, Hershberger and Peters Creek Road.	Ongoing
Identify water and sewer line replacement.	Western Virginia Water Authority	Pending Western Virginia Water Authority Capital Improvement Plan adoption.	5 years
Extend water and sewer lines in identified areas.	Western Virginia Water Authority	Pending Western Virginia Water Authority Capital Improvement Plan adoption.	5 years
Improve drainage systems.	Engineering Div/Maintenance	Individual projects addressed as warranted.	Ongoing
Construct new sidewalks and curbs.	Engineering Div	Ongoing based on individual requests. Two projects completed along Laura Road. Two blocks completed since 1999.	Ongoing
Close undeveloped alleys.	Planning Building & Dev	To be done on an "as requested" basis.	Ongoing
Enact program for neighborhood crime prevention and code enforcement violations. Enact CPTED principles.	Neighborhood organizations, Police, Planning Building & Dev, Economic Dev	No activity.	To be determined
Identify and develop neighborhood park.	Parks & Rec, Neighborhood organizations	No activity.	To be determined
Develop greenway and bike trails.	Parks & Rec	No activity.	To be determined

<b>Peters Creek North (continued)</b>			
<b>Actions</b>	<b>Participants</b>	<b>Status</b>	<b>Time Frame for Completion</b>
Conduct youth center feasibility study.	Neighborhood organizations, Housing & NH Services, Parks & Rec	Citywide feasibility study starting April 2005 and continuing for 10 months.	Spring 2006

<b>Belmont Fallon Neighborhood Plan (Adopted in 2003)</b>			
<b>Actions</b>	<b>Participants</b>	<b>Status</b>	<b>Time Frame for Completion</b>
Zoning changes.	Planning Building & Dev	Reduction in residential density, neighborhood commercial zoning in village centers, and Neighborhood Design Districts are proposed on zoning map.	Mid 2005
Historic surveys.	Planning Building & Dev	Some areas determined eligible during I-73 assessments; ongoing assessment.	Complete
Streetscape and gateway planning.	Planning Building & Dev, Virginia Tech Landscape Arch Dept., Transportation Div	Studio project completed Dec 2002 for conceptual designs. Need specific plans for each gateway. Need to determine schedule/plans for I-73 before making major investments. Bullitt Avenue/ Jamison Avenue Traffic Calming Project completed January 2005. Turf grass overseeding, tree planting and mulching on Jamison-Bullitt and Dale medians.	5 years +
Bullitt-Jamison Master Plan.	Housing & NH Services	Master plan completed. Steering committee continues to meet - grocery store initiative underway.	Completed - Steering committee ongoing
Industrial redevelopment.	Economic Dev	Freight Car America moving into NS car shops, hiring 400 people.	5 years +
Economic incentives - Continue to promote Enterprise Zone.	Economic Dev	Enterprise zone incentives available in some areas; Parkside Plaza, Norfolk Southern East End Shops, and area adjacent to Williamson Road. Locations approved by City Council and submitted to State for their approval. Presbyterian Community Center received \$50,000 for façade work in late 2004. Super D Pharmacy moving to corner of 9th Street and Dale, Façade grants underway along Bullitt/Jamison corridor and along Campbell Avenue.	Next 5 years
Code enforcement.	Housing & NH Services	Implemented and ongoing; Code enforcement sweeps as part of SE by Design kickoff.	Ongoing
13th Street project.	Virginia Dept of Transportation	Concept and design plans underway.	Next 5 years
Development of small park.	Parks & Rec	No activity.	5 Years
Police satellite station.	Police	Satellite station established in old firehouse on Jamison Avenue.	Completed

<b>Old Southwest Neighborhood Plan (Adopted in 2003)</b>			
<b>Actions</b>	<b>Participants</b>	<b>Status</b>	<b>Time Frame for Completion</b>
Zoning changes.	Planning Building & Development	Reduction in residential zoning density to be implemented with new zoning map.	Mid 2005
Expand H-2 District.	Planning Building & Dev	To be implemented with new zoning map.	Mid 2005
Develop Village Center at 5th Street/Elm Avenue.	Businesses, Economic Development, Planning Building & Dev	Village center areas to be mapped on new zoning map. Small Business Development Center needs to work with small family owned businesses.	Mid 2005
Streetscape and infrastructure improvements.	Transportation Div, Engineering, Parks & Rec, Planning Building & Dev	Engineering identified list of priority sidewalk/curb projects. Turf grass overseeding, pruning and mulching on Franklin and Elm. Aurora Gold turf renovation - Ferdinand and Main. Overall sidewalk repair and curb cut installation. Constructed during 2003-2004 fiscal year. 10 blocks of curb/sidewalk completed since 1999.	Complete
Code enforcement.	Housing & NH Services	Neighborhood Code Compliance Program being created (2005) - received \$9000 in CDBG funds to start program - Neighborhood group constantly monitoring code issues - some members trained by City staff.	Ongoing
Plant street trees.	Parks & Rec, Old Southwest Inc	Partner with Old Southwest Inc. to designate priority areas and develop tree planting plans. Streetscape design work with recent sidewalk construction. Replace trees removed throughout neighborhood.	Ongoing
Expand Neighborhood Watch.	Police, Old Southwest Inc, Neighborhood Watch groups	Residents active in crime prevention and cleanup activities.	Ongoing
Develop a Master Plan for Highland Park, Make improvements to Highland Park	Parks & Rec, Old Southwest Inc	Need to update old plan. Lighting project by Old Southwest with grant from City.	Ongoing
Develop Greenway Connections.	Parks & Rec	Connection 75% complete via sidewalks.	Ongoing

<b>Gainsboro Neighborhood Plan (Adopted in 2003)</b>			
<b>Actions</b>	<b>Participants</b>	<b>Status</b>	<b>Time Frame for Completion</b>
Comprehensive rezoning.	Planning Building & Dev	To be implemented with proposed new zoning ordinance and map.	Mid 2005
Design overlay (H-2, NDD).	Planning Building & Dev	To be implemented with proposed new zoning ordinance and map.	Mid 2005
Historic survey and nomination.	Planning Building & Dev	Survey complete; nomination nearing completion.	Fall 2005
Develop housing strategy.	Housing & NH Services	Citywide Housing Plan complete and adoption underway.	2005
Review building codes.	Planning Building & Dev	Using tools and mechanisms set forth in the International Building Code to be implemented October 1, 2005.	2005
Neighborhood marketing.	Neighborhood groups, Housing & NH Services	No activity.	To be determined
Encourage vacant lot development.	Housing Authority, Housing & NH Services	Targeting of CDBG funds will spur development of vacant lots.	2004-2006
Develop public spaces.	Private developer(s), Planning Building & Dev	Proposed as part of Henry Street master plan.	5 years
Review street designs.	Transportation Div, Planning Building & Dev	To be addressed as part of Neighborhood Initiatives - CDBG money - Tree pruning, mulching and turf-grass overseeding on Gainsboro and Wells - part of the neighborhood revitalization strategy.	2007
Infrastructure improvements.	Public Works	Design of Gainsboro under review as part of a targeting project.	2006
Re-establish Enterprise zone.	Economic Dev	Implemented	Complete
Re-establish Technology zone	Economic Dev	Implemented	Complete
Henry Street Development.	Private developer(s), Economic Dev, Housing Authority	Master plan developed. Culinary arts institute in planning stages.	5 years
Market study for grocery.	Economic Dev	If downtown housing numbers increase, a grocery could locate in downtown.	Ongoing
Gateway projects.	Public Works	No activity.	To be determined
Street lighting improvements.	Transportation Div	To be addressed as part of Neighborhood Initiatives - CDBG funds.	2007
Monitor parking.	Transportation Div	Residential Parking Permit program available if problems increase.	Ongoing
Bus schedules/ bus stop shelters.	Valley Metro, Transportation Div	To be addressed as part of Neighborhood Initiatives - CDBG funds.	2007
Tree planting.	Parks & Rec	Planting needs to be determined as part of targeting project.	Ongoing



<b>Gainsboro Neighborhood Plan (continued)</b>			
<b>Actions</b>	<b>Participants</b>	<b>Status</b>	<b>Time Frame for Completion</b>
Targeted code enforcement.	Housing & NH Services		Ongoing
Assess truck routes.	Transportation Div	To be addressed as part of Neighborhood Initiatives - CDBG money	2007
Neighborhood watch programs.	Neighborhood groups, Police	Geographic policing - No active crime watch groups	To be determined
Continue incentives for police officer residency.	Housing & NH Services, Housing Authority, Police	House has been bought by Blue Ridge Housing Services. Renovations to begin fall 2005. Police officer to move into house in 2006.	Ongoing
Neighborhood work groups.	Housing & NH Services	4 groups currently, all part of Steering committee	Ongoing
Stakeholder meetings.	Housing & NH Services	4 groups currently, all part of Steering committee	Ongoing
Service provider strategy.	Agencies, Neighborhood groups, Housing & NH Services	No activity.	To be determined

<b>Hurt Park/Mt.View/West End (Adopted in 2003)</b>			
<b>Actions</b>	<b>Participants</b>	<b>Status</b>	<b>Time Frame for Completion</b>
Zoning Changes.	Planning Building & Dev	To be implemented with proposed new zoning ordinance and map.	Mid 2005
Neighborhood Design District.	Planning Building & Dev	To be implemented with proposed new zoning ordinance and map.	Mid 2005
Market historic tax credits.	Planning Building & Dev, Housing & NH Services	Fact sheet on rehab incentives. Need to distribute to owners in neighborhood.	Ongoing
Improve Gateways.	Transportation, neighborhood groups, Planning Building & Dev	Tree pruning, mulching and turf grass overseeding on 10th St. Aurora Gold turf renovation on Ferdinand. Overall sidewalk repair and curb cut installation. Neighborhood organization to unveil new sign at Salem Avenue and 10th Street. Private developer rehabbing homes for first time home buyers. Hurt Park Public housing to be demolished and rebuilt similar to Lincoln Terrace homes.	Next 2 years
Support Rental Inspection Program.	Housing & NH Services, Neighborhood groups	Ongoing	Ongoing
Apply for reinstatement of Enterprise Zone One.	Economic Development	Complete; Enterprise Zone One re-established in 2004.	Complete
Tree Planting.	Parks & Rec	Mt. View: removed and replaced declining Dogwood trees. Removed and replaced street trees along Patterson and other streets.	Ongoing
Infrastructure Improvements: Construct new sidewalks & curbs.	Engineering	Planning Building & Development will develop priority list and forward to Engineering. Salem Ave from 16th Street to 19th Street complete, curb, gutter, and sidewalk. 10 blocks completed since 1999.	Ongoing
Infrastructure Improvements: Drainage Improvements.	Engineering	As funding allows.	Ongoing
Streetscape Improvements: Repaving/Restriping.	Transportation	Overall sidewalk repair and curb cut installation.	Ongoing
Continue COPE & Neighborhood Watch.	Police, neighborhood groups	COPE program replaced by Geographic Policing, neighborhood watch continues.	Ongoing
Clean up abandoned industrial sites.	Economic Development, Environmental & Emergency Mgmt, Zoning/code enforcement	Façade grant funding for next 3 years.	Ongoing

<b>Morningside, Kenwood, Riverdale (Adopted in 2003)</b>			
<b>Actions</b>	<b>Participants</b>	<b>Status</b>	<b>Time Frame for Completion</b>
Revise zoning and minimize incompatible land uses.	Planning Building & Dev	To be implemented with proposed new zoning ordinance and map.	2005
Limit surface parking: develop mechanisms to limit surface parking lots and encourage use of on street parking for periodic uses.	Transportation Division	Transportation Division routinely encourages residents to park on the street as a means to slow traffic. As redevelopment occurs, Transportation Division will work with other City departments to define appropriate on-street parking areas. Maximum parking regulations are included in proposed zoning ordinance. Proposed ordinance allows for required parking to be on-street.	Ongoing; 2005 (Zoning)
Apply for Enterprise Zone One reinstatement and encourage commercial development in village centers.	Econ Dev	Enterprise Zone One re-established 2004. Village centers mapped CN on proposed zoning map.	Complete and ongoing
Install curb and gutter.	Engineering	Curb, gutter, sidewalk installed along entire length Buena Vista Blvd. Two additional curb projects completed. 10 blocks completed since 1999.	Ongoing
Improve and/or build streetscapes along major corridors.	Transportation Division	Pruning and mulching trees - Dale Avenue and 13th Street; turf grass overseeding; installing curb cut ramps throughout.	Ongoing
Replace dead trees with new, large species trees.	Urban Forestry/Parks & Rec	Replace street trees removed using largest suitable trees, Morningside Park trees scheduled for spring 2005.	Ongoing, 2005
Establish a NH Organization in the Riverdale NH.	NH Groups, Housing & NH Services	No activity.	To be determined
Develop master plan for Morningside Park.	Parks and Rec	Greenway and park connections to be studied.	5 years

<b>Norwich (Adopted in 2003)</b>			
<b>Actions</b>	<b>Participants</b>	<b>Status</b>	<b>Time Frame for Completion</b>
Revise zoning to reinforce Village Center.	Planning Building & Dev	Village center mapped as part of proposed comprehensive rezoning map.	2005
Develop design guidelines for new infill housing and commercial development and implement NH Design District.	Planning Building & Dev	Design guidelines portion of recommendation could be pursued. Not eligible for design district.	2 years
Redevelop light manufacturing district.	Econ Dev	Currently an enterprise zone - Walker Foundry may expand.	10 years
Identify opportunities to establish community identity.	NH Groups, Housing & NH Services	No activity	5 years
Develop a streetscape improvement plan for Roanoke Avenue btwn Memorial Avenue and Bridge Street.	Transportation Division	No activity	10 years
Limit surface parking: develop mechanisms to limit surface parking lots and encourage use of on street parking for periodic uses.	Planning Building & Dev, Transportation Div	Transportation Division routinely encourages residents to park on the street as a means to slow traffic. As redevelopment occurs, Transportation Division will work with other City departments to define appropriate on-street parking areas. To be implemented with proposed new zoning ordinance and map.	Ongoing
Promote economic incentives associated with enterprise zone.	Econ Dev	Enterprise zone currently active; Walker Foundry using enterprise zone incentives.	Ongoing
Improve streetscapes and employ traffic calming mechanisms.	Transportation Division	No activity. Traffic calming measures could be coordinated with efforts to provide new curb, gutter, and sidewalk.	To be determined
Maintain transit access.	Valley Metro	Route extension added and continuing.	Ongoing
Continue NH Watch activities.	Norwich NH Alliance, Police	Police Officers attend neighborhood group meetings.	Ongoing
Convert old Norwich School building into a community center.	Parks and Rec	Possible consideration in citywide community center feasibility study.	10 years
Implement Roanoke River Flood Reduction Program to remove numerous properties from the 100 year flood plain.	Engineering, Army Corps of Engineers	Pending funding.	10 years

<b>Wasena (Adopted in 2003)</b>			
<b>Actions</b>	<b>Participants</b>	<b>Status</b>	<b>Time Frame for Completion</b>
Implement Village Center zoning in the Main Street Village Center and the southern end of Main Street.	Planning Building & Dev	To be implemented with proposed new zoning ordinance and map.	2005
Rezone or change use regulations in the industrial district along the Roanoke River.	Planning Building & Dev	Uses permitted in light industrial district will be expanded in proposed new zoning ordinance.	2005
Maintain a zoning district similar to the current RM-1 in residential areas in the update of the zoning ordinance.	Planning Building & Dev	RM-1 zoning proposed for most of neighborhood on proposed zoning map.	2005
Regulate the conversion of single-family homes to multifamily by requiring a special exception permit to ensure that compatibility with the existing neighborhood is maintained.	Planning Building & Dev	Proposed zoning map has most of neighborhood as RM-1 district, which has this requirement.	2005
Limit surface parking; develop mechanisms to limit surface parking lots and encourage use of on street parking for periodic uses.	Planning Building & Dev	Maximum parking limits to be included in new zoning ordinance. Transportation Division routinely encourages residents to park on the street as a means to slow traffic. As redevelopment occurs, Transportation Division will work with other City departments to define appropriate on-street parking areas. To be implemented with proposed new zoning ordinance and map.	2005
Amend the zoning ordinance to ensure that new residential development is compatible with existing structures in terms of setbacks and lot coverage, and to maximize the development potential of vacant properties and structures.	Planning Building & Dev	New setback regulations for infill development are included in the proposed zoning ordinance.	2005
Target the former Ice and Cold Storage building and industrial district for adaptive reuse.	Economic Development, Planning Building & Dev	Currently being used as a short term storage building; Building improvements are currently underway.	10 years
Market the Main Street Village Center for neighborhood commercial uses.	Economic Development, Planning Building & Dev	No activity.	5 years
Initiate tree planting on streets where they are lacking or have not been replanted after being removed.	Urban Forestry/Parks & Rec	Urban Forester working with Wasena Neighborhood Forum to plan street trees for Wasena/Main area: 66 new trees scheduled for CDBG funding.	2 years, ongoing
Reduce Main Street on the Wasena Bridge to two travel lanes with turn lanes at Winona and Wasena Avenues.	Transportation Division	Council approved expenditure of preliminary engineering funds in January 2005.	2 years
Create a crosswalk across Main Street at Wasena Avenue with stamped asphalt.	Transportation Division	Complete	Complete 2004
Make gateway improvements to the intersection of Main Street, Sherwood, and Brandon Avenues.	Parks and Rec/Transportation Division	Turf grass overseeding - Main & Howbert; turf grass renovation - Brandon & Main, Memorial Bridge; Installing curb cut ramps throughout, Landscape aesthetic initiative a priority for 2005	Ongoing

<b>Wasena (continued)</b>			
<b>Actions</b>	<b>Participants</b>	<b>Status</b>	<b>Time Frame for Completion</b>
Continue and improve upon collaborative efforts of residents, the NH organizations, and Police.	Police, neighborhood groups	Police officers attend neighborhood group meetings	Ongoing
Evaluate the Brambleton Avenue Greenway Route.	Greenway Commission, Engineering, Planning Building & Dev, Parks and Rec	No activity on this connection. Likely to use existing infrastructure.	5 years

<b>Harrison and Washington Park (Adopted in 2003)</b>			
<b>Actions</b>	<b>Participants</b>	<b>Status</b>	<b>Time Frame for Completion</b>
Initiate comprehensive rezoning in accordance with future land use map.	Planning Building & Dev	To be implemented with proposed new zoning ordinance and map.	2005
Identify vacant lots suitable for development in accordance with NH Plan.	Planning Building & Dev	Potential development lots identified and mapped appropriately in proposed zoning ordinance.	2005
Implement NH Design district overlay.	Planning Building & Dev	Neighborhood Design District mapped throughout neighborhood as part of proposed comprehensive rezoning.	2005
Develop strategy to encourage market rate infill housing development.	Housing and NH Services	Housing Strategic Plan draft completed.	2005
Expand Rehabilitation District into Washington Park NH.	Planning Building & Dev, Code Enforcement	Expansion of rehabilitation district initiated Spring 2005.	2005
Market and locate grocery store within NH.	Econ Dev		Ongoing
Target the area for job training and education programs.	Econ Dev	Virginia Western Community College, Higher Education Center, Total Action Against Poverty.	Complete
Implement gateway and streetscape improvements.	Transportation Division	Installing curb cut ramps throughout.	5 years
Improve transit stops in key commercial and village center areas.	Planning Building & Dev, Valley Metro	No activity.	5 - 10 years
Establish a spur from the Lick Run Greenway to Lincoln Terrace Elementary School.	Parks and Rec, Greenway Commission	Currently in planning stages with target for completion within 2 years.	2 years
Establish NH Watch Program.	NH Groups, Police	Northwest Neighborhood Improvement Council is active neighborhood watch group.	Ongoing
Initiate concentrated code enforcement efforts in the NH.	Code Enforcement	No specific activity targeting neighborhood.	To be determined
Evaluate opportunities for community center(s) in existing buildings such as Harrison School and Lucy Addison Magnet School.	Parks and Rec	Possible consideration in citywide community center feasibility study.	Ongoing
Continue improvement projects for Washington Park and Brown - Robertson Park.	Parks and Rec	Washington Park Master Plan will be complete summer 2005.	2-3 years

<b>Gilmer (Adopted in 2004)</b>			
<b>Actions</b>	<b>Participants</b>	<b>Status</b>	<b>Time Frame for Completion</b>
Amend zoning map to reflect appropriate or desired future land use.	Planning Building and Development	To be implemented with proposed new zoning ordinance and map.	2005
Amend zoning map in accordance with future land use map to encourage village center development.	Planning Building and Development	To be implemented with proposed new zoning ordinance and map.	1 year
Encourage developments consistent with adopted development infill design standards for the neighborhood design district and consistent with the architectural guidelines included in the neighborhood plan and encourage developers to follow the guidelines.	NNEO, Planning Building and Development, Property Owners, Businesses	To be implemented with proposed new zoning ordinance and map.	2005
Identify new sites for housing development.	NNEO	Ongoing program of acquisition and inventory.	Ongoing
Create community garden, open spaces, and develop, maintain, and manage public spaces that enhance the neighborhood.	NNEO, Parks and Rec	Pending acquisition or development of properties.	2010
Promote local, state, and federal incentives to encourage rehabilitation of historic structures.	NNEO, Planning Building and Development	Neighborhood not eligible for register listing. Some individual structures need survey to determine eligibility.	To be determined
Encourage adaptive reuse of the Hunton Life Saving Crew Building.	NNEO	No activity.	To be determined
Encourage adaptive reuse of the Fire Station.	NNEO, Planning Building and Development	Pending future consolidation of stations.	5 years
Encourage commercial development and revitalization at designated locations on future land use map.	Economic Development	Commercial areas mapped on zoning map. Façade Grant Program	2005
Develop landscaped boulevards on the major transportation corridors adjacent to and through the neighborhood.	Planning Building and Development, Parks and Rec, Transportation Div	Pending 10th Street project. 5th Street future project.	2010
Support existing transit services within the neighborhood and provide bus shelters.	Valley Metro	Existing routes maintained. No activity on bus shelters.	Ongoing/5 years
Enhance gateways with landscaping and signage.	Planning Building and Development, Parks and Rec	5th Street and 10th Street. No activity on additional locations.	5 years
Incorporate speed management functions within the physical character of streets, especially main arteries and incorporate regional greenways network into the neighborhood. Incorporate regional greenways network into the neighborhood.	Planning Building and Development, Transportation Division	No activity. 10th Street project will limit number of lanes.	Ongoing



WMA

IN THE COUNCIL OF THE CITY OF ROANOKE, VIRGINIA,

A RESOLUTION establishing a meeting schedule for City Council for the Fiscal Year commencing July 1, 2005, and terminating June 30, 2006, and changing the time of commencement of regular meetings to be held on the third Monday in August, 2005, and the third Monday in September, 2005.

BE IT RESOLVED by the Council of the City of Roanoke as follows:

1. This resolution establishes a schedule of regular meetings for City Council for the Fiscal Year commencing July 1, 2005, and terminating June 30, 2006.

2. For such fiscal year, City Council shall hold regular meetings on the first and third Mondays of each month, at the following times of commencement:

(a) Unless otherwise provided by resolution of Council, each regular meeting on the first Monday in each month shall commence at 9:00 a.m. for the conduct of informal meetings, work sessions, or closed meetings. Thereafter, Council shall take up the regular agenda at 2:00 p.m. Council may recess between the 9:00 a.m. session and the 2:00 p.m. session.

(b) Unless otherwise provided by resolution of Council, each regular meeting on the third Monday in each month shall commence at 2:00 p.m. for the conduct of regular business. The second meeting of each month shall be

recessed upon the completion of all business except the conduct of public hearings, and such meeting shall be reconvened at 7:00 p.m. on the same day for the conduct of public hearings.

3. With regard to the regular meetings scheduled to be held at 2:00 p.m. on August 15, 2005, and September 19, 2005, the third Monday in each month, the time of commencement is changed in order that both of these meetings commence at 12:00 Noon on those dates.

4. When any regularly scheduled Monday meeting shall fall on a holiday of the City, such meeting shall be held on Tuesday next following.

5. All meetings of City Council shall be automatically adjourned at 11:00 p.m., unless a motion setting a new time for adjournment be made, seconded, and unanimously carried.

6. Except for the 9:00 a.m. session of the regular meeting on the first Monday in each month, which shall be held in Room 159 of the Noel C. Taylor Municipal Building, 215 Church Avenue, S. W., in this City, all regular meetings of City Council shall be held in the Council Chambers, Room 450, of the Municipal Building, unless otherwise provided by resolution of Council.

7. City Council may prescribe a day or time other than that established by this resolution or a meeting place other than that established by this resolution by adoption of a resolution establishing a new meeting day, place or time. City Council shall cause a copy of such resolution to be posted adjacent to the door of the Council Chambers and inserted in a

newspaper having general circulation in the City at least seven days prior to the date of the meeting at such amended day, time or place

8. This Resolution shall have no application to special meetings of City Council called pursuant to §10 of the City Charter.

ATTEST:

City Clerk.

## REGULAR WEEKLY SESSION---ROANOKE CITY COUNCIL

May 16, 2005

2:00 p.m.

The Council of the City of Roanoke met in regular session on Monday, May 16, 2005, at 2:00 p.m., the regular meeting hour, in the Roanoke City Council Chamber, fourth floor, Noel C. Taylor Municipal Building, 215 Church Avenue, S. W., City of Roanoke, with Mayor C. Nelson Harris presiding, pursuant to Chapter 2, Administration, Article II, City Council, Section 2-15, Rules of Procedure, Rule 1, Regular Meetings, Code of the City of Roanoke (1979), as amended, and pursuant to Resolution No. 36762-070604 adopted by the Council on Tuesday, July 6, 2004.

PRESENT: Council Members Alfred T. Dowe, Jr. (arrived late), Beverly T. Fitzpatrick, Jr., Sherman P. Lea, Brenda L. McDaniel, Brian J. Wishneff, M. Rupert Cutler and Mayor C. Nelson Harris-----7.

ABSENT: None-----0.

The Mayor declared the existence of a quorum.

OFFICERS PRESENT: Darlene L. Burcham, City Manager; William M. Hackworth, City Attorney; Jesse A. Hall, Director of Finance; and Mary F. Parker, City Clerk.

The invocation was delivered by Council Member Sherman P. Lea.

The Pledge of Allegiance to the Flag of the United States of America was led by Mayor Harris.

## PRESENTATIONS AND ACKNOWLEDGEMENTS:

PROCLAMATIONS-LANDMARKS/HISTORIC PRESERVATION: The Mayor presented a proclamation to Dr. John Kern, Director, Roanoke Regional Preservation Office, Virginia Department of Historic Preservation, declaring May 2005 as National Historic Preservation Month.

ACTS OF ACKNOWLEDGEMENT-ARCHITECTURAL REVIEW BOARD: Robert N. Richert, Chair, Architectural Review Board, advised that the Board takes pride in recognizing those persons who go out of their way to make improvements to their property in the City of Roanoke's historic districts. On behalf of the Architectural Review Board, he recognized the following property owners:

- Herb Smith, restored by Mark Clark, in recognition of improvements to property located at 1215 Franklin Road, S. W.

- David McCray and John Lipscomb in recognition of improvements to property located at 310 Washington Avenue, S. W.
- Scott Winter, representing Winter Properties Partnership, LLP, and Peter Fields of Fields Construction, Inc., in recognition of Janette Avenue Condominiums at 6<sup>th</sup> Street and Janette Avenue, S. W.
- Jim and Ann Haynes in recognition of improvements to property at 526 Marshall Avenue, S. W.

PROCLAMATIONS-POLICE DEPARTMENT: The Mayor presented a proclamation to Police Chief Joe Gaskins declaring May 15-21, 2005 as National Police Week.

PROCLAMATIONS-EMERGENCY MEDICAL SERVICES: The Mayor presented a proclamation to Fire/EMS Chief James Grigsby declaring May 15-21, 2005, as Emergency Medical Services Week.

PROCLAMATIONS-PUBLIC WORKS: The Mayor presented a proclamation to Robert K. Bengtson, Director of Public Works, declaring May 15-21, 2005, as National Public Works Week. Also accepting the proclamation were Ed Hartman representing the Facilities Management Division, Lloyd Rawley representing the Transportation Division, and Coco Schrader representing Solid Waste Management.

PROCLAMATIONS-BICYCLISTS: The Mayor presented a proclamation to Barbara N. Duerk, representing the Virginia Bicycle Federation, declaring May 2005, as Bike Month.

### CONSENT AGENDA

The Mayor advised that all matters listed under the Consent Agenda were considered to be routine by the Members of Council and would be enacted by one motion in the form, or forms, listed on the Consent Agenda, and if discussion was desired, the item would be removed from the Consent Agenda and considered separately. He called specific attention to three requests for Closed Session.

MINUTES: Minutes of the regular meeting of Council held on Monday, April 4, 2005, and recessed until Tuesday, April 12, 2005, were before the body.

Vice-Mayor Fitzpatrick moved that the reading of the minutes be dispensed with and that the minutes be approved as recorded. The motion was seconded by Council Member Dowe and adopted by the following vote:

AYES: Council Members Dowe, Fitzpatrick, Lea, McDaniel, Wishneff, Cutler and Mayor Harris-----7.

NAYS: None-----0.

COMMITTEES-CITY COUNCIL: A communication from Mayor C. Nelson Harris requesting that Council convene in a Closed Meeting to discuss vacancies on certain authorities, boards, commissions and committees appointed by Council, pursuant to Section 2.2-3711 (A)(1), Code of Virginia (1950), as amended, was before the body.

Vice-Mayor Fitzpatrick moved that Council concur in the request of the Mayor to convene in a Closed Meeting as above described. The motion was seconded by Council Member Dowe and adopted by the following vote:

AYES: Council Members Dowe, Fitzpatrick, Lea, McDaniel, Wishneff, Cutler and Mayor Harris-----7.

NAYS: None-----0.

CITY COUNCIL: A communication from the City Manager requesting that Council convene in a Closed Meeting to discuss disposition of publicly-owned property, where discussion in open meeting would adversely affect the bargaining position or negotiating strategy of the public body, pursuant to Section 2.2-3711 (A)(3), Code of Virginia (1950), as amended, was before the body.

Vice-Mayor Fitzpatrick moved that Council concur in the request of the City Manager to convene in a Closed Meeting as above described. The motion was seconded by Council Member Dowe and adopted by the following vote:

AYES: Council Members Dowe, Fitzpatrick, Lea, McDaniel, Wishneff, Cutler and Mayor Harris-----7.

NAYS: None-----0.

CITY COUNCIL: A communication from the City Manager requesting that Council schedule a public hearing for Monday, June 6, 2005, at 2:00 p.m., or as soon thereafter as the matter may be heard, in connection with appropriation of additional funds for the Department of Social Services, was before the body.

Vice-Mayor Fitzpatrick moved that Council concur in the request of the City Manager as above described. The motion was seconded by Council Member Dowe and adopted by the following vote:

AYES: Council Members Dowe, Fitzpatrick, Lea, McDaniel, Wishneff, Cutler and Mayor Harris-----7.

NAYS: None-----0.

VIRGINIA ALCOHOL SAFETY ACTION PROGRAM: A communication from Jennifer Pfister tendering her resignation as a member of the Roanoke Valley-Alleghany Regional Commission, was before Council.

Vice-Mayor Fitzpatrick moved that Council accept the resignation and that the communication be received and filed. The motion was seconded by Council Member Dowe and adopted by the following vote:

AYES: Council Members Dowe, Fitzpatrick, Lea, McDaniel, Wishneff, Cutler and Mayor Harris-----7.

NAYS: None-----0.

CITY COUNCIL: A communication from the City Manager requesting that Council convene in a Closed Meeting to discuss acquisition real property for a public purpose, where discussion in open meeting would adversely affect the bargaining position or negotiating strategy of the public body, pursuant to Section 2.2-3711 (A)(3), Code of Virginia (1950), as amended, was before the body.

Vice-Mayor Fitzpatrick moved that Council concur in the request of the City Manager to convene in a Closed Meeting as above described. The motion was seconded by Council Member Dowe and adopted by the following vote:

AYES: Council Members Dowe, Fitzpatrick, Lea, McDaniel, Wishneff, Cutler and Mayor Harris-----7.

NAYS: None-----0.

#### REGULAR AGENDA

PUBLIC HEARINGS: NONE.

PETITIONS AND COMMUNICATIONS:

EASEMENTS-WESTERN VIRGINIA LAND TRUST-WATER RESOURCES: Roger B. Holnback, Executive Director, Western Virginia Land Trust, discussed the potential of placement of a conservation easement on the Carvins Cove Natural Reserve. He displayed a photograph that was taken from the Appalachian Trail, which surrounds 14 miles of the ridge above Carvins Cove, and advised that not only is Carvins Cove a source of the City's water supply, is a national and internationally known resource for citizens and those persons who use the Appalachian Trail.

Mack Cooper, member of the Board of Managers, Appalachian Trail Conference, which is composed of 33,000 members and four million annual users of the Appalachian Trail, spoke in support of continued management of the Carvins Cove area as a primitive, non-motorized, recreational natural area. He advised that the Appalachian Trail Conference is a 501(c)(3) private non-profit organization and is charged with Congressional designated responsibility for the Appalachian National Scenic Trail pursuant to the National Trail Systems Act. He stated that almost 21 miles of the Appalachian Trail surrounds the Carvins Cove area along the crest of Catawba Mountain and the Tinker Cliffs from Virginia 311 to U. S. Route 220; the area is one of the more highly visited areas along the Appalachian Trail, and McAfee's Knob is the second most photographed point

along the entire 2,172 mile long trail. He advised that the Appalachian Trail has fought to ensure adequate protection of this critical visual resource, including a 13 year fight to protect the area from a proposed 765 KV power line that would have bisected the area and severely impacted the resource; and development in surrounding areas threatens to erode the values that are sought by users of the Appalachian Trail and the Carvins Cove area. He stated that the Carvins Cove area should remain in a primitive state that will afford opportunities for continuation of non-motorized back country recreation; and, to this end, the Appalachian Trail Conference has, through its Virginia regional office, and with the City of Roanoke's Department of Parks and Recreation, offered assistance in developing a recreational plan, an inventory of trail sources, and most recently helped to organize and support the 2004 National Trails Day event to build a new multi-use trail in the area. He stated that as development occurs around the boundaries, maintaining the area as an intact, undeveloped, natural area will be crucial to providing visitors with a sense of refuge and remoteness as pressures from development continues. He advised that the Carvins Cove area is an asset to the community in and around the City of Roanoke, as well as the countless users of the Appalachian Trail, and should be permanently protected from development; and affording permanent protection to this natural area will also ensure maintenance of the trail for Appalachian Trail hikers of today and for many future generations. He asked that the City of Roanoke give consideration to maintaining Carvins Cove in its current natural state and the Appalachian Trail Conference looks forward to continuing efforts with the City of Roanoke to protect the Carvins Cove Watershed.

James M. Tuner, Jr., President, Western Virginia Land Trust, read a resolution adopted by the Western Virginia Land Trust urging the City of Roanoke to utilize a conservation easement to protect the Carvins Cove Natural Reserve in perpetuity and offered the services of the Land Trust to work with the City on any plans for Carvins Cove.

Bill Modica, representing the Board of Directors of the Upper Roanoke River Roundtable, a nonprofit citizens group devoted to protection of and stewardship for the Upper Roanoke River Watershed, advised that the Board of Directors adopted a motion to endorse and encourage the request of the Western Virginia Land Trust to create a conservation easement on the City-owned land surrounding the Carvins Cove Reservoir. He further advised that it is believed that implementing this level of protection will better ensure the water quality for Roanoke City residents and enable the recreational uses currently allowed for this valuable property. He stated that the Roundtable wishes to see the area protected from future economic pressure to over develop the reserve in the guise of budget considerations.

Council Member Cutler advised that the City of Roanoke's fiscal year 2006 budget includes funds for preparation of a Master Plan for the Carvins Cove natural area; and later in the day, Council will consider adoption of an ordinance that officially makes the Carvins Cove natural area, which was previously under the administration of the City's Utility Department prior to creation of the Western Virginia Water Authority, an official unit of the City's park system. He stated that



it is hoped that the City will continue to make progress on a Parks Master Plan which will provide the data base for drawing the boundaries for a conservation easement.

Council Member Cutler moved that the resolution adopted by the Western Virginia Land Trust be referred to the City Manager for report to Council to include the process by which staff will work through the master planning process, consideration of a conservation easement and a proposed timetable for the process. The motion was seconded by Mr. Dowe.

Council Member Lea inquired if there are issues of concern relative to establishing a conservation easement; whereupon, the City Manager advised that referring the request to City staff will provide an opportunity to develop information for Council's consideration on the pros and cons; discussions have taken place with regard to creating conservation easements, not only at Carvins Cove, but on portions of Mill Mountain; and the concept of a conservation easement at Carvins Cove is positive because it would preserve the lands in general and in perpetuity in their natural state. However, she added that if an interest develops in future use of the property, it would not be wise to place conservation easements on those portions of the property that might be developed in the future. She noted that the Council and the City administration demonstrated an interest in Carvins Cove when the Council voted to preserve a significant part of the area in its natural state.

There being no further discussion, the motion was unanimously adopted.

POLICE DEPARTMENT: John L. Brownlee, U. S. Attorney, advised that earlier in the day, on behalf of the President of the United States and Project Safe Neighborhoods, and in recognition of National Police Week, he presented a check in the amount of \$100,000.00 to the Roanoke City Police Department to assist the Police Department in its efforts to reduce violent crime. He explained that President Bush established Project Safe Neighborhoods in 2001 as a way to aggressively enforce the nation's gun laws, to educate the public about the penalties for felons possessing firearms, and to provide funding for the community outreach and assistance program. He stated that with the \$100,000.00 grant, it is hoped that the number of violent crimes in the City of Roanoke for the 2005 summer, as a part of Operation Safe Summer, can be reduced in order to make Roanoke an even safer place to live.

He provided an update on certain cases that the Roanoke City Police Department has been involved with during the past six months; officers from Roanoke's Police Department worked with agents from the DEA to arrest, convict and sentence two of Roanoke's most notorious drug dealers; last month, Wendell Johnson, a four time convicted drug dealer from Roanoke pled guilty to conspiracy and possession with the intent to distribute cocaine; and Wendell Johnson, or "Little Wendell" as he was known on the street, had been a major drug dealer in the Roanoke area since the early 1990's, and smuggled cocaine into the area from Texas, North Carolina, Florida and New York. He added that law enforcement officials estimate that Wendell Johnson, since 2003, sold over 100 kilograms of

cocaine, with an estimated street value at over \$10 million; and due to the work of Roanoke City Police Officers, Wendell Johnson will spend the next 22 years in a Federal prison. He advised that over a month ago, Joe Vaughn Manning from Roanoke, pled guilty to conspiracy and possession with the intent to distribute cocaine; Mr. Manning admitted to selling pounds of cocaine in Roanoke twice a week from 1999 to 2004 from his source of supply in North Carolina; law enforcement officials estimate that Mr. Manning sold over 200 kilograms of cocaine, with an estimated street value of over \$20 million; and he will spend the next 18 years in a Federal prison without the possibility of parole. He stated that because of the outstanding efforts of the Roanoke Police Department, these two drug dealers who sold poison to Roanoke's children for years have been removed from the City's neighborhoods for approximately the next 20 years.

In addition to apprehending and convicting the above referenced drug dealers, Mr. Brownlee advised that Roanoke Police Officers have aggressively enforced the gun statute; since 2001, the Office of Attorney General has increased the number of illegal firearm prosecutions by 135 per cent, and many of the cases were developed by the Roanoke Police Department. He commended Roanoke's police officers who have made the City a safer place to live and advised that Roanoke's Police Officers embody the proposition that real service is about giving more than one gets and when it comes to service and giving to the community, men and women from Roanoke's Police force and their families are true role models.

Police Chief Joe Gaskins expressed appreciation to Mr. Brownlee for his support and assistance which has led to a reduction in violent crime and home invasions in the City of Roanoke. He stated that the \$100,000.00 grant will be used to increase the number of hours of bike patrol in the City's neighborhoods, to replace mobile cameras in police vehicles, and programs for Roanoke's youth.

On behalf of the Members of Council, the Mayor expressed appreciation to Mr. Brownlee for his presentation.

REPORTS OF OFFICERS:

CITY MANAGER:

ITEMS RECOMMENDED FOR ACTION:

BUDGET-STATE COMPENSATION BOARD: The City Manager submitted a communication concurring in a communication from Brenda S. Hamilton, Clerk of Circuit Court, with regard to acceptance of Technology Trust funds.

A communication from the Clerk of the Circuit Court advising that the Clerk is responsible, by statute, for the recordation of legal instruments which include: Land Records, Marriage Licenses, Financing Statements, Assumed Names, Wills and other Probate Records, and Law, Chancery and Criminal Orders, was before Council.

She advised that the Records must be maintained and made available to the public; the Compensation Board through the Technology Trust Fund has made funds available to be allocated toward contractual obligations for the offices that have indicated that funds are needed; the City's Circuit Court Clerk's Office has been allocated funding in the amount of \$36,590.00 for equipment upgrades and maintenance fees; and acceptance of the funds is vital to meeting year-end budget obligation by the Clerk's Office.

The Clerk of the Circuit Court recommended that Council accept funding from the Compensation Board Technology Trust Fund, in the amount of \$36,590.00, appropriate \$36,590.00 and establish a revenue estimate in the same amount in accounts to be established by the Director of Finance in the Grant Fund.

Vice-Mayor Fitzpatrick offered the following budget ordinance:

(#37058-051605) AN ORDINANCE to appropriate funds for the Compensation Board Technology Trust Fund Grant, amending and reordaining certain sections of the 2004-2005 Grant Fund Appropriations, and dispensing with the second reading by title of this ordinance.

(For full text of ordinance, see Ordinance Book No. 69, Page 398.)

Vice-Mayor Fitzpatrick moved the adoption of Ordinance No. 37058-051605. The motion was seconded by Council Member McDaniel and adopted by the following vote:

AYES: Council Members Dowe, Fitzpatrick, Lea, McDaniel, Wishneff, Cutler and Mayor Harris-----7.

NAYS: None-----0.

Vice-Mayor Fitzpatrick offered the following resolution:

(#37059-051605) A RESOLUTION authorizing the acceptance of funding from the Compensation Board of the Commonwealth of Virginia through the Technology Trust Fund and authorizing the acceptance, execution and filing of appropriate documents to obtain such funds.

(For full text of resolution, see Resolution Book No. 69, Page 398.)

Vice-Mayor Fitzpatrick moved the adoption of Resolution No. 37059-051605. The motion was seconded by Council Member Cutler and adopted by the following vote:

AYES: Council Members Dowe, Fitzpatrick, Lea, McDaniel, Wishneff, Cutler and Mayor Harris-----7.

NAYS: None-----0.

BUDGET-GRANTS-FLOOD REDUCTION/CONTROL: The City Manager submitted a communication advising that a local emergency was declared in the City of Roanoke on September 28, 2004, as a result of flooding; an evaluation of damages to City property was completed by the Department of Risk Management and other operating departments; an assessment of damages was also completed as required for the purposes of flood insurance recoveries; insurance proceeds, in the amount of \$192,071.00, were previously received both in the form of advances and settlements and subsequently appropriated on April 4, 2005; the final insurance settlement in the amount of \$164,275.00 has been received and requires appropriation; and insurance proceeds will offset expenditures resulting from flood damage, clean-up and replacement of lost contents.

The City Manager recommended that Council adopt an ordinance increasing the revenue estimates for insurance proceeds by \$29,037.00 in the General Fund and \$135,238.00 in the Civic Facilities Fund, as follows:

<u>Department</u>	<u>Account</u>	<u>Dollar Amount</u>
Parks	001-620-4340-2300	\$ 25,935.00
Transportation -Street Maint.	001-530-4110-2300	3,102.00
Civic Facilities	005-550-7410-2300	135,238.00

Council Member Dowe offered the following budget ordinance:

(#37060-051605) AN ORDINANCE to appropriate flood insurance proceeds to various departments, amending and reordaining certain sections of the 2004-2005 General and Civic Facilities Funds Appropriations, and dispensing with the second reading by title of this ordinance.

(For full text of ordinance, see Ordinance Book No. 69, Page 399.)

Council Member Dowe moved the adoption of Ordinance No. 37060-051605. The motion was seconded by Vice-Mayor Fitzpatrick and adopted by the following vote:

AYES: Council Members Dowe, Fitzpatrick, Lea, McDaniel, Wishneff, Cutler and Mayor Harris-----7.

NAYS: None-----0.

NEIGHBORHOOD ORGANIZATION - HOUSING/AUTHORITY - COMMUNITY PLANNING: The City Manager submitted a communication advising that Section 36-52.3, Code of Virginia, provides for local establishment of Rehabilitation Districts by Council resolution; establishment of Rehabilitation Districts permits the City to implement housing programs such as rehabilitation assistance incentives; in addition, Rehabilitation Districts enable the City to establish Neighborhood Design District regulations in the Zoning Ordinance pertaining to new construction and additions to existing structures; and programs are limited to core areas of the City, which Council has designated as Conservation Areas, Redevelopment Areas, or Rehabilitation Districts.

It was further advised that through the neighborhood planning process, staff identified three areas where Rehabilitation Districts should be designated: Washington Park, the southern portion of the Williamson Road area, and portions of Villa Heights; and each of the proposed rehabilitation districts are adjacent to areas embraced in the Harrison Conservation Area approved by Council pursuant to Resolution No. 25373, adopted on November 10, 1980.

It was pointed out that the Washington Park Alliance for Neighborhoods and the Williamson Road Action Forum, in a letter dated February 25, 2005, have requested that the City of Roanoke establish Rehabilitation Districts in their respective neighborhoods.

The City Manager explained that the Code of Virginia requires that a proposed Rehabilitation District must meet two criteria; i.e.: the area must be adjacent to an area embraced in a conservation plan which has been approved by Council pursuant to Section 36-49.1 of the Code of Virginia; the Melrose Rehabilitation District is adjacent to the Harrison Conservation Area; and the proposed Washington Park/Williamson Road Rehabilitation District is a new district which abuts the Harrison Conservation Area approved by Council pursuant to Resolution No. 25373 adopted on November 10, 1980.

It was further explained that the second criterion is that the area is likely to deteriorate if not rehabilitated; four indicators were used to identify the potential for housing deterioration, inasmuch as experience has shown that these factors, if not addressed, are likely to lead to problems with housing maintenance and result in a loss of competitive market position of the neighborhood in relation to the City and the Region:

- Median value in relation to Roanoke's overall housing values
- Owner occupancy rates
- Age of structures
- Resident income levels

#### **Washington Park**

- The neighborhood has an extremely low owner-occupancy rate of 27%.
- The median house value is \$48,400.00 (40% less than Roanoke's median of \$80,300.00).
- 79% of the structures are 50 years or older.
- 59% of the residents are at or below poverty level and median household income is \$12,948.00. (58% less than City median of \$30,719.00)

#### **Williamson Road area:**

- Owner occupancy rate is 48%, eight points below Roanoke's overall ownership rate of 56%.
- The median house value is \$64,850.00 (19% less than Roanoke's median \$80,300.00).
- 84% of the structures are 50 years or older.
- 23% of residents are at or below poverty level and median household income is \$24,518.00 (20% less than City median of \$30,719.00).

**Villa Heights:**

- Owner occupancy rate is 71%, 15 points higher than the City's overall ownership rate.
- The median house value is \$57,400.00 (29% less than Roanoke's median of \$80,300.00).
- 89% of the structures are 50 years or older.
- 23% of residents are at or below poverty level and median household income is \$26,513.00 (14% less than City median of \$30,719.00).

It was noted that establishing these areas as Rehabilitation Districts is important to Roanoke's strategy to target rehabilitation activities into selected focus areas; all three neighborhoods are CDBG-eligible; however, without the designation, some resources such as the Rental Rehabilitation Program and extended Real Estate Tax Abatements will not be available; Planning staff reviewed the proposed expansion with the Roanoke Redevelopment and Housing Authority; and on April 11, 2005, the RRHA Board of Commissioners adopted Resolution No. 3320 in support of the proposed Rehabilitation Districts.

The City Manager recommended that Council approve a resolution designating the Washington Park/Williamson Road rehabilitation district and expanding the Melrose rehabilitation district, pursuant to provisions of Section 36-52.3, Code of Virginia (1950), as amended, finding that portions of the City of Roanoke as described in the resolution are deteriorating, and that if such portions of the City are not rehabilitated, such areas are likely to deteriorate to a condition similar to that which exists in the conservation area embraced by, and included in, the Harrison Conservation Plan.

Vice-Mayor Fitzpatrick offered the following resolution:

(#37061-051605) A RESOLUTION expanding the Melrose Rehabilitation District and establishing a new rehabilitation district, the Washington Park/Williamson Road Rehabilitation District.

(For full text of resolution, see Resolution Book No. 69, Page 400.)

Vice-Mayor Fitzpatrick moved the adoption of Resolution No. 37061-051605. The motion was seconded by Council Member Dowe and adopted by the following vote:

AYES: Council Members Dowe, Fitzpatrick, Lea, McDaniel, Wishneff, Cutler and Mayor Harris-----7.

NAYS: None-----0.

Council Member McDaniel requested a progress report on successes in other conservation areas of the City of Roanoke.

BUDGET-WATER RESOURCES: The City Manager submitted a communication advising that prior to existence of the Western Virginia Water Authority (WVWA), the Departments of Parks and Recreation and the Roanoke Utilities Department partnered in a joint arrangement that would allow a portion of fees obtained for recreational use at Carvin's Cove to divert back to Parks and Recreation; the funds were used as matching funds for the Virginia Recreational Trails Grant program and other related trail improvements; and were the only operational and/or capital funds that were available to the Department of Parks and Recreation for the routine and capital upkeep of the 30+ miles of trail within the "Reserve".

It was further advised that when the WVWA was formed, \$40,335.00 of funds which remained in the account for Carvin's Cove Trails was transferred to the Authority; the Water Authority has since returned the funds to the City to enable completion of the trail project; and the Department of Parks and Recreation is prepared to utilize the funds to rehabilitate trails within the "Reserve".

The City Manager recommended that Council authorize the Director of Finance to establish a revenue estimate in the amount of \$40,335.00 in Account No. 008-620-9825-9811 (Carvins Cove Planning and Development) and appropriate funding of the same amount in an expenditure account to be established in the Capital Projects Fund.

Council Member Dowe offered the following budget ordinance:

(#37062-051605) AN ORDINANCE to appropriate funding from the Western Virginia Water Authority for the Carvins Cove Planning and Development Project, amending and reordaining certain sections of the 2004-2005 Capital Projects Fund Appropriations, and dispensing with the second reading by title of this ordinance.

(For full text of ordinance, see Ordinance Book No. 69, Page 405.)

Council Member Dowe moved the adoption of Ordinance No. 37062-051605. The motion was seconded by Vice-Mayor Fitzpatrick.

Council Member Cutler pointed out that it is important for the public to understand that the entrance fee paid by the public to use Carvins Cove as a recreation area is, in fact, earmarked for improvements to Carvins Cove recreational facilities.

Vice-Mayor Fitzpatrick suggested that a sign be erected advising users of the facility that the entrance fee will be used for continued improvements to Carvins Cove.

Ordinance No. 37062-051605 was adopted by the following vote:

AYES: Council Members Dowe, Fitzpatrick, Lea, McDaniel, Wishneff, Cutler and Mayor Harris-----7.

NAYS: None-----0.

**CITY CODE-REFUSE COLLECTION-RECYCLING:** The City Manager submitted a communication advising that for some time, the Department of Public Works and the Solid Waste Management (SWM) Division has examined trash collection operations in the downtown area, with the primary objectives of keeping trash off the streets, maintaining vehicular traffic flow, encouraging recycling, helping all legitimate businesses and activities to thrive, and enhancing the "Downtown Experience" generally; and a series of meetings with downtown interests since the summer of 2004 resulted in a plan for adjustments to trash collection services, on which Council was briefed on April 4, 2005.

It was further advised that a key component of the plan is an adjustment to the times that Solid Waste Management personnel will collect trash and recyclable paper and cardboard from sidewalks in the Central Business District (CBD); specifically, the collection route currently starts at approximately 5:15 p.m., and will be moved to begin at approximately 3:15 p.m., in order to collect trash from lunchtime traffic while avoiding rush hour vehicular traffic and not detract from outdoor dinner dining; flexible arrangements will be made with establishments that produce large amounts of recyclable paper and cardboard to collect the material at times that are convenient to the establishments, particularly between 6:30 and 9:00 p.m.; and in addition, Solid Waste Management may make unique arrangements for collections in special circumstances, such as the Market Building and special events or weekend events.

It was explained that Section 14.1-19(d) of the Code of the City of Roanoke (1979), as amended, specifies that trash in the Central Business District must be placed out between 5:00 and 9:00 p.m., which is not conducive to the degree of flexibility that is needed to provide high quality waste and recyclable collection service to the diversity of establishments in downtown Roanoke; Section 14.1-6 of the City Code authorizes the City Manager generally to establish rules and regulations regarding waste collection; arrangements for collection of trash and recyclables in the Central Business District should be established by such rules and regulations and adjusted administratively as needed; and allowing arrangements to be made administratively will allow initial steps of the service enhancement plan to be implemented.

The City Manager recommended that Council delete Section 14.1-19(d) of the Code of the City of Roanoke, to allow trash and recyclables collection times in the Central Business District to be established by rules and regulations to be promulgated by the City Manager as authorized by Section 14.1-6 of the Code of the City of Roanoke (1979), as amended.

Vice-Mayor Fitzpatrick offered the following ordinance:



(#37063-051605) AN ORDINANCE amending and reordaining §14.1-19, Collection in central business district, of Chapter 14.1, Solid Waste Management, of the Code of the City of Roanoke (1979), as amended, by deleting requirements pertaining to set-out time for trash and recyclables within the central business district; and dispensing with the second reading by title of this ordinance.

(For full text of ordinance, see Ordinance Book No. 69, Page 406.)

Vice-Mayor Fitzpatrick moved the adoption of Ordinance No. 37063-051605. The motion was seconded by Council Member McDaniel.

Lisa Link, representing the Roanoke Regional Chamber of Commerce, commended City staff on the recommendation and on the process that led to the recommendation. She advised that approximately two years ago, the Chamber of Commerce was made aware of plans to change the trash collection procedures and schedules in downtown; the plan presented numerous challenges to downtown businesses and, as originally proposed, would have had a detrimental affect on certain businesses. However, she stated that City staff was willing to work with business owners by not only listening to their concerns, but to develop a plan that would best meet the needs of the businesses and the City of Roanoke. She expressed appreciation for the collaborative process that was undertaken by numerous downtown businesses and the City of Roanoke.

Ordinance No. 37063-051605 was adopted by the following vote:

AYES: Council Members Dowe, Fitzpatrick, Lea, McDaniel, Wishneff, Cutler and Mayor Harris-----7.

NAYS: None-----0.

POLICE DEPARTMENT-BUDGET: The City Manager submitted a communication advising that in 1991, the Virginia General Assembly passed State legislation allowing local law enforcement to seize and have forfeited property connected with illegal narcotics distribution which also makes it possible for police departments to receive proceeds from forfeited properties; application for an equitable share of property seized by local law enforcement must be made to the Department of Criminal Justice Services, Forfeited Asset Sharing Program and certified by the Chief of Police; property, including funds shared with State and local agencies, may be used only for law enforcement purposes; program requirements mandate that the funds be placed in an interest bearing account and that interest earned be used in accordance with program guidelines; and revenue totaling \$43,573.00 has been collected and is available for appropriation in the Grant Fund, Account Nos. 035-640-3302-3299 and 035-640-3302-3300.

It was further advised that in 1986, Congress authorized the transfer of certain Federally forfeited property to state and local law enforcement agencies that participated in the investigation and seizure of the property; application for an equitable share of property seized by local law enforcement must be made to the U. S. Department of Justice and certified by the City Attorney; property,

including funds shared with state and local agencies, may be used only for the purpose stated in the application, i.e., narcotics investigations related to law enforcement; participation in Federally forfeited property enhances the effectiveness of narcotics investigations by providing the necessary investigations equipment, investigative funds, and offsets costs that would otherwise have to be borne by the City's taxpayers; the Police Department receives funds periodically from the Federal government's Asset Sharing Program; grant requirements mandate that the funds be placed in an interest bearing account and that interest earned be used in accordance with program guidelines; and revenue totaling \$107,402.00 has been collected and is available for appropriation in the Grant Fund, Account Nos. 035-640-3304-3305 and 035-640-3304-3306.

The City Manager recommended that Council increase the Grant Fund revenue estimate for Account No. 035-640-3302-3299 be increased by \$2,197.00 and Account No. 035-640-3302-3300 by \$41,376.00 and appropriate \$43,573.00 to Grant Fund - Overtime Wages, Account No. 035-640-3302-1003; increase the Grant Fund revenue estimate for Account No. 035-640-3304-3305 by \$105,450.00 and Account No. 035-640-3304-3306 by \$1,952.00 and appropriate \$107,402.00 to the Grant Fund - Investigations and Rewards, Account No. 035-640-3304-2150.

Council Member Dowe offered the following budget ordinance:

(#37064-051605) AN ORDINANCE to appropriate funding for State Asset Sharing and Federal Forfeited Property Sharing, amending and reordaining certain sections of the 2004-2005 Grant Fund Appropriations, and dispensing with the second reading by title of this ordinance.

(For full text of ordinance, see Ordinance Book No. 69, Page 407.)

Council Member Dowe moved the adoption of Ordinance No. 37064-051605. The motion was seconded by Vice-Mayor Fitzpatrick and adopted by the following vote:

AYES: Council Members Dowe, Fitzpatrick, Lea, McDaniel, Wishneff, Cutler and Mayor Harris-----7.

NAYS: None-----0.

TRAFFIC-STATE HIGHWAYS: The City Manager submitted a communication advising that the General Assembly approved several amendments to the 2004-2006 biennium budget that continue to promote the VDOT-locality partnership; the amendments establish several initiatives to encourage localities to assume responsibility for all or parts of their construction programs; the Local Partnership Fund initiative designates \$40 million to encourage local governments to assume responsibility for management and administration of certain transportation projects within the locality; to request funds from the Local Partnership Fund, the locality must identify a qualifying project or projects and agree to administer the selected projects; qualifying projects are those that are scheduled for advertisement between July 1, 2005 and June 30, 2006, based on the VDOT

advertisement schedule and Federally funded through the secondary or urban system allocation; Federal funds replaced by the State funds must then be used for another project which qualifies for Federal funding; and applications for Local Partnership Funds are due by June 1, 2005.

It was further advised that the only City project currently eligible for the funds is the Signal & ITS Improvement project listed in the current Six-Year Improvement Plan; the City has agreed to assume control over the project, which includes \$800,800.00 in Federal funds that will be replaced with the same amount of State funds if the project is approved under the program; and the \$800,800.00 in Federal funds will be transferred to the 13<sup>th</sup> Street and Hollins Road – four-lane project.

The City Manager recommended that Council adopt a resolution supporting an application for allocation of \$800,800.00 through the Virginia Department of Transportation Local Partnership Fund.

Council Member McDaniel offered the following resolution:

(#37065-051605) A RESOLUTION supporting the City of Roanoke's application for an allocation of \$800,800.00 through the Virginia Department of Transportation Local Partnership Fund.

(For full text of resolution, see Resolution Book No. 69, Page 408.)

Council Member McDaniel moved the adoption of Resolution No. 37065-051605. The motion was seconded by Council Member Dowe and adopted by the following vote:

AYES: Council Members Dowe, Fitzpatrick, Lea, McDaniel, Wishneff, Cutler and Mayor Harris-----7.

NAYS: None-----0.

CITY ATTORNEY:

CITY CODE-PARKS AND RECREATION-GREENWAY SYSTEMS: The City Attorney submitted a written report advising that at the request of Council Member Cutler, an ordinance was prepared for consideration by Council which would amend the City Code to provide a definition for the term "park" as used therein, as well as a statement of purpose for City parks; and the ordinance has been reviewed by the Director of Parks and Recreation, and the Director of Planning, Building and Development.

Council Member Cutler offered the following ordinance:

(#37066-051605) AN ORDINANCE amending Article IV, Parks, Chapter 24, Public Buildings and Property Generally, Code of the City of Roanoke (1979), as amended, by adding a new §24-103, Definition; purpose; and dispensing with the second reading by title paragraph of this ordinance.

(For full text of ordinance, see Ordinance Book No. 69, Page 409.)

Council Member Cutler moved the adoption of Ordinance No. 37066-051605. The motion was seconded by Council Member McDaniel.

Council Member Cutler expressed appreciation to the City Attorney for drafting the proposed ordinance which, if adopted, will define the purposes and appropriate uses of City parks and add City owned land at Carvins Cove and adjoining the Roanoke River, Mill Mountain, Fishburn Parkway and the Blue Ridge Parkway to the City’s park system. He advised that when the Western Virginia Water Authority was created in 2004, ownership of that portion of Carvins Cove Reservation containing the reservoir and the treatment plant was transferred from the City’s Utility Department to the Regional Water Authority; the balance of the Carvins Cove area, consisting of over 10,000 acres, was retained by the City and is currently managed by the Department of Parks and Recreation; and with the passage of the proposed ordinance, the area will officially become part of the City’s park system and represent one of the crown jewels of the City’s park system, along with Mill Mountain Park. He called attention to the importance of creating a great park system for residents of and visitors to Roanoke.

Ordinance No. 37066-051605 was adopted by the following vote:

AYES: Council Members Dowe, Fitzpatrick, Lea, McDaniel, Wishneff, Cutler and Mayor Harris-----7.

NAYS: None-----0.

REPORTS OF COMMITTEES:

BUDGET-SCHOOLS: A communication from the Roanoke City School Board requesting that Council approve the following appropriations, was before the body.

- \$8,521.00 for the Title I D At-Risk Juvenile Detention Center Reading Teacher program to provide Federal funds to employ a part-time reading teacher at the Juvenile Detention Center, said new program to be 100 per cent reimbursed by Federal funds.
- \$9,650.00 from Title I Assessment funds to purchase scientific and graphing calculators to be used by middle and high school students to implement statewide standards of learning assessment programs, said continuing program to be 100 per cent reimbursed by Federal funds.

- \$8,250.00 for the 2005-06 Western Virginia Regional Science Fair which will be hosted by the City of Roanoke, participating school districts, corporations and individuals will contribute toward the cost of the fair, with a local match cost to Roanoke City Schools (this is a continuing grant).
- \$41,278.00 for the Learn and Serve K-12 Virginia program which is a continuing program to provide hands-on education and career development for students at William Fleming High School and Taylor Learning Academy, said program to be 100 per cent reimbursed by Federal funds.

The School Board further requested transfer of \$1,900,000.00 from facilities funds and debt service reserve to provide funds for 23.6 full time employees and related instructional expenses, for staffing changes in administrative services, and for increased transportation costs for fuel and additional route miles.

A report of the Director of Finance recommending that Council concur in the request of the School Board, was also before the body.

Council Member Dowe offered the following budget ordinance:

(#37067-051605) AN ORDINANCE to transfer funding to cover staffing and administrative costs of additional school instructional personnel, funding of fuel costs and to appropriate funding for the Title I D At-Risk Juvenile Detention Center Reading Teacher program, the Calculator Grant, the Western Virginia Regional Science Fair, and the Learn and Serve K-12 Virginia program, amending and reordaining certain sections of the 2004-2005 School Fund Appropriations, and dispensing with the second reading by title of this ordinance.

(For full text of ordinance, see Ordinance Book 69, Page 410.)

Council Member Dowe moved the adoption of Ordinance No. 37067-051605. The motion was seconded by Vice-Mayor Fitzpatrick and adopted by the following vote:

AYES: Council Members Dowe, Fitzpatrick, Lea, McDaniel, Wishneff, Cutler and Mayor Harris-----7.

NAYS: None-----0.

HOUSING/AUTHORITY: Ben J. Fink, Chair, Roanoke Redevelopment and Housing Authority (RRHA), expressed appreciation to Mayor Harris and to Vice-Mayor Fitzpatrick for their input into the development of the following Memorandum of Understanding between the City of Roanoke and the Housing Authority, the goal of which is to establish a closer working relationship between the City and the RRHA.

August 6, 2004

MEMORANDUM OF UNDERSTANDING  
BETWEEN THE BOARD OF COMMISSIONERS OF  
THE ROANOKE REDEVELOPMENT AND HOUSING AUTHORITY (RRHA)  
AND  
THE COUNCIL OF THE CITY OF ROANOKE (CITY)

This memorandum of understanding defines the role of the RRHA and the City:

- I. A strong partnership between the City and RRHA is essential to the success of the overall mission of both. The unique powers and roles, when combined in a working partnership, provide the greatest opportunity for addressing the challenging issues facing Roanoke today.
- II. As constituted by Title 36 of the Code of Virginia, the relationship between the City and RRHA is unique among all other organizations in the community. City Council created RRHA and appoints the Board of Commissioners for 4-year terms. For redevelopment and revitalization projects, the City sets policy and direction and RRHA implements the programs and projects of the City. For public housing and Section 8, RRHA is heavily regulated by HUD policies and guidelines in the fulfillment of its responsibilities.
- III. RRHA is charged with three primary responsibilities:
  - a. Maintenance of 1,328 units of public housing in nine developments to serve economically disadvantaged citizens in the City of Roanoke.
  - b. Administration of 1,321 Section 8 rental housing vouchers to assist economically disadvantaged citizens in the City of Roanoke.
  - c. Utilization of redevelopment and rehabilitation powers to assist the City in major economic development and neighborhood revitalization initiatives.
- IV. RRHA and the City agree that all housing initiatives will be jointly developed.
- V. RRHA will explore opportunities to establish a presence in the Downtown Roanoke area in a separate facility in order to more closely facilitate interactions between the staffs of the City and RRHA.
- VI. RRHA and the City will explore and implement methods to partner on code enforcement within the City.

VII. RRHA and the City will negotiate a percentage of Community Development Block Grant (CDBG) funding as an annual amount to be utilized by RRHA to address housing needs within the City.

VIII. RRHA and the City will partner to leverage outside funding sources such as grants, HOPE VI programs, etc.

IX. RRHA will explore ways to pursue regional opportunities for housing and redevelopment and participate with the City in discussions with surrounding jurisdictions about regional housing issues and solutions.

Signed this day, \_\_\_\_\_ of \_\_\_\_\_, 2004

By:

\_\_\_\_\_  
Chairman  
Board of Commissioners  
Roanoke Redevelopment and Housing Authority

\_\_\_\_\_  
Mayor  
City of Roanoke, Virginia

Vice-Mayor Fitzpatrick advised that it was pointed out some time ago that there was no written agreement in effect with regard to the City's ongoing relationship with the Roanoke Redevelopment and Housing Authority; therefore, it was suggested that the relationship be formalized. He called attention to discussions with regard to relocating the Housing Authority's administrative offices from the present location on Salem Turnpike to the Noel C. Taylor Municipal Building, Municipal North, which will create better interaction between City staff and Housing Authority staff.

Vice-Mayor Fitzpatrick offered the following resolution:

(#37068-051605) A RESOLUTION authorizing the Mayor to enter into a Memorandum of Understanding dated August 6, 2004, between the Roanoke Redevelopment and Housing Authority and the City of Roanoke.

(For full text of resolution, see Resolution Book 69, Page 411.)

Vice-Mayor Fitzpatrick moved the adoption of Resolution No. 37068-051605. The motion was seconded by Council Member Cutler.

There was discussion with regard to amending the following language in the Memorandum of Understanding: "The Roanoke Redevelopment and Housing Authority will explore opportunities to establish a presence in the downtown Roanoke area in a separate facility, in order to more closely facilitate interaction with the staffs of the City and the RRHA."

Following discussion, it was the consensus of Council to delete the word "separate" from the above referenced sentence in the Memorandum of Understanding.

The Mayor requested that Chairman Fink comment on the status of relocating the Roanoke Redevelopment and Housing Authority administrative offices to Municipal North; whereupon, Mr. Fink called attention to a communication addressed to the Mayor under date of May 9, 2005, advising that the RRHA will move its entire central office functions to the Municipal North building; while this includes staff that does not routinely work directly with City staff, from an organizational point of view it is not possible to split the RRHA central office staff to operate in more than one location; over the past several years, the Executive Director has worked hard to develop an integrated staff that works as teams, often across division lines, and to maintain this organizational efficiency which is critical to the success of the Housing Authority, all staff must be located in the same place.

The City Manager advised that at the Council work session on June 6, 2005, City staff will present an outline of the various offices that are proposed to utilize facilities in Municipal North; and assignment of space in Municipal North was delayed pending a decision by the Roanoke Redevelopment and Housing Authority with regard to relocating central office staff.

There being no further discussion, Resolution No. 37068-051605 was adopted by the following vote:

AYES: Council Members Dowe, Fitzpatrick, Lea, McDaniel, Wishneff, Cutler and Mayor Harris-----7.

NAYS: None-----0.

UNFINISHED BUSINESS: NONE.

INTRODUCTION AND CONSIDERATION OF ORDINANCES AND RESOLUTIONS: NONE.

MOTIONS AND MISCELLANEOUS BUSINESS:

INQUIRIES AND/OR COMMENTS BY THE MAYOR AND MEMBERS OF COUNCIL:

CITY CLERK-ACTS OF ACKNOWLEDGEMENT: Council Member Lea recognized Stephanie M. Moon, CMC, Deputy City Clerk, who was recently appointed as Secretary to the Executive Committee of the Virginia Municipal Clerks Association and reappointed as Director of Region IV.



**ACTS OF ACKNOWLEDGEMENT-SCHOOLS:** Council Member Lea commended middle and high school students from the Roanoke City Public Schools who participated in the New York NAACP ACT-SO (Academic, Cultural, Technology, Scientific Olympics) competition in the categories of poetry, dance, essays, music, chemistry, filmmaking, playwriting, dramatics, oratory, musical vocals and entrepreneurship.

**TRAFFIC:** Council Member McDaniel commended the City's efforts with regard to Phase I of traffic calming on Grandin Road, S. W., between Memorial and Westover Avenues.

**MILL MOUNTAIN THEATER:** Council Member Wishneff commended the Mill Mountain Theater on the recent production of MAHALIA.

**BRIDGES:** Council Member Cutler read the following article from the Council Update with regard to the status of the Dr. Martin Luther King, Jr. Memorial Bridge.

“Development plans for the restoration of the Dr. Martin Luther King, Jr. Memorial Bridge continue to move forward. Hayes, Seay, Mattern & Mattern’s bridge design work is 90 per cent complete. Project plans have been submitted to VDOT for environmental and historic review, a requirement for the process. A separate contract proposal to incorporate added features to honor Dr. Martin Luther King has been accepted by the City of Roanoke and is in the process of being executed. Norfolk Southern has removed their signals from the existing bridge and constructed a new signal tower separate from the bridge. The bridge project will be advertised for construction bids upon VDOT approval, which is expected by the end of the calendar year.”

**ACTS OF ACKNOWLEDGEMENT-SCHOOLS:** Council Member Dowe commended the achievements of the following educators in the Roanoke City Public School System:

- Thomas (Tom) F. Fitzpatrick - Roanoke City Public Schools Teacher of the Year
- Michelle M. Dahlquist - McGlothlin Award Winner
- Cynthia D. Delp - Curry School Principal of the Year
- Cameron Srpan - Outstanding High School Chemistry Teacher

He also commended the outstanding contributions of all Roanoke City Public School teachers and administrative staff.

**PARKS AND RECREATION-TREES:** Vice-Mayor Fitzpatrick called attention to fallen trees along the banks of the Roanoke River in Wasena, Smith and River's Edge Parks. He requested that the matter be referred to the City Manager for report with regard to maintaining public and private property adjacent to the Roanoke River.

The City Manager advised that at the Council's work session on Monday, June 6, 2005, City staff will present a briefing on maintaining the Roanoke River and the appearance of property adjacent to the Roanoke River, which consists of both public and private ownership; and the Mayor has requested that staff initiate a clean up day for the Roanoke River. She stated that education is the key to enlighten property owners that they are responsible for their property which abuts the river; and Colonel Charles R. Alexander, Commander, Wilmington District, will also present a status report on the Roanoke River Flood Reduction Project at the June 6<sup>th</sup> work session.

HEARING OF CITIZENS UPON PUBLIC MATTERS: The Mayor advised that Council sets this time as a priority for citizens to be heard and matters requiring referral to the City Manager will be referred immediately for response, recommendation or report to Council.

POLICE DEPARTMENTS-COMPLAINTS: Mr. Shaheed Omar, 1219 Loudon Avenue, N. W., spoke with regard to the citizen complaint process in the Roanoke City Police Department. He advised that six steps have been developed in the process that should be reviewed and revised in order to provide better access to the public in an impartial investigation and specific knowledge of the results of complaints. He proposed the following changes:

- The process currently provides that the complainant will secure a fact sheet at the Police Department for completion and execution. It is recommended that a fact sheet be made available at locations other than the Police Department, such as public housing rental offices, City libraries and other public facilities in the City.
- The process currently provides that the complainant must speak with the supervisor at the Police Department who, in turn, completes the form for the complainant's signature. It is not clear if both actions are to be taken; however it is recommended that neither action be required and that the City of Roanoke establish an Ombudsman's Office and/or an independent citizen review council to address the initial complaint levied by a citizen. The Ombudsman, or independent citizen review council, should be appointed by Council, and composed of citizens representing various ethnic groups and social/economic citizenry of Roanoke.
- The Ombudsman should not be recommended by the Roanoke City Police Department and no police officers should be appointed to serve on the citizen review council; the review council should not be housed in or hold meetings in the Roanoke City Police Department, and the primary mandate of the citizen review council should be to ensure fair and equitable review of all citizen complaints from beginning to end.

- Currently a citizen files a complaint at the Police Department, or a police officer visits the citizen's home; most citizens from low income minority communities do not want to come to the Police Department to complete the form, or have a police officer visit their home because there is not a great deal of trust for any type of law enforcement in the low income minority community and the citizen feels intimidated by the process.

Mr. Omar requested that Council give consideration to the above referenced recommendations in an effort to initiate a citizen complaint process that is as simple and non-threatening as possible for Roanoke's citizens.

ARMORY/STADIUM: Mr. Jim Fields, 17 Ridgecrest Road, Hardy, Virginia, expressed appreciation for the City's willingness to perform a cost analysis with regard to renovating or constructing a new Victory Stadium. He spoke in support of maintaining Victory Stadium as a memorial to those veterans who defended their country in time of war.

COMPLAINTS-LANDMARKS/HISTORIC PRESERVATION-ROANOKE VISION, COMPREHENSION DEVELOPMENT PLAN-SCHOOLS: Ms. Evelyn D. Bethel, 35 Patton Avenue, N. E., advised that development in historic Gainsboro has been hampered by the City's policy of preventing private investment in single family home ownership. She expressed concern with regard to road blocks that have prevented the establishment of a small business outside of the Henry Street District; and possible violation by the City of the Gainsboro Comprehensive Plan. She stated that the Blue Ridge Technical Academy may be relocated from a historic structure (Higher Education Center) within the confines of the Gainsboro area which is now under consideration as a historic district.

#### CITY MANAGER COMMENTS:

CITY MARKET-CITY MANAGER-REFUSE COLLECTION-LOCAL COLORS: The City Manager advised that she was unaware of the allegations made by Ms. Bethel; therefore, the Assistant City Manager for Community Development will meet with Ms. Bethel immediately following the Council meeting to obtain more information.

The City Manager called attention to the successful Local Colors celebration which was held on May 14 and 15 on the City Market.

She also called attention to Hazardous Waste Collection Day which was held at the Hollins Road Transfer Station on Sunday, May 15. Over 300 families pre-registered for the event and the average wait time for participants was between 15 - 18 minutes which was considerably less than in prior years. She stated that the next Hazardous Waste Collection Day will be held on Sunday, August 7, 2005.

At 4:00 p.m., the Mayor declared the Council meeting in recess for three Closed sessions.

At 5:05 p.m., the Council meeting reconvened in the City Council Chamber, with all Members of the Council in attendance, Mayor Harris presiding.

COUNCIL: With respect to the Closed Meeting just concluded, Vice-Mayor Fitzpatrick moved that each Member of City Council certify to the best of his or her knowledge that: (1) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act; and (2) only such public business matters as were identified in any motion by which any Closed Meeting was convened were heard, discussed or considered by City Council. The motion was seconded by Council Member Cutler and adopted by the following vote:

AYES: Council Members Dowe, Fitzpatrick, Lea, McDaniel, Wishneff, Cutler and Mayor Harris-----7.

NAYS: None-----0.

OATHS OF OFFICE-COMMITTEES-YOUTH: The Mayor advised that the term of office of Sherman A. Holland as a member of the Youth Services Citizen Board, expired May 31, 2005; whereupon, he opened the floor for nominations to fill the vacancy.

Vice-Mayor Fitzpatrick placed in nomination the name of Aaron Ewert.

There being no further nominations, Mr. Ewert was appointed as a member of the Youth Services Citizen Board, for a term ending May 31, 2008, by the following vote:

FOR MR. EWERT: Council Members Dowe, Fitzpatrick, Lea, McDaniel, Wishneff, Cutler and Mayor Harris-----7.

The Mayor announced that pursuant to Resolution No. 37042-050405, adopted by Council on Wednesday, May 4, 2005, the 7:00 p.m. Council Meeting was cancelled. (No public hearings were advertised to be held.)

There being no further business, at 5:10 p.m., the Mayor declared the Council meeting adjourned

A P P R O V E D

ATTEST:

Mary F. Parker  
City Clerk

C. Nelson Harris  
Mayor

-----



UTILITY ADMINISTRATION

June 14, 2005

Mary F. Parker, CMC  
City Clerk  
City of Roanoke, Virginia  
215 Church Avenue, S.W., Room 456  
Roanoke, Virginia 24011-1536

Dear Ms. Parker:

I am enclosing a copy of Resolution No. 48 (05-05) thanking George W. Logan for his service as a Director of the Western Virginia Water Authority (Authority).

Resolution No. 48 (05-05) was adopted by the Authority's Board of Directors at a regular meeting which was held on May 19, 2005, and requests that this resolution be read into the permanent public records of the City Council of the City of Roanoke, Virginia.

Sincerely,

Jean Thurman  
Secretary  
WVWA Board of Directors

Enclosure

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*Our Mission Is Clear*

RESOLUTION #48 (05-05)  
OF THE  
WESTERN VIRGINIA WATER AUTHORITY

Thanking George W Logan for his Service as a Director of the Authority

WHEREAS, the Western Virginia Water Authority (the "Authority"), a public service authority formed and existing in accordance with the provisions of Chapter 51 of Title 15.2 of the Code of Virginia, 1950, as amended, the Virginia Water and Waste Authorities Act §§ 15.2-5100-15.2-5158 (the "Act"), has benefited from the generous and capable service of its first "at large" director, George W Logan; and

WHEREAS, heretofore by concurrent resolutions the Board of Supervisors of Roanoke County, Virginia, and the City Council of the City of Roanoke, Virginia, appointed Salem businessman George W Logan to serve a four-year term as a director of the Western Virginia Water Authority; and

WHEREAS, George W. Logan has graciously and capably served in such position, lending the Authority his extensive experience in finance and corporate governance, and,

WHEREAS, George W. Logan has determined to move to Charlottesville, Virginia, to pursue his vocation as a visiting lecturer with the Darden Graduate School of Business Administration at the University of Virginia and therefore has given notice of his resignation effective May 19, 2005.

NOWTHEREFORE, be it resolved by the Board of Directors of the Western Virginia Water Authority that they extend their heartfelt thanks and gratitude to George W Logan for his service to the Authority, and that they send him on his way with warm regards and best wishes for his continued health and success.

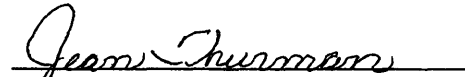
AND BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Board of Supervisors of Roanoke County, Virginia, and to the City Council of the City of Roanoke, Virginia, with the request that it be read into the permanent public records of such governing bodies.

This resolution shall take effect immediately.

Directors absent	<u>1</u>
Votes in Favor	<u>5</u>
Votes Against	<u>0</u>
Abstentions	<u>1</u>

## CERTIFICATION

The undersigned secretary of the Western Virginia Water Authority does hereby certify that the foregoing is a true, complete and correct Resolution adopted by a vote of a majority of the Directors of the Western Virginia Water Authority, present at a regular meeting of the Board of Directors of the Western Virginia Water Authority duly called and held May 19, 2005, at which a quorum was present and acting throughout, and that the same has not been amended or rescinded and is in full force and effect as of the date of this certification, May 19 2004

  
Jean Thurman, Secretary,  
Western Virginia Water Authority

(SEAL)



**CITY OF ROANOKE**  
**OFFICE OF THE CITY MANAGER**

Noel C. Taylor Municipal Building  
215 Church Avenue, S.W., Room 364  
Roanoke, Virginia 24011-1591  
Telephone: (540) 853-2333  
Fax: (540) 853-1138  
CityWeb: [www.roanokegov.com](http://www.roanokegov.com)

July 18, 2005

Honorable C. Nelson Harris, Mayor  
Honorable Beverly T. Fitzpatrick, Jr., Vice Mayor  
Honorable M. Rupert Cutler, Council Member  
Honorable Alfred T. Dowe, Jr., Council Member  
Honorable Sherman P. Lea, Council Member  
Honorable Brenda L. McDaniel, Council Member  
Honorable Brian J. Wishneff, Council Member

Dear Mayor Harris and Members of City Council:

Subject: Conveyance of City Owned Property  
to Roanoke Sports Group, LLC.

Pursuant to the requirements of the Virginia Code, the City of Roanoke is required to hold a public hearing on the proposed conveyance of property rights. This is to request that a public hearing be advertised on the above matter for Council's regular meeting to be held on Monday, July 18, 2005. A full report will be included in the July 18, 2005, agenda material for your consideration.

Respectfully submitted,

A handwritten signature in black ink, reading "Darlene L. Burcham".

Darlene L. Burcham  
City Manager

DLB/WYB

c: William M. Hackworth, City Attorney  
Mary F. Parker, City Clerk  
Jesse A. Hall, Director of Finance





## CITY OF ROANOKE OFFICE OF THE CITY MANAGER

Noel C. Taylor Municipal Building  
215 Church Avenue, S.W., Room 364  
Roanoke, Virginia 24011-1591  
Telephone: (540) 853-2333  
Fax: (540) 853-1138  
CityWeb: [www.roanokegov.com](http://www.roanokegov.com)

July 5, 2005

Honorable C. Nelson Harris, Mayor  
Honorable Beverly T. Fitzpatrick, Jr., Vice Mayor  
Honorable M. Rupert Cutler, Council Member  
Honorable Alfred T. Dowe, Jr., Council Member  
Honorable Sherman P. Lea, Council Member  
Honorable Brenda L. McDaniel, Council Member  
Honorable Brian J. Wishneff, Council Member

Dear Mayor Harris and Members of City Council:

Subject: Property Rights Acquisition  
for New Fire-EMS Station On Melrose  
Avenue

The construction of three new Fire-EMS stations was proposed under the Strategic Business Plan for the Fire-EMS Department. Construction of the new stations will facilitate the consolidation of other stations. A site has been identified on Melrose Avenue that is suitable for one of the new stations. The owner has agreed to sell the property for \$332,500. See Attachment #1 for map showing location of parcel. Funding to purchase this property was appropriated on June 20, 2005.

Recommended Action(s):

Authorize the City Manager to acquire in fee simple the parcel identified by Tax Map #2322001, following a satisfactory environmental site inspection and title examination.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Darlene Burcham".  
Darlene L. Burcham  
City Manager

DLB/sef

Attachment

c: Mary F. Parker, City Clerk  
William M. Hackworth, City Attorney  
Jesse A. Hall, Director of Finance  
Sarah E. Fitton, Engineering Coordinator

CM05-00086

Attachment #1



## IN THE COUNCIL OF THE CITY OF ROANOKE, VIRGINIA,

AN ORDINANCE providing for the acquisition of certain property needed by the City for the development of a new Fire – EMS station, located on Melrose Avenue, bearing Roanoke City Tax No. 2322001, and dispensing with the second reading of this ordinance by title.

BE IT ORDAINED by the Council of the City of Roanoke that:

1. To provide for the acquisition of certain property needed by the City for the development of a new Fire – EMS station, the City wants and needs certain property located on Melrose Avenue, bearing Roanoke City Tax No. 2322001, as more fully described in a letter of the City Manager to City Council dated July 5, 2005.
2. The City's purchase of the property bearing Official Tax No. 2322001 is subject to the City obtaining an acceptable title report and an acceptable environmental site inspection.
3. The City Manager is directed on behalf of the City to offer the landowners such consideration for the property as deemed appropriate; provided, however, the total consideration offered or expended and any and all necessary closing costs shall not exceed \$332,500.00, which consideration shall not include appraisals, title reports, preparation of necessary documents, and recordation costs, without further authorization of Council. Upon the acceptance of an offer and upon delivery to the City of deeds, approved as to form and execution by the City Attorney, the Director of Finance is directed to pay the consideration to the owners of the interests conveyed, certified by the City Attorney to be entitled to the same.

4. Pursuant to the provisions of Section 12 of the City Charter, the second reading of this ordinance by title is hereby dispensed with.

ATTEST:

City Clerk.



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July 5, 2005

Honorable C. Nelson Harris, Mayor, and Members of City Council  
Roanoke, Virginia

Dear Mayor Harris and Members of Council:

Subject: Revenue Sharing Program  
CM05-0093

This is to request space on Council's regular agenda for a report on the above referenced subject.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Darlene L. Burcham".

Darlene L. Burcham  
City Manager

DLB:sm

c: City Attorney  
City Clerk  
Director of Finance

## IN THE COUNCIL OF THE CITY OF ROANOKE, VIRGINIA

SST  
6/21/05

A RESOLUTION supporting the City of Roanoke's participation in the Virginia Department of Transportation's Revenue Sharing Program.

WHEREAS, the Virginia Department of Transportation's Revenue Sharing Program has been available to Virginia counties for many years;

WHEREAS, as part of a new initiative, the Virginia Department of Transportation's Revenue Sharing Program is now available to Virginia cities and towns up to a maximum of \$1 million;

WHEREAS, the Virginia Department of Transportation's Revenue Sharing Program requires matching funds on a one to one basis; and

WHEREAS, the City has identified three projects for which funds from the Virginia Department of Transportation's Revenue Sharing Program may be used and matching City funds for the projects.

THEREFORE, BE IT RESOLVED by the Council of the City of Roanoke that the Council supports the City's participation in the Virginia Department of Transportation's Revenue Sharing Program, as more fully set forth in the City Manager's letter dated July 5, 2005, to Council.

ATTEST:

City Clerk.



## **CITY OF ROANOKE OFFICE OF THE CITY MANAGER**

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July 5, 2005

Honorable C. Nelson Harris, Mayor  
Honorable Beverly T. Fitzpatrick, Jr., Vice Mayor  
Honorable M. Rupert Cutler, Council Member  
Honorable Alfred T. Dowe, Jr., Council Member  
Honorable Sherman P. Lea, Council Member  
Honorable Brenda L. McDaniel, Council Member  
Honorable Brian J. Wishneff, Council Member

Dear Mayor Harris and Members of City Council:

Subject: Roanoke Passenger Station  
Renovation Project

### **Background:**

The Western Virginia Foundation for the Arts and Sciences (WVFAS) received notification that it would receive additional Transportation Enhancement funds for the Roanoke Passenger Station Renovation Project in the amount of \$100,000. This is in addition to the \$1,098,000 in Enhancement funds approved in 2001, 2002 and 2004, bringing the total to \$1,198,000. Other State-provided funding of \$500,000 has also been committed to this project which currently totals almost \$3.2 million, considering both State and local funding. The City of Roanoke must enter into separate supplemental agreements with the WVFAS and the Virginia Department of Transportation (VDOT), which define the responsibilities of each party. Authority for all such VDOT agreements for this project was previously authorized by City Council action on January 22, 2002 (Resolution No. 35734-012202). Authority for all such WVFAS agreements for this project was previously provided through Ordinance No. 36157-121602. The WVFAS would be responsible for the match requirement of \$25,000. The \$100,000 of Transportation Enhancement funds need to be appropriated (to be reimbursed by VDOT) to the project account 008-530-9900-9007 for disbursement to the WVFAS.



Recommended action:

Adopt the accompanying budget ordinance which will increase the revenue estimate in the amount of \$100,000 for Transportation Enhancement funds to be provided by VDOT. Authorize the Director of Finance to increase the revenue estimate in the amount of \$100,000 and appropriate funding in the same amount to the Roanoke Passenger Station Renovation project (008-530-9900-9007) for disbursement to the WVFAS.

Respectfully submitted,



Darlene L. Burcham  
City Manager

DLB/RKB/gpe

c: Mary F. Parker, City Clerk  
William M. Hackworth, City Attorney  
Jesse A. Hall, Director of Finance  
Robert K. Bengtson, P.E., Director of Public Works  
Sherman M. Stovall, Director of Management & Budget

CM05-00091

AHS

IN THE COUNCIL OF THE CITY OF ROANOKE, VIRGINIA

AN ORDINANCE to appropriate TEA-21 Enhancement Grant funding to be provided by VDOT for the Roanoke Passenger Station Renovation Project, amending and reordaining certain sections of the 2005-2006 Capital Projects Fund Appropriations, and dispensing with the second reading by title of this ordinance.

BE IT ORDAINED by the Council of the City of Roanoke that the following sections of the 2005-2006 Capital Projects Fund Appropriations be, and the same are hereby, amended and reordained to read and provide as follows:

Appropriations

Appropriated from State Grant Funds	08-530-9900-9007	\$ 100,000
-------------------------------------	------------------	------------

Revenues

Roanoke River Greenway – TEA21 FY06	08-530-9900-9925	100,000
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Pursuant to the provisions of Section 12 of the City Charter, the second reading of this ordinance by title is hereby dispensed with.

ATTEST:

City Clerk.



## **CITY OF ROANOKE OFFICE OF THE CITY MANAGER**

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**July 5, 2005**

Honorable C. Nelson Harris, Mayor  
Honorable Beverly T. Fitzpatrick, Jr., Vice Mayor  
Honorable M. Rupert Cutler, Council Member  
Honorable Alfred T. Dowe, Jr., Council Member  
Honorable Sherman P. Lea, Council Member  
Honorable Brenda L. McDaniel, Council Member  
Honorable Brian J. Wishneff, Council Member

**Subject: Authorization of DoT Position  
to Support Budget Preparation  
System for City of Roanoke and  
Roanoke City Public Schools**

Dear Mayor Harris and Members of City Council:

### **Background:**

In support of Council's objective of improving application integration and efficiencies and the Financial Application Integration project, the City of Roanoke is seeking a replacement for the existing Budget Preparation application. Roanoke City Public Schools is participating in this effort as well.

In 2004, a team consisting of representatives from Schools and City departments began the process of finding a cost-effective solution to meet the needs of both organizations. A Request for Proposal was released in January, 2004 and again in November, 2004. In both cases, following a review of the submissions including on-site presentations, the team rejected all bids due to either functional limitations or costs above the \$500,000 budgeted for the project.

During the second RFP review, the Department of Technology (DoT), seeking a viable alternative that meets the functional requirements of the City and Schools at a reasonable cost, identified a solution written 'in house' by the IT department of the City of Virginia Beach. This system has previously been sold to other localities in Virginia for a nominal fee. It was viewed by the Budget Preparation System Committee as a viable alternative to the purchase of vendor software.

DoT assisted the Budget Preparation System Committee in analyzing the functional capability of the Virginia Beach solution, reviewing an on-line demonstration of the system, determining technical staffing needs, and developing a five-year cost analysis comparison. Based on the findings, it is the recommendation of the Department of Technology and the team to adopt the Virginia Beach solution.

DoT, in partnership with the Department of Management and Budget (DMB) and the City School administrative offices, will customize the system to meet the specific budget and performance management needs of both agencies. This new system will greatly enhance the budgetary process by providing an innovative, cost-effective solution to support the growing complexity and diverse operational needs of the City and the Schools while continuing to meet Council's objective for integration of technology systems.

By adopting the Virginia Beach solution, the City and the Schools will avoid expenditure of approximately \$400,000 during a five-year period as compared to purchasing a vendor-provided solution. These funds can be redirected to other priority technology projects.

This report seeks authorization to add a Programmer/Analyst I position to provide computer support to the School System and DoT. A full time support position is needed to further customize and maintain the new system which cannot be supported with existing staff. The cost of this position was included in the 5-year cost analysis. Following the first year, this position will support the budget preparation system as well as provide support to the e-gov team on various projects.

#### Considerations:

In the first year, the position will be funded by the Financial Application Integration project. In subsequent years, the DoT operating budget will need to fund the position.


#### Recommended Action(s):

City Council authorizes the addition of a Programmer/Analyst I position in the Department of Technology to provide on-going system support.

Adopt the accompanying budget ordinance to transfer funding from account 13-430-1602-3028 (Reserve Future Capital Outlay) to the accounts listed below:

	<u>Account</u>	<u>Amount</u>
Regular Employee Salaries	(13-430-1601-1002)	\$ 37,859
City Retirement	(13-430-1601-1105)	4,774
ICMA Match	(13-430-1601-1116)	650
FICA	(13-430-1601-1120)	2,896
Life Insurance	(13-430-1601-1130)	432
Total		\$ 46,611

Respectfully submitted,



Darlene L. Burcham  
City Manager

DLB:rm

c: Mary F. Parker, City Clerk  
William M. Hackworth, City Attorney  
Jesse A. Hall, Director of Finance  
Sherman M. Stovall, Director, Management and Budget  
Roy Mentkow, Acting Director of Technology  
Marvin Thompson, Superintendent of Schools  
Ken Mundy, Executive Director for Fiscal Services

CM05-00090

AHS

## IN THE COUNCIL OF THE CITY OF ROANOKE, VIRGINIA

AN ORDINANCE to transfer funding and provide approval of an additional position for computer support for the new Budget Preparation System, amending and reordaining certain sections of the 2005-2006 Department of Technology Fund Appropriations, and dispensing with the second reading by title of this ordinance.

BE IT ORDAINED by the Council of the City of Roanoke that the following sections of the 2005-2006 Department of Technology Fund Appropriations be, and the same are hereby, amended and reordained to read and provide as follows:

## Appropriations

Regular Employee Salaries	13-430-1601-1002	\$	37,859
City Retirement	13-430-1601-1105		4,774
ICMA Match	13-430-1601-1116		650
FICA	13-430-1601-1120		2,896
Life Insurance	13-430-1601-1130		432
Reserve-Future Capital Outlay	13-430-1602-3028		(46,611)

Pursuant to the provisions of Section 12 of the City Charter, the second reading of this ordinance by title is hereby dispensed with.

ATTEST:

City Clerk.



**CITY OF ROANOKE**  
**OFFICE OF THE CITY MANAGER**

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July 5, 2005

Honorable C. Nelson Harris, Mayor, and Members of City Council  
Roanoke, Virginia

Dear Mayor Harris and Members of Council:

Subject: VDSS Program Improvement  
Plan; Increase in Child Welfare  
Staff Complement  
CM05-0092

This is to request space on Council's regular agenda for a report on the above referenced subject.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Darlene L. Burcham".

Darlene L. Burcham  
City Manager

DLB:sm

c: City Attorney  
City Clerk  
Director of Finance

AHS

IN THE COUNCIL OF THE CITY OF ROANOKE, VIRGINIA

AN ORDINANCE to appropriate funding for the Department of Social Services and to provide approval of five additional positions for child welfare, amending and reordaining certain sections of the 2005-2006 General Fund Appropriations, and dispensing with the second reading by title of this ordinance.

BE IT ORDAINED by the Council of the City of Roanoke that the following sections of the 2005-2006 General Fund Appropriations be, and the same are hereby, amended and reordained to read and provide as follows:

Appropriations		
Regular Employee Salaries	01-630-5314-1002	\$ 146,363
City Retirement	01-630-5314-1105	18,456
FICA	01-630-5314-1120	12,215
Life Insurance	01-630-5314-1130	1,820
Telephone	01-630-5314-2020	2,000
Expendable Equipment	01-630-5314-2035	11,000
Training and Development	01-630-5314-2044	3,277
Contingency	01-300-9410-2199	(39,026)
Revenues		
VDSS – Child Welfare	01-110-1234-0728	156,105

Pursuant to the provisions of Section 12 of the City Charter, the second reading of this ordinance by title is hereby dispensed with.

ATTEST:

City Clerk.





## CITY OF ROANOKE DEPARTMENT OF FINANCE

215 Church Avenue, S.W., Room 461

P.O. Box 1220

Roanoke, Virginia 24006-1220

Telephone: (540) 853-2821

Fax: (540) 853-6142

**JESSE A. HALL**

**Director of Finance**

email: jesse\_hall@ci.roanoke.va.us

**ANN H. SHAWVER**

**Deputy Director**

email: ann\_shawver@ci.roanoke.va.us

July 5, 2005

Honorable C. Nelson Harris, Mayor  
 Honorable Beverly T. Fitzpatrick, Jr., Vice Mayor  
 Honorable M. Rupert Cutler, Council Member  
 Honorable Alfred T. Dowe, Jr., Council Member  
 Honorable Sherman P. Lea, Council Member  
 Honorable Brenda L. McDaniel, Council Member  
 Honorable Brian J. Wishneff, Council Member

Dear Mayor Harris and Members of City Council:

Subject: May Financial Report

The following narrative provides commentary on the significant trends and budget variances of the first eleven months of fiscal year 2005.

### Revenues

Revenues through May FY05 increased significantly compared to FY04, mainly due to the Transfer from the Debt Service Fund of \$15.5 million which established the Budget Stabilization Reserve. Adjusted for this transfer, growth of 7.4% has occurred. The overall growth in FY05 is led by strong performance of the real estate tax and growth in Social Services reimbursements which corresponds with increased expenditures. A portion of the FY05 growth results from changes in accounting for charges to the Schools which are further described in the following narrative. Categories with significant variances from the prior year are discussed as follows.

General Property Taxes increased 9.97% in fiscal year 2005 due to growth in real estate, personal property and the public service corporation taxes. Current year real estate tax increased approximately 8.5% due to growth in assessments and new construction in excess of the expected level. The personal property tax was due May 31<sup>st</sup>, and growth in the 7-8% range is anticipated for the year. The public service corporation taxes have risen compared to the prior year primarily due to the timing of receipt of revenues. Taxes are paid by public service entities based on assessments by the State Corporation Commission.

Other Local Taxes have risen 2.62% in fiscal year 2005 through May. Revenues from the Business, Professional and Occupational License (BPOL) tax increased approximately 3% compared to FY04 and will exceed the revenue estimate. The sales tax is up 1% compared to the prior year when both years are adjusted to exclude non-recurring collections of prior period sales taxes. Sales tax performance has stabilized following a growth year in FY04. The local share of the recordation tax has grown due to an increase in the tax rate which became effective September 1, 2004. The E-911 tax also grew as a result of an increase in its rate from \$1.45 to \$2.00 which became effective November 1, 2003. The prepared food and beverage tax has increased 4% since FY04, while the transient room tax has remained stable.

Permits, Fees and Licenses increased 17.93% since FY04 as a result of an increase in building inspection fees and excavation permits. Building inspection fees increased as a result of several large building

permits including those for the Patrick Henry High School and Water Pollution Control Plant projects. Excavation permit fees increased in FY05, as these fees are being charged to the Water Authority whereas they were not charged when Water and Water Pollution Control Funds were components of the City.

Revenue from the Use of Money and Property declined 14.12% due to a reduction in interest earnings and property rentals. Cash balances in the General Fund have been lower in the current year than in FY04. Rentals from the Commonwealth Building have declined through May due to a timing difference, and the City is no longer receiving parking lot rental from Carilion.

Grants-in-Aid Commonwealth increased 9.12% due to increased revenues for social services and other state-funded programs. In FY05, CSA (Comprehensive Services Act) revenues have increased, correlating with expenditure increases related to the program. Revenues to fund foster care, day care and administrative costs of Social Services have also increased based upon expenditures of the programs. Funding of our Constitutional offices increased 4% in the current year as compared to last year. E911 Wireless revenues have increased to fund additional staff positions. Rental car tax disbursements have risen in FY05 due to earlier receipt of the fourth quarter payment. Several revenue amounts have varied from FY04 based on changes in the amounts allocated by the State. Street maintenance funding has increased 3% and HB599 revenues are up approximately 9%. Conversely, the ABC and Wine taxes declined. Jail Per Diems have risen compared to FY04 when the third and fourth quarter payments from the State were reduced.

Grants-in-Aid Federal decreased significantly compared to FY04 when reimbursements were received from FEMA related to flooding in February 2003.

Internal Services increased 31.02% due to a change in accounting between FY04 and FY05 for School Comprehensive Services Act (CSA) and School Resource Officer billings. In prior years, the school share of CSA costs were deducted from the transfer to schools. The School Resource Officers were previously direct expenses of the schools. The resource officers are now accounted for in the City's Police Department and are billed by the General Fund to the Schools. Offsetting these increases are decreased internal charges in FY05 which resulted from the formation of the Western Virginia Water Authority.

Transfers from Other Funds increased significantly due to the transfer of \$15.5 million from the Debt Service Fund to establish the Budget Stabilization Reserve.

Miscellaneous Revenue increased 56.67% in the current year due to an increase in donations, flood insurance proceeds, and other nonrecurring revenues. The payment in lieu of taxes from the Housing Authority was also received earlier in FY05 than FY04.

### Expenditures

The FY05 expenditure budget includes funding of nearly \$1.8 million to cover contracts and purchase orders made during FY04 but not paid by the end of that year. City Council approved re-appropriation of this funding when adopting the General Fund budget in May 2004.

General Fund expenditures increased 1.52%. This relatively small increase is affected by the fact that there has been one fewer payroll on a year to date basis in fiscal year 2005 as compared to fiscal year 2004. All departments are also affected by the fact that City employees received an average pay raise of 3.0% on July 1, 2004. Other than these items which affect most categories of expenditures, variances between FY04 and FY05 are addressed as follows.

General Government expenditures declined 5.54% in FY05. Billings and Collections expenditures declined when the department's utility billing functions were transferred to the Water Authority July 1, 2004. There is a corresponding decline in revenues for these services which were previously paid by the Water and Water Pollution Control Funds.

Health and Welfare expenditures increased 7.71% despite the reduction in payroll costs on a year to date basis because CSA (Comprehensive Services Act) expenditures have risen. The CSA program has been a continually rising cost of the City due to the increasing number of children being served and some of the costly facilities at which services are provided. Other Social Services expenditures also increased from FY04 to FY05, mainly as a result of increased expenditures for foster care, special needs adoption and daycare services. These expenditure increases impact the revenue growth in the Grants-in-Aid Commonwealth category as previously described.

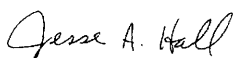
The Transfer to Debt Service Fund has increased 7.87% in the current year primarily due to the lease payment on the Human Services building which began in January 2004

The Transfer to School Fund increased 6.39% based on the formula for sharing of local taxes with the Schools. This transfer also increased due to the aforementioned change in accounting from FY04 to FY05 related to School CSA costs.

The Transfer to School Capital Projects Fund in FY04 resulted from an appropriation of fund balance relative to CMERP for school construction and renovation costs. There has been no similar transfer in FY05.

Nondepartmental expenditures decreased 27.85% due to a net decline in transfers to other funds of the City. Transfers vary from year to year based on transactions between the General Fund and other funds of the City. In FY04, a one-time transfer of approximately \$2.8 million was made from the General Fund to the Parking Fund for the retirement of the lease of the Century Station parking garage.

Sincerely,



Jesse A. Hall  
Director of Finance

JAH:ca

#### Attachments

c: Darlene L. Burcham, City Manager  
William M. Hackworth, City Attorney  
Mary F. Parker, City Clerk  
Sherman M. Stovall, Director of Management and Budget

CITY OF ROANOKE, VIRGINIA  
GENERAL FUND

STATEMENT OF REVENUE

Revenue Source	Year to Date for the Period			Current Fiscal Year	
	July 1 - May 31 2003-2004	July 1 - May 31 2004-2005	Percentage of Change	Revised Revenue Estimates	Percent of Revenue Estimate Received
General Property Taxes	\$ 71,616,755	\$ 78,759,381	9.97 %	\$ 87,491,000	90.02%
Other Local Taxes	52,173,087	53,539,688	2.62 %	62,631,000	85.48%
Permits, Fees and Licenses	946,474	1,116,168	17.93 %	1,112,000	100.37%
Fines and Forfeitures	1,311,136	1,349,808	2.95 %	1,321,000	102.18%
Revenue from Use of Money and Property	550,212	472,541	-14.12 %	735,000	64.29%
Grants-in-Aid Commonwealth	43,061,605	46,988,538	9.12 %	47,990,014	97.91%
Grants-in-Aid Federal Government	130,731	19,385	-85.17 %	34,000	57.01%
Charges for Services	8,085,295	8,270,023	2.28 %	8,115,000	101.91%
Internal Services	1,715,075	2,247,049	31.02 %	2,730,000	82.31%
Transfers from Other Funds	-	15,501,876	100.00 %	15,501,876	100.00%
Miscellaneous Revenue	361,298	566,052	56.67 %	494,445	114.48%
<b>Total</b>	<b>\$ 179,951,668</b>	<b>\$ 208,830,509</b>	<b>16.05 %</b>	<b>\$ 228,155,335</b>	<b>91.53%</b>

STATEMENT OF EXPENDITURES AND ENCUMBRANCES

Expenditures	Year to Date for the Period			Current Fiscal Year	
	July 1 - May 31 2003-2004	July 1 - May 31 2004-2005	Percentage of Change	Unencumbered Balance	Percent of Budget Obligated
General Government	\$ 10,644,347	10,054,482	-5.54 %	\$ 1,719,653	\$ 11,774,135 85.39%
Judicial Administration	5,546,424	5,754,501	3.75 %	1,195,599	6,950,100 82.80%
Public Safety	45,507,084	46,883,875	3.03 %	5,726,734	52,610,609 89.11%
Public Works	20,523,728	20,418,816	-0.51 %	2,463,280	22,882,096 89.23%
Health and Welfare	26,134,379	28,149,748	7.71 %	1,441,459	29,591,207 95.13%
Parks, Recreation and Cultural	7,682,620	7,546,029	-1.78 %	1,192,188	8,738,217 86.36%
Community Development	5,311,067	5,059,106	-4.74 %	703,730	5,762,836 87.79%
Transfer to Debt Service Fund	14,513,017	15,655,376	7.87 %	(144,706)	15,510,670 100.93%
Transfer to School Fund	45,445,951	48,352,119	6.39 %	4,324,160	52,676,279 91.79%
Transfer to School Capital Projects Fund	1,025,630	-	-100.00 %	-	- 0.00%
Nondepartmental	9,418,342	6,795,582	-27.85 %	3,383,321	10,178,903 66.76%
<b>Total</b>	<b>\$ 191,752,589</b>	<b>194,669,634</b>	<b>1.52 %</b>	<b>\$ 22,005,418</b>	<b>\$ 216,675,052 89.84%</b>

**CITY OF ROANOKE, VIRGINIA  
CIVIC FACILITIES FUND  
COMPARATIVE INCOME STATEMENT  
FOR THE ELEVEN MONTHS ENDING MAY 31, 2005**

	<u>FY 2005</u>	<u>FY 2004</u>
<b>Operating Revenues</b>		
Rentals	\$ 581,824	\$ 754,520
Event Expenses	178,405	220,694
Display Advertising	136,793	96,521
Admissions Tax	425,577	445,911
Electrical Fees	17,561	10,775
Novelty Fees	80,026	87,676
Facility Surcharge	311,531	407,083
Charge Card Fees	86,710	94,035
Commissions	66,048	84,592
Catering/Concessions	786,611	1,077,124
Other	15,787	11,751
<b>Total Operating Revenues</b>	<u>2,686,873</u>	<u>3,290,682</u>
<b>Operating Expenses</b>		
Personal Services	1,749,114	1,813,659
Operating Expenses	1,943,338	2,122,863
Depreciation	427,123	483,199
<b>Total Operating Expenses</b>	<u>4,119,575</u>	<u>4,419,721</u>
<b>Operating Loss</b>	<u>(1,432,702)</u>	<u>(1,129,039)</u>
<b>Nonoperating Revenues (Expenses)</b>		
Interest on Investments	38,384	13,486
Flood Damage Reimbursements	177,239	23,453
Virginia Municipal League	-	11,865
Arena Ventures Contractual Penalties	122,970	117,506
Transfer from General Fund	567,484	477,565
Transfer from General Fund - Victory Stadium	102,277	113,728
Transfer from Capital Projects Fund	-	260,000
Transfer to Debt Service Fund	(66,219)	(62,194)
Gain on Disposal of Fixed Asset	-	45,000
Interest and Fiscal Charges	(88,350)	-
Miscellaneous	6,256	464
<b>Total Nonoperating Revenues</b>	<u>860,041</u>	<u>1,000,873</u>
<b>Net Loss</b>	<u><u>\$ (572,661)</u></u>	<u><u>\$ (128,166)</u></u>

**CITY OF ROANOKE, VIRGINIA  
PARKING FUND  
COMPARATIVE INCOME STATEMENT  
FOR THE ELEVEN MONTHS ENDING MAY 31, 2005**

	<u>FY 2005</u>	<u>FY 2004</u>
<b>Operating Revenues</b>		
Century Station Garage	\$ 341,528	\$ 378,231
Williamson Road Garage	482,616	500,490
Gainsboro Surface	48,793	40,803
Norfolk Ave Surface	57,941	57,163
Market Square Garage	206,900	217,698
Church Ave Garage	561,813	541,468
Tower Garage	395,010	411,830
Williamson Road Surface Lot	79,051	76,349
Gainsboro Garage	95,278	81,441
Other Surface Lots	148,813	135,301
	<u>2,417,743</u>	<u>2,440,774</u>
<b>Total Operating Revenues</b>		
	<u>2,417,743</u>	<u>2,440,774</u>
<b>Operating Expenses</b>		
Operating Expenses	950,289	983,386
Depreciation	525,775	508,861
	<u>1,476,064</u>	<u>1,492,247</u>
<b>Total Operating Expenses</b>		
	<u>1,476,064</u>	<u>1,492,247</u>
<b>Operating Income</b>	<u>941,679</u>	<u>948,527</u>
<b>Nonoperating Revenues (Expenses)</b>		
Interest on Investments	36,730	16,850
Transfer from General Fund (see note)	-	2,845,800
Transfer from Department of Technology Fund	-	78,000
Interest and Fiscal Charges	(295,830)	(332,117)
	<u>(259,100)</u>	<u>(332,117)</u>
<b>Net Nonoperating Revenues (Expenses)</b>	<u>(259,100)</u>	<u>2,608,533</u>
<b>Net Income</b>	<u><u>\$ 682,579</u></u>	<u><u>\$ 3,557,060</u></u>

Note: The Transfer from General Fund for FY 2004 was to redeem the Century Station Garage lease.

**CITY OF ROANOKE, VIRGINIA  
CITY TREASURER'S OFFICE  
GENERAL STATEMENT OF ACCOUNTABILITY  
FOR THE MONTH ENDED MAY 31, 2005**

TO THE DIRECTOR OF FINANCE:

GENERAL STATEMENT OF ACCOUNTABILITY OF THE CITY TREASURER OF THE CITY OF ROANOKE, VIRGINIA FOR THE FUNDS OF SAID CITY FOR THE MONTH ENDED MAY 31, 2005.

FUND	BALANCE AT APR 30, 2005	RECEIPTS	DISBURSEMENTS	BALANCE AT MAY 31, 2005	BALANCE AT MAY 31, 2004
GENERAL	\$1,825,157.57	\$25,485,801.92	\$15,103,001.61	\$12,207,957.88	\$8,163,778.11
WATER	420.00	0.00	0.00	420.00	5,798,951.35
WATER POLLUTION CONTROL	1,738.22	0.00	0.00	1,738.22	27,291,412.79
CIVIC FACILITIES	7,912,725.71	172,059.18	877,436.17	7,207,348.72	1,612,800.11
PARKING	3,523,486.19	199,783.80	54,162.57	3,669,107.42	1,214,304.87
CAPITAL PROJECTS	57,324,166.19	232,026.66	1,164,241.24	56,391,951.61	47,821,649.95
MARKET BUILDING OPERATIONS	(121,047.41)	28,528.91	31,803.60	(124,322.10)	124,889.86
CONFERENCE CENTER	4,079,089.43	10,862.81	2,760.60	4,087,191.64	3,783,771.31
DEBT SERVICE	16,856,921.93	109,856.98	0.00	16,966,778.91	14,316,398.00
DEPT OF TECHNOLOGY	3,182,818.00	178,010.76	124,106.52	3,236,722.24	3,941,072.32
FLEET MANAGEMENT	786,302.70	177,841.77	332,586.29	631,558.18	780,954.06
PAYROLL	(12,720,982.24)	15,164,590.99	16,247,245.17	(13,803,636.42)	(12,524,230.45)
RISK MANAGEMENT	11,496,882.11	1,009,185.93	817,442.97	11,688,625.07	12,288,797.48
PENSION	616,929.10	1,731,920.63	1,750,556.96	598,292.77	973,657.43
SCHOOL FUND	1,192,940.11	6,127,737.48	5,597,586.42	1,723,091.17	6,639,728.39
SCHOOL CAPITAL PROJECTS	17,512,748.11	7,014.01	868,316.16	16,651,445.96	5,071,457.39
SCHOOL FOOD SERVICE	122,570.80	514,651.21	351,578.13	285,643.88	110,075.12
FDETC	0.00	0.00	0.00	0.00	(393.57)
GRANT	737,867.76	763,870.75	396,380.31	1,105,358.20	949,182.19
<b>TOTAL</b>	<b>\$114,330,734.28</b>	<b>\$51,913,743.79</b>	<b>\$43,719,204.72</b>	<b>\$122,525,273.35</b>	<b>\$128,358,256.71</b>

**CERTIFICATE**

I HEREBY CERTIFY THAT THE FOREGOING IS A TRUE STATEMENT OF MY ACCOUNTABILITY TO THE CITY OF ROANOKE, VIRGINIA, FOR THE FUNDS OF THE VARIOUS ACCOUNTS THEREOF FOR THE MONTH ENDED MAY 31, 2005.  
THAT SAID FOREGOING:

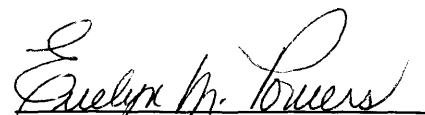
**CASH**

CASH IN HAND	\$1,029,957.63
CASH IN BANK	1,721,361.90

**INVESTMENTS ACQUIRED FROM COMPETITIVE PROPOSALS:**

COMMERCIAL HIGH PERFORMANCE MONEY MARKET	3,600,000.00
COMMERCIAL PAPER	6,916,758.75
LOCAL GOVERNMENT INVESTMENT POOL	9,477,095.20
MONEY MANAGEMENT ACCOUNT	10,655,811.29
U. S. AGENCIES	32,399,782.99
VIRGINIA AIM PROGRAM (U. S. SECURITIES)	23,723,191.31
VIRGINIA SNAP PROGRAM (U. S. SECURITIES)	33,001,314.28
<b>TOTAL</b>	<b>\$122,525,273.35</b>

JUNE 16, 2005

  
EVELYN W. POWERS, TREASURER

**CITY OF ROANOKE PENSION PLAN  
STATEMENT OF CHANGES IN PLAN NET ASSETS  
FOR THE ELEVEN MONTHS ENDED MAY 31, 2005**

	<u>FY 2005</u>	<u>FY 2004</u>
<b><u>Additions:</u></b>		
Employer Contributions	\$ 5,755,760	\$ 4,595,061
Investment Income		
Net Appreciation (Depreciation) in Fair Value of Investments	20,324,189	29,038,027
Interest and Dividend Income	2,647,298	2,204,838
Total Investment Income (Loss)	22,971,487	31,242,865
Less Investment Expense	345,241	391,357
Net Investment Income (Loss)	22,626,246	30,851,508
Total Additions (Deductions)	<u>\$ 28,382,006</u>	<u>\$ 35,446,569</u>
 <b><u>Deductions</u></b>		
Benefits Paid to Participants	\$ 18,545,141	\$ 16,623,224
Administrative Expenses	306,049	284,271
Total Deductions	<u>18,851,190</u>	<u>16,907,495</u>
Net Increase (Decrease)	<b>9,530,816</b>	<b>18,539,074</b>
 <b>Net Assets Held in Trust for Pension Benefits:</b>		
Fund Balance July 1	306,925,352	283,983,057
Fund Balance May 31	<u><u>\$316,456,168</u></u>	<u><u>\$302,522,131</u></u>



**CITY OF ROANOKE PENSION PLAN  
BALANCE SHEET  
MAY 31, 2005**

	<u>FY 2005</u>	<u>FY 2004</u>
<b><u>Assets</u></b>		
Cash	\$ 598,293	\$ 973,657
Investments, at Fair Value	317,573,988	303,146,640
Due from Other Funds	1,431	1,431
Other Assets	<u>6,531</u>	<u>6,150</u>
<b>Total Assets</b>	<b><u>\$ 318,180,243</u></b>	<b><u>\$ 304,127,878</u></b>
 <b><u>Liabilities and Fund Balance</u></b>		
Liabilities:		
Due to Other Funds	\$ 1,720,731	\$ 1,551,861
Accounts Payable	<u>3,344</u>	<u>53,886</u>
<b>Total Liabilities</b>	<u>1,724,075</u>	<u>1,605,747</u>
 Fund Balance:		
Fund Balance, July 1	306,925,352	283,983,057
Net Gain (Loss) - Year to Date	<u>9,530,816</u>	<u>18,539,074</u>
<b>Total Fund Balance</b>	<u>316,456,168</u>	<u>302,522,131</u>
<b>Total Liabilities and Fund Balance</b>	<b><u>\$ 318,180,243</u></b>	<b><u>\$ 304,127,878</u></b>

WMH  
IN THE COUNCIL OF THE CITY OF ROANOKE, VIRGINIA,

A RESOLUTION discontinuing and abolishing the Flood Plain Committee which was first appointed by a former Mayor on April 30, 1973, and expressing this Council's appreciation to the members for their services to the City.

WHEREAS, on April 30, 1973, former Mayor Roy L. Webber appointed a Flood Plain Committee for the purpose of contacting other affected governing bodies to get a consensus of opinion as to measures that may be taken to prevent flooding and further coordinate relief from flooding along the Roanoke River and its tributaries; and

WHEREAS, this Committee has served its purpose, and it is no longer necessary to continue as a Council-appointed committee.

THEREFORE, BE IT RESOLVED by the Council of the City of Roanoke as follows:

1. The Flood Plain Committee is hereby discontinued and abolished.
2. This Council takes this opportunity to express its appreciation to the members of this Committee for their services to the City of Roanoke.

ATTEST:

City Clerk.